

**CONTRACT OF SERVICES**  
(Renewal)

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The Visayas State University, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 with principal office at Baybay, Leyte, duly represented by the University President, EDGARDO E. TULIN, herein after referred to as the FIRST PARTY

- and -

Jovelyn G. Jacobe of legal age, Filipino Married and residing at Brgy. Guadalupe, Baybay, Leyte herein after referred to as the SECOND PARTY:

WITNESSETH

WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, NSDB, MA, and other private institutions;

WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the SECOND PARTY possess the required technical know-how in agricultural research and willing to participate in any research and development activities;

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions, to wit:

That the SECOND PARTY (*Research Assistant*) hereby undertake to treat all research results derived from the research conducted or those information divulged by the researcher of which she has access to by reason of her duties and responsibilities as **highly confidential** albeit the possible presence of other available sources relative hereto.

That the SECOND PARTY (*Research Assistant*) will not claim as her own project-derived intellectual property as a result of the task assigned to her though she shall be duly acknowledged for the success of the same.

That the SECOND PARTY (*Research Assistant*) hereby undertakes to refuse employment, which involves or may involve the disclosure or use of the confidence, reposed on her by the researcher.

That the FIRST PARTY hires the services of the SECOND PARTY as Science Research Assistant in Project RJNA 87.018 S/2 entitled Characterization & chemical composition of abaca fibers in the germplasm collection effective January 1, 2018 until June 30, 2018 unless sooner terminated;


That as the SECOND PARTY has the following duties and responsibilities:

Characterizes fiber quality of abaca in the germplasm collection and other abaca accessions as to tensile strength, fiber length, fiber fineness; cell length, lumen width, cell diameter, cell wall thickness, Runkel flexibility & slender ratios; fiber qualities (color, texture, luster and uniformity from base to tip) and chemical properties (% ash and % lignin contents).

Gathers yield and yield components data (dry wt. of fiber per plant, stalk wt. & % fiber recovery), consolidates, analyzes data and report writing.

Gathers horticultural data of accessions in in vitro germplasm experiments; assists in the regular transfer of cultures in vitro into new medium; assists in monitoring the growth and performance of abaca accessions in vitro

Performs other tasks as maybe assigned by the study leader and center director i.e. entertains visitors' request, involvement in center activities/committees





That in consideration of the services of the SECOND PARTY, the FIRST PARTY binds itself to pay the former a total amount of P 113,916.00 representing salary including PERA and ACA for six mos. with year-end benefits, payable at least twice a month at VSU, Baybay, Leyte upon presentation of a certificate of service rendered duly attested by the representative of the FIRST PARTY;

That the SECOND PARTY authorizes the FIRST PARTY to deduct from the former's monthly salary the amount corresponding to personal contributions to GSIS term life insurance, PhilHealth and Pag-ibig as provided by existing laws and regulations;


That the FIRST PARTY grants the SECOND PARTY reimbursement of actual and necessary expenses for travels made officially in connection with the project and duly approved by the FIRST PARTY or her duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

That the SECOND PARTY agrees to the reservation of a right of the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY is prejudicial to the smooth and efficient operation of the FIRST PARTY in achieving the purpose of the project, for lack of funds, or for other just cause;

That in case either party desires to terminate this contract before its expiration date, a written notice shall be served to the other party at least (30) days before effectivity of the termination.


IN WITNESS WHEREOF, we hereunto set our hands on this \_\_\_\_ day of \_\_\_\_\_ in VSU, Baybay, Leyte.


VISAYAS STATE UNIVERSITY  
Baybay, Leyte

By:   
EDGARDO E. TULIN  
University President  
(First Party)

  
JOVELYN G. JACOB  
(Second Party)

Signed in the presence of:

  
FELICIANO G. SINON  
Director, NARC

  
LOURDES B. CANO  
ODA HRD

  
OTHELLO B. CAPUNO  
Vice Pres., Research & Extension

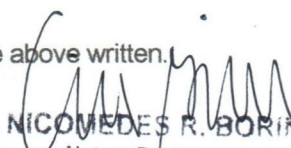
REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF LEYTE ) S.S.  
CITY OF BAYBAY )

On this 18<sup>th</sup> day of January 2018 personally appeared before me Dr. EDGARDO E. TULIN representing the Visayas State University, Baybay City, Leyte with VSU ID No. V000522 and Jovelyn G. Jacobe with VSU ID No. V00870 known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two (2) pages including this page where the acknowledgement has been written, signed on the left hand margin of each and every page hereto by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF, I hereunto set my hand the day, year and place above written.

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Series of 2018

  
ATTY. NICOMEDES R. BORINES  
Notary Public  
NC No. B-17-06-06  
Until (Notary Public) 18  
Brgy. Candadam, Baybay City, Leyte  
Roll No. 66721  
PTR No. 1317481 / 1-1-18 Baybay City  
IBP Life Member Roll No. 016991  
MCLE No. \_\_\_\_\_  
TIN: 436-821-316