

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Joshua Mhel Boncalon has assumed the duties and responsibilities as System Analyst II of Information and Communication Technology Management Center (ICTMC) effective May 06, 2014.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Joshua Mhel Boncalon as System Analyst II.

Done this 06th day of May 2014 in Baybay City, Leyte.

  
Sean O. Villagonzalo  
Head of Office/Department/Unit

Date: May 6, 2014

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*