

## OFFICE OF THE PRESIDENT

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OFFIC

NOTICE OF SALARY ADJUSTMENT

BY:

January 18, 2023

Mr. Christan Mikhael D. Restor Office of the University Registrar VSU, Visca, City of Baybay, Leyte

Dear Mr. Restor:

Pursuant to National Budget Circular No. 591 dated January 10, 2023 implementing Republic Act No. 11466 dated January 8, 2020, your daily wage is hereby adjusted effective January 3, 2023 as follows:

 Daily wage rate under the new Salary Schedule; SG- 3,

₱ 667.18

 Actual daily wage rate as of December 31, 2022; SG-3:

642.05

 Daily wage adjustment effective January 3, 2023 (1-2)

₱ 25.13

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN

President

Position Title: Administrative Aide III

Salary Grade: 3

cc: OHRA, ODHRM, OHRSPPR, OHPLB