


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms. RANDY S. VALENZONA has assumed the duties and responsibilities as Administrative Aide I of DTE effective June 01, 2020.

This certification is issued in connection with the issuance of the appointment of Mr. **Randy S. Valenzona** as Administrative Aide I.

Done this 1st day of June, 2020 in VSU, Baybay City, Leyte.

  
BAYRON S. BARRERO  
Head of Office/Department/Unit

Date: June 16, 2020

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*