CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

. SURNAME	Godoy									
FIRST NAME	Jerome		NAME EXTENSION (JR., SR) N/A							
MIDDLE NAME	Galvez						NA .			
B. DATE OF BIRTH	Galvez									
(mm/dd/yyyy)	01/12/1983	16, CITIZENSHIP		✓ Filipi	ino 🗌	☐ Dual Citizenship ☐ by birth ☐ by naturalization				
I. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizer	Constitution of the constitution of	Pls. indicate cour				ntry:		
5. SEX	✓ Male Female			Philippines						
S. CIVIL STATUS	☐ Single ☑ Married ☐ Separated ☐ Other/s:	17, RESIDENTIAL ADDRESS	House/Block/Lot No. Subdivision√illage				Street Hibunawan Barangay			
7. HEIGHT (m)	1.70			BAYBAY City/Municipality				LEYTE Province		
3. WEIGHT (kg)	72.00	ZIP CODE				6521	Street			
9. BLOOD TYPE	0	18. PERMANENT ADDRESS	Ho	use/Block/Lot N	0.	8				
10. GSIS ID NO.	N/A			Subdivision∕Village BAYBAY			Hibunawan Barangay LEYTE			
11. PAG-IBIG ID NO.	N/A	Turniz nie 15 laugieri								
12. PHILHEALTH NO.	N/A	ZIP CODE		City/Municipality	4 1. 246	6521	Province	TE TOR		
13. SSS NO.	N/A	19. TELEPHONE NO.		1 300	(52	25) 0140	PTOS CLAT	P=05 (p=19		
14, TIN NO.	N/A	20. MOBILE NO.		IV-95iA	916-448-2559					
15. AGENCY EMPLOYEE NO.	V00932	21, E-MAIL ADDRESS (if any)		17 800	jerome.godoy@vsu.edu.ph					
II. FAMILY BACKGROUN	D									
22. SPOUSE\'S SURNAME	Godoy	Viseras State Visiver	23. NAME of C	HILDREN (Writ	e full name and	l list all)	DATE OF BIRT	H (mm/dd/yyy		
FIRST NAME	Dina Joy	NAME EXTENSION (JR., SR)		Jollian Jed Gabriel B. Godoy			02/02/2018			
MIDDLE NAME	Braca									
OCCUPATION										
EMPLOYER/BUSINESS NAME										
BUSINESS ADDRESS				2						
TELEPHONE NO.										
24. FATHER\'S SURNAME	Godoy									
FIRST NAME	Romulo	NAME EXTENSION (JR., SR)								
MIDDLE NAME	Pancito									
25. MOTHER\'S MAIDEN NAME	Anita P. Galvez	2								
SURNAME	Godoy									
FIRST NAME	Anita									
MIDDLE NAME	Galvez		(Continue on separate sheet if necessary)							
III. EDUCATIONAL BACK	(GROUND									
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF	ATTENDANCE To	HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSH ACADEMIC HONORS RECEIVED		
ELEMENTARY	Hibunawan Elementary Shool	Elementary		1990	1996	4 gradutou)	1996	N/A		
SECONDARY	Visca Laboratory High School	High School		1996	2000		2000	N/A		
VOCATIONAL/ TRADE COURSE	N/A									
COLLEGE	Southern Leyte State University	Bachelor of Science in Industrial Technology		2000	2004		2004	N/A		
	200			1			1			
GRADUATE STUDIES	N/A									

IV. CIVIL SERVICE ELIGIBILITY 27. CAREER SERVICE/RA 1980 (BOARD/ BAR) UNDER PATRIC				DATE OF				LICENSE (if applicable)		
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable)				EXAMINATION / PLACE OF EXAMIN CONFERMENT		IATION / CONFER	MENT	NUMBER	Date of Validity	
N/A N/A			N/A	N/A		N/A	N/A			
						78				
. WORK	EXPERIEN (CE		(Continue on separate sheet	if necessary)					
		- — nt. Start from your recen	t work) Descripti	on of duties should be	indicated in the attache	d Work Experi		I		
	SIVE DATES n/dd/yyyy)	POSITION TIT (Write in full/Do not al			DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICI (Y/ N)	
01/01/2023	PRESENT	Administrative A	ide VI	Visayas Si	Visayas State University			Casual	Υ	
01/01/2022	12/31/2022	Administrative A	ide VI	Visayas Si	tate University	16,877.00	6-1	Casual	Y	
01/03/2021	12/31/2021	Administrative A	ide VI	Visayas S	tate University	16,200,00	6-1	Casual	Υ	
01/01/2020	12/31/2020	Administrative A	ide VI	Visayas S	tate University	15,524.00	6-1	Casual	Υ	
01/01/2019	12/31/2019	Administrative A	ide VI	Visayas S	14,847.00	6-1	Casual	Y		
01/01/2018	12/31/2018	Administrative A	ide VI	Visayas State University		14,340.00	6-1	Casual	Υ	
01/01/2017	12/31/2017	Administrative A	ide VI	Visayas State University		13,851.00	6-1	Casual	Υ	
08/01/2016	12/31/2016	Administrative A	ide VI	Visayas S	13,378.00	6-1	Casual	Υ		
01/01/2015	07/31/2016	Computer Maintenance	Technician	Visayas S	8,000.00	NA	J.O.	Υ		
									-	
				(Continue on separate sheet	et if necessary)					
SIGN	ATURE	AL'			DATE)/2023 S FORM 212 (Revised)		

NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A	N/A	N/A	N/A		N/A
			erelle turn		se Allientrati essences en persona. P
	(Continue on separate				utrainers expanses as a section of a
LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAININ from the most recent L&D/training program and include only the relevant L&D/training taken to				agerial positions)	
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE ATTENI (mm/de	DANCE	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Networking Essentials	10/14/2019	10/18/2019	40	Technical	Department of Information and Communications Technolog Valenzuela Campus (DICT-Valenzuela Campus)
Fiber Optic Network Technology	10/10/2018	10/12/2018	24	Technical	Department of Information and Communications Technolog Valenzuela Campus (DICT-Valenzuela Campus)
Structured Cabling	11/27/2017	11/27/2017	8	Technical	Cebu Technical Vocational Training and Assessment Acade Inc.
PC Troubleshooting	04/12/2008	05/31/2008	32	Technical	AMA Computer Learning Center (ACLC)
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The court of the equation of the court of th		YAS	Cald Dada		
	(Continue on separa	ate sheet if necessa		25,02	
OTHER INFORMATION					NEMPERSHIP IN ASSOCIATION/ORGANIZAT
31. SPECIAL SKILLS and HOBBIES 32.	NON-ACADEMIC DI	STINCTIONS / REG Write in full)	COGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZAT (Write in full) VSU ADMINISTRATIVE PERSONNEL ASSOCIAT
Computer Repair Driving twoffour wheels vehicles	1	N/A		Tolor Be., v.	(VSU-ADPA)
				Salt o	
	(Continue on sepa	rate sheet if necessi	iry)		

34.	Are you related by consanguinity or affinity to the app	HERE NO. 10 10 10 10 10 10 10 10 10 10 10 10 10		, , , , , , , , , , , , , , , , , , ,		17
	the chief of bureau or office or to the person who has Office, Bureau or Department where you will be appr	- 100kg 10 - 100kg 10 10 10 10 10 10 10 10 10 10 10 10 10				
	a. within the third degree?	YES	✓ NO			
	b. within the fourth degree (for Local Government Un	it - Career Employees)?	YES	✓ NO		
			If YES, give details:			
35.	a. Have you ever been found guilty of any administra	tive offense?	YES If YES, give details:	✓NO		
	b. Have you been criminally charged before any cour	rt?	YES	✓ NO		
			If YES, give details: Date Filed:			
			Status of Case/s:			
36.	Have you ever been convicted of any crime or violati	on of any law, decree, ordinance or	YES	✓NO		
	regulation by any court or tribunal?		If YES, give details:			
37.	Have you ever been separated from the service in ar	ny of the following modes: resignation,	YES	✓NO		
	retirement, dropped from the rolls, dismissal, termina phased out (abolition) in the public or private sector?		If YES, give details:			
38.	a. Have you ever been a candidate in a national or lo (except Barangay election)?	ocal election held within the last year	YES If YES, give deta	✓NO ils:		
	b. Have you resigned from the government service d last election to promote/actively campaign for a nation	YES If YES, give deta	✓NO ils:			
39.	Have you acquired the status of an immigrant or per	YES If YES, give details	✓NO (country):			
a.	Pursuant to: (a) Indigenous People\'s Act (RA 8371); 7277); and (c) Solo Parents Welfare Act of 2000 (RA Are you a member of any indigenous group? Are you a person with disability?	8972), please answer the following items:	YES If YES, please specYES If YES, please spec	✓ NO		
C.	Are you a solo parent?		YES If YES, please spec	✓ NO		
41.	REFERENCES (Person not related by consanguinity or affinity to	applicant /appointee)				
	NAME	ADDRESS	TEL. NO.		4	
	Louella C. Ampac	VSU, BAYBAY, LEYTE	09715423297			
	Erlinda S. Esguerra	VSU, BAYBAY, LEYTE	09176341538		-	1
	Sean O. Villagonzalo	VSU, BAYBAY, LEYTE				
42.	I declare under oath that I have personally accomplic complete statement pursuant to the provisions of p Philippines. I authorize the agency head/authorized ragree that any misrepresentation made in this cadministrative/criminal case/s against me.	ertinent laws, rules and regulations of the representative to verify/validate the contents	Republic of the stated herein. I		JEROMES E	6 GODOX
G	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License,	/			40 M	
	c.) PLEASE INDICATE ID Number and Date of Issuance	Am				
-	/License/Passport No.: V00932	<u> </u>				
-	ate/Place of Issuance: 08/01/2016 / Baybay City, Leyte	Signature (Sign inside the b	oox)		A STATE OF THE PARTY OF THE PAR	
L	Supply only, Loylo	Date Accomplished			Right Thum	bmark
	SUBSCRIBED AND SWORN to before me this	1 1 JAN 2024 , affiant exh	ibiting his/her validly is	sued govern	nment ID as indi	cated above.
		AITY, RYSAY C. GUINOCOF VSU GAET Legal Officer		-		
	3 / March 1 / Ma	Person Administering Oal	th			
-						

WORK EXPERIENCE SHEET

- Duration: August 1, 2016 present
- Position: Administrative Aide VI
- Name of Office/Unit: Information and Communications Technology Management Center
- Immediate Supervisor: Sean O. Villagonzlo
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay, City Leyte
 - Summary of Actual Duties
 - Network cabling installation, repair, and maintenance of fiber optic cables and copper.
 - Network monitoring and management of Wifi Access Point, IPCCTV, Network Switch, and VOIP.
 - Installation, repair and maintenance of Computer, Network Switch, Biometric, VOIP, IPCCTV, and Wifi Access Point.
 - Assist in Live streaming and video coverage.
- Duration: January 1, 2015 July 31, 2016
- Position: Computer Maintenance Technician (JO)
- Name of Office/Unit: University Computer Center
- Immediate Supervisor: Sean O. Villagonzalo
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay, City Leyte
 - Summary of Actual Duties
 - Assist in network cabling installation, repair, and maintenance.
 - o Repair and maintenance of computers and other AV equipment.
 - Assist in the maintenance, monitoring and management of wifi services.
 - Assist in Live streaming and video coverage.

JEROME 6. GODOY
(Signature over Printed Name of Employee/Applicant)

Date: 12/19/2023