

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MANINGO		
FIRST NAME	LYNDON	NAME EXTENSION (JR., SR)	
MIDDLE NAME	LUCAÑAS		
3. DATE OF BIRTH (mm/dd/yyyy)	11/10/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	Montebello Kananga, Leyte	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Siteo Sange
7. HEIGHT (m)	169	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	68		San Agustin
9. BLOOD TYPE	"O"		Subdivision/Village Barangay
10. GSIS ID NO.	2004558850		Baybay City, Leyte
11. PAG-IBIG ID NO.	1470-0101-1337	18. PERMANENT ADDRESS	City/Municipality Province
12. PHILHEALTH NO.	01-050681906-2	406 Pasil Biliwang	House/Block/Lot No. Street
13. SSS NO.	06-2627193-8	Isabel	Subdivision/Village Barangay
14. TIN NO.	307-028-232	Leyte	City/Municipality Province
15. AGENCY EMPLOYEE NO.	V000860	19. TELEPHONE NO.	none
		20. MOBILE NO.	09176260280
		21. E-MAIL ADDRESS (if any)	lyndonmaningo@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	n/a		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	MANINGO			
FIRST NAME	ISAGANI	SR.		
MIDDLE NAME	OTERO			
25. MOTHER'S MAIDEN NAME				
SURNAME	LUCAÑAS			
FIRST NAME	RUFINA			
MIDDLE NAME	AUSTREA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Biliwang Elementary School		6/12/1990	3/9/1996		1996	
SECONDARY	Visayas State University Lab.High School (Isabel Campus)		6/10/1996	3/10/2000		2000	
VOCAATIONAL / TRADE COURSE							
COLLEGE	Leyte State University/Visayas State University	Bachelor of Science in Agriculture-Pft. Breeding / Bachelor in Secondary Education- MAPEH	6/4/2000 6/10/2013	4/13/2006 4/10/2014		2006 / 2014	
GRADUATE STUDIES	Cebu Normal University	Master in Physical Education	8/14/2019	On going	36 units		

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	December 15, 2020



#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/15/20
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Training on identification of proper and complete items Technical Specifications and parameters and orientation of the PR and SPPMIS	8/28/20	8/28/20	8.0	Participant	Visayas State University, Baybay City, Leyte
	National Training and Workshop for Sports Coaching and, particularly in Basketball, Volleyball, Taekwondo, Karatedo, Arnis and Swimming	03/10/20	03/12/20	24.0	Participant	Technological University of the Philippines
	"T'boli Dances: the Dream Weavers Repertoire of Movements" Seminar-Workshop	11/16/2019	11/16/2019	8.0	Participant	Cebu Normal University
	Seminar on the Current Trends in Physical Education	10/25/2019	10/27/2019	24	Participant	Cebu Normal University
	SPED Day Camp for Learners with Special Needs	15-Mar-19	15-Mar-19	8	Resource Person	Visayas State University, Baybay City, Leyte
	Extension Proposal Writing	7/18/2018	7/20/2018	24.0	Participant	Office of the Vice President for Research and Extension, Visayas Sate University
	Radio for Development Workshop	30-Jul-18	30-Jul-18	8	Participant	VSU Radio DYDC-FM 104.7, Visayas State University
	PhilEASNet Extension Policy Symposium	3-Oct-18	4-Oct-18	16	Participant	Philippine Extension Advisory Service Network Inc.
	Summer Recreation Program	25-Jun-18	11-Jul-18	45	Resource Person	INSTITUTE OF HUMAN KINETICS, VSU
	Student Leadership Congress	22-Jul-17	22-Jul-17	3	Resource Person	Visayas State University, Baybay City, Leyte
	Ground Demonstration Folk Dance Competition	15-Sep-18	15-Sep-18	8	Resource Person	Kabali-an San Juan, So.Leyte
	Recreational Sea-Kayaking Course	23-Jun-18	24-Jun-18	18	Participant	Kayakasia PHILIPPINES
	PASUC-SCUAA 8: Registrars and Document Officers Training Workshop	30-May-18	31-May-18	16	Participant	PASUC-SCUAA Region 8
	38th National Folk Dance Workshop	21-May-18	25-May-18	60	Participant	Philippine Folk Dance Society
	Training Workshop on Innovative Learning Strategies	15-May-18	16-May-18	16	Participant	College of Education, Visayas State University
	Regional Strength and Conditioning Seminar-Workshop	9/26/2013	9/26/2013	8.0	Participant	PHILIPPINE FOR SPORTS MEDICINE
	Regional Division-Based Training in Coaching and Officiating	8/29/2013	8 / 31 /2013	24.0	Participant	Baybay National High School, Baybay City
	Baybay National High School, Baybay City	3/26/2013	3/26/2013	8.0	Participant	Visayas State University, Baybay City, Leyte
	Regional Arnis Seminar-Workshop	9/23/2010	9/ 25 /2010	24.0	Participant	Philippine Sport for All Association-International, Inc.
	Lecture and Workshop on Sports Injury Prevention and Sports Conditioning	11/20/2010	11/20/2010	8.0	Participant	Ormoc Superdome, Ormoc City

Please see attachment for additional Seminars/Workshop

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS/ RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing Variety of Sports	Coach:Table Tennis, Tennis, Football Men, Swimming	Brotherhood of Christian Businessmen and Professionals
Dance	Technical Official Futsal, Batang Pinoy (Regional and National)	Singles for Christ
Singing	Technical Official Football, Technical Official Futsal	Focolare Movement
Playing Guitar	Technical Official Table Tennis, Technical supprt VSU Anniv. Fun Run	Leyte Football Association
Driving motorized vehicle	Technical support 32nd Regional SCUAA (NSU)	PhilEASNet
	Finisher: 21k SM2SM Run 2017 and 2018, Cebu City, 21k Sangyaw Run 2017, Tacloban City, 21k Cebu City Marathon, Cebu City	Philippine Folk Dance Society
	Judge: Ground Demonstration Folk Dance Competition 2018, San Juan Southern Leyte	

(Continue on separate sheet if necessary)

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		From	To			
	Sports Clinic in Finswimming	5/10/2016	5/12/2016	18.0	Participant	Philippine Finswimming Federation, Inc. at Visayas State University
	SPORTS CLINIC: Organizing, managing, and Officiating Swimming Competition	5/25/2015	5/26/2015	16.0	Organizer/Technical	INSTITUTE OF HUMAN KINETICS, VSU
	FREE COACHING TRAINING SEMINAR WORKSHOP	5/7/2015	5/9/2015	20.0	Participant	FOOTBALL 4 LIFE and COACHES ACROSS CONTINENTS@Visayas State University
	Sinulog Festival Management Seminar and Workshop	1/ 10 /2015	1/10/2015	8.0	Participant	SINULOG FOUNDATION INC.
	SEMINAR-WORKSHOP on the IMPLEMENTATION of OUTCOMES-BASED EDUCATION (OBE)	5/4/2015	5/5/2015	16.0	Participant	VISAYAYS STATE UNIVERSITY
	LFA KASIBULAN Grassroots Course and Festival	11/7/2014	11 / 9 /2014	24.0	Participant	Philippine Football Federation
	Learning Activities and Techniques for Students with Special Needs and Teaching Effectiveness	7/4/2014	7/4/2014	8.0	Technical	INSTITUTE OF HUMAN KINETICS, VSU
	Towards Outcomes-Based Education Seminar	4/ 7 /2014	4/ 8 /2015	8.0	Participant	Leyte Normal University, Tacloban City
	National Strength and Conditioning Seminar-Workshop	1/29/2014	1/30/2014	16.0	Participant	PHILIPPINE FOR SPORTS MEDICINE
	Sinulog Festival Management Seminar and Workshop	1/20/2013	1/ 20 /2013	8.0	Participant	SINULOG FOUNDATION INC.
	Photography Seminar-Workshop	3/ 4 /2012	3/ 5 /2012	16.0	Participant	Visayas State University, Baybay City, Leyte
	Seminar-Workshop on "Newswriting"	2/3/2006	2/ 6 /2006	8.0	Participant	Leyte State University, Baybay City, Leyte

(Continue on separate sheet if necessary)







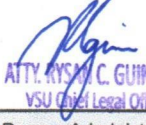
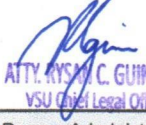
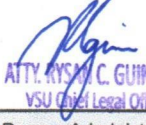
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(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resignation, for the reason that I want to land a job that is within leyte and is in line with the course i have. _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Dr. Aleli A. Villocino</td><td>VSU VISCA Baybay, City, Leyte</td><td>9323192736</td></tr><tr><td>Mary Jean M. Sapan</td><td>VSU VISCA Baybay, City, Leyte</td><td>9423679323</td></tr><tr><td>Jovel M. Aberilla</td><td>VSU VISCA Baybay, City, Leyte</td><td>9991868388</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Dr. Aleli A. Villocino	VSU VISCA Baybay, City, Leyte	9323192736	Mary Jean M. Sapan	VSU VISCA Baybay, City, Leyte	9423679323	Jovel M. Aberilla	VSU VISCA Baybay, City, Leyte	9991868388
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Jovel M. Aberilla	VSU VISCA Baybay, City, Leyte	9991868388											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: Professional Regulation Commission</td></tr><tr><td>ID/License/Passport No.: 1269443</td></tr><tr><td>Date/Place of Issuance: 1/7/2014 Tacloban City, Leyte</td></tr></table>	Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: Professional Regulation Commission	ID/License/Passport No.: 1269443	Date/Place of Issuance: 1/7/2014 Tacloban City, Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>12/15/20</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	12/15/20	Date Accomplished				
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	<table><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>		Right Thumbmark										
													
Right Thumbmark													
SUBSCRIBED AND SWORN to before me this 23 FEB 2021, affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> ATTY. NYSAN C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		 ATTY. NYSAN C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath										
 ATTY. NYSAN C. GUINOCOR VSU Chief Legal Officer													
Person Administering Oath													



**WORK EXPERIENCE SHEET**

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 10, 2013-Present
- Position: Instructor I
- Name of Office/Unit: Institute of Human Kinetics
- Immediate Supervisor: Dr. Charis B. Limbo
- Name of Agency/Organization and Location: College of Education, Visayas State University
- List of Accomplishments and Contributions (if any)
  - Teaches assigned subjects in service Physical Education, Major subjects in MAPEH and BPED Curriculum, and Prof.Ed subjects at the Department of Teacher Education. Creation of Syllabus and Student Learning Material (Module) for Anatomy and Physiology of Human Movement, become part of the team in crafting Physical Education 11 syllabus. Assist in the management of programs and activities both in campus and extension related functions spearheaded by the Institute of Human Kinetics. Approved Extension Program of the Institute.
- Summary of Actual Duties
  - VSU Tennis Coach-National SCUAA 2015
  - VSU Table Tennis Coach 2013-15
  - Adviser Beta Phi Upsilon/Lambda Phi Delta Frat./Sor. 2015-present
  - VSU Football Coach 2015-2017
  - Supervising Teacher 2015-17
  - MAPEH Club Adviser 2015-19
  - Intramural Coordinator 2015-2016
  - IHK Summer Recreation Coordinator 2015-present
  - IHK Extension Program Coordinator 2018-present
  - VSU Swimming Coach 2018-present
  - Adviser BPED Club 2018-present
  - Adviser BPED Students 2018-present
  - Guidance-Based Facilitator 2019-2020
  - BAC Technical Working Group Member 2020-present

  
**LYNDON L. MANINGO**

(Signature over Printed Name  
of Employee/Applicant)

Date: December 15, 2020