

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VILLAREMO		
FIRST NAME	MAREJEN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ALMEDILLA		
3. DATE OF BIRTH (mm/dd/yyyy)	24/06/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PAY-AS, KADINGILAN, BUKIDNON	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street UPPER GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.58	ZIP CODE	6521
8. WEIGHT (kg)	47		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street HOMESITE CORAZON Subdivision/Village Barangay SAN MIGUEL BOHOL City/Municipality Province
10. GSIS ID NO.	2005462244	ZIP CODE	6323
11. PAG-IBIG ID NO.	121239770147		
12. PHILHEALTH NO.	13-025414896-3		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	706-586-080	20. MOBILE NO.	09224369591
15. AGENCY EMPLOYEE NO.	V01106	21. E-MAIL ADDRESS (if any)	marejen.villaremo@vsu.edu.ph

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	VILLAREMO (deceased)			
FIRST NAME	WENCESLAO	JR.		
MIDDLE NAME	QUIRONG			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALMEDILLA			
FIRST NAME	MAURA			
MIDDLE NAME	RACINES			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CORAZON, ELEMENTARY SCHOOL	PRIMARY EDUCATION	06/01/01	03/20/07		2007	5TH. HONOR
SECONDARY	VIRGEN, DEL PILAR, ACADEMY	HIGH SCHOOL	06/01/07	03/20/11		2011	5TH.HON. MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS, STATE UNIVERSITY	BACHELOR OF SCIENCE IN DEVELOPMENT EDUCATION	06/01/11	04/22/15		2015	CUM LAUDE
GRADUATE STUDIES	VISAYAS, STATE UNIVERSITY	MASTER OF SCIENCE IN AGRICULTURAL EXTENSION	10/01/15	06/15/18		2018	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	APRIL 29, 2024	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	Career Service Professional PD 907		22/04/2015	VISAYAS, STATE, UNIVERSITY	100108150526
	Professional Regulation Commission (PRC) - Licensure Examination for Agriculturist		06/3-5/2015	TACLOBAN CITY	0023243

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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(Continue on separate sheet if necessary)

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DATE	29-Apr-24
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29-Apr-24

CS FORM 212 (Revised 2017), Page 2 of 4

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

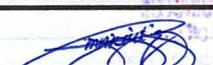
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2022 PhilEASNet Virtual Extension and Policy Symposium	13/10/2022	14/10/2022	16hrs	Technical	Philippine Extension and Advisory Services Network, Inc.
	ICGD2: 2 nd International Conference on Governance and Development; Governance for Development in Post-Pandemic Communities	03/23/2021	03/25/2021	24hrs.	Technical	College of Public Affairs and Development, University of the Philippines, Los Baños
	Training-Workshop on Writing Papers for Peer-Reviewed Publication	03/09/2020	03/13/2020	40 hrs.	Technical	VICARP-RRDEN Research, Development and Extension, Visayas State niversity
	2nd International Conference on Food, Environment and Culture (ICFEC) with a theme "Building Climate Resilience through Inclusive Global Innovation"	11/26/2019	11/29/2019	32hrs	Technical	Benguet State University in La Trinidad, Benguet
	Training on National Certification on Organic Agriculture NC II	29/04/2019	05/03/2019	40hrs	Technical	Agricultural Training Institute Regional Training Center 8
	Training on Capability Building for Extension Programs "Enabling Research Based Extension towards Holistic and Harmonized Community Development Actions"	31/03/2019	01/04/2019	16hrs	Technical	Philippine Association of Extension Program Implementors, Inc.
	Training-workshop on Monitoring Outcomes of Extension Projects Using the MSC Technique	26/11/2018	27/11/2018	16hrs	Technical	Multi-Media Development Center (MMDC)Visays State University
	Certification Process on Good Agriculture Practices (GAP) to Increase Production and Food Safety	24/09/2018	27/09/2018	32hrs.	Technical	Agricultural Training Institute Regional Training Center 8

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMMUNITY ORGANIZING		N/A		VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION
	TRAVELLING				PHILIPPINE ASSOCIATION OF EXTENSION PROGRAM IMPLEMENTORS INCORPORATION
	COOKING				SOCIETY OF AGRICULTURAL EDUCATORS IN REGION 8
					Philippine Association of Agriculturists Inc.
					PHILIPPINE ASSOCIATION OF AGRICULTURAL EXTENSION AND RURAL DEVELOPMENT

(Continue on separate sheet if necessary)

SIGNATURE		DATE	APRIL 29, 2024	CS FORM 212 (Revised 2017), Page 3 of 4
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES


☒ NO

If YES, please specify ID No:


41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MILAGROS C. BALES	Brgy. Pangasugan, Baybay Leyte	9424814524
ANTONIA CECILIA Y. SANDOVAL	Brgy. Guadalupe, Baybay Leyte	9324466410
HENRY Y. GOLTIANO	VSU, Baybay Leyte	9086866102

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MAREJNO VILLAREMO




Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 0023243


Date/Place of Issuance: 10/23/2015



Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 03, 2018 – present
- Position: Instructor 1
- Name of Office/Unit: Eco-Farm and Resource Management Institute
- Immediate Supervisor: Romel B. Armecin
- Name of Agency/Organization and Location: Visayas, State University, Visca, Baybay Leyte

- List of Accomplishments and Contributions (if any)
 - Conducted regular classes
 - Implement extension program
 - Conduct research project
 - Developed extension proposal
 - Provided technical assistance to collaborating agencies
 - Designed training program for project beneficiaries
- Summary of Actual Duties
 - Responsible for the implementation of extension program of the unit, coordination of requested training activities; conduct research; provides technical assistance and performs other related functions.

- Duration: October 5, 2015 – December 29, 2017
- Position: Graduate Teaching Assistant
- Name of Office/Unit: Department of Agricultural Education and Extension
- Immediate Supervisor: Antonia Cecilia Y. Sandoval
- Name of Agency/Organization and Location: Visayas, State University, Visca, Baybay Leyte

- List of Accomplishments and Contributions (if any)
 - Conducted regular classes
- Summary of Actual Duties
 - Provide informative presentations to students regarding the subject matter and ensure that all students fully comprehend the topics.
 - Performs other related functions

- Duration: August 1, 2015 – October 1, 2015
- Position: Gender Focal Person
- Name of Office/Unit: Visayas State University-Oxford Committee For Famine Relief (Vsu-Oxfam)

- Immediate Supervisor: Milagros C. Bales
 - Name of Agency/Organization and Location: Visayas, State University, Visca, Baybay Leyte
 - List of Accomplishments and Contributions (if any)
 - Conducted training, FGD and Interviews
 - Summary of Actual Duties
 - Conducted Gender Analysis of the Project in titled Rehabilitating Coco-based Farms and Communities in Yolanda-Hit Municipalities of Eastern Samar through Capacity Building and Enhancement of Resilient of Agri-based Livelihoods
 - Performs other related functions
-
- Duration: November 09, 2014 – February 27, 2015
 - Position: Student Intern
 - Name of Office/Unit: PROVINCIAL AGRICULTURAL SERVICES OFFICE (PAGSO)
 - Immediate Supervisor: Antonia Cecilia Y. Sandoval
 - Name of Agency/Organization and Location: PAGSO, Maasin City, Southern Leyte
 - List of Accomplishments and Contributions (if any)
 - Conducted trainings, meetings, seminar-workshop and other office works
 - Summary of Actual Duties
 - Conducted, assisted and attended different training, meeting, training-workshop and seminars in different municipalities of Southern Leyte.
 - Perform other related works


MAREEN A. VILLAREMO

(Signature over Printed Name
of Employee/Applicant)

Date: 04/29/24