

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. LETTY JEAN C. LOR has assumed the duties and responsibilities as Administrative Aide III of Gender and Development Program/Anti-Sexual Harassment Office effective January 2, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. LETTY JEAN C. LOR as Administrative Aide III.

Done this 1st day of January in Visayas State University.


MARIA AURORA T.W. TABADA
Head of Office/Department/Unit

Date: January 1, 2019

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*