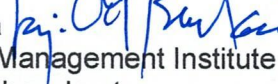




NOTICE OF SALARY ADJUSTMENT

August 20, 2024

Mr. Warren L. Obeda 
Eco-Farm & Resource Management Institute
VSU, Visca, City of Baybay, Leyte

Dear Mr. Obeda:

Pursuant to National Budget Circular No. 594 dated August 12, 2024, implementing Executive Order No. 64 dated August 2, 2024, your salary is hereby adjusted effective July 15, 2024, as follows:

- | | |
|---|--------------------|
| 1. Adjusted monthly basic salary effective July 15, 2024, under the New Salary Schedule; SG: <u>14</u> , Step: <u>1</u> | <u>₱ 35,434.00</u> |
| 2. Actual monthly basic salary as of July 15, 2024, SG: <u>14</u> , Step: <u>1</u> | <u>33,843.00</u> |
| 3. Monthly salary adjustment effective: July 15, 2024 (1-2) | <u>₱ 1,591.00</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,



PROSE IVY G. YEPES
President

Position Title: Instructor III
Salary Grade: 14
Item No. FY 2023 Plantilla of Personnel: INST3-20-2011

cc: RAO, RSPPRO, PLBO