PERSONAL DATA SHEET

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	TO FILLING OUT THE PERSONAL DATA SHE is () and use separate sheet if necessary. Indicate				1. CS ID No.		(Do not fill up.	For CSC use only	
. PERSONAL INFORMATION									
2. SURNAME	TEJARA				Lucius statements of the				
FIRST NAME	NELSON				NAME EXTENSION (J	R., SR) N	A		
MIDDLE NAME	HERNANDO								
3. DATE OF BIRTH (mm/dd/yyyy)	5/6/1991	16. CITIZENSHIP		✓ Fili	pino	Dual Citizenship	hip by naturalization		
4. PLACE OF BIRTH	BANSALAN, DAVAO DEL SUR	If holder of dual citize	nship,			Pls. indicate of			
5. SEX	✓ Male ☐ Female	please indicate the de	etails.					-	
6 CIVIL STATUS	☐ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	read a to other teal W		use/Block/Lot	eg w e. e.le.		Street VISCA		
7. HEIGHT (m)	1.62 m	YAS SYATE IMIVERSITY	511	BAYBAY CIT	Υ		Barangay LEYTE		
8. WEIGHT (kg) UTOAS	60 kg YASYAS	ZIP CODE 18 2AV	LZAV (City/Municipal	ity	6521-A	Province	UTRACTOR	
9. BLOOD TYPE UTDAS	# 1 21 30 TOES	18. PERMANENT ADDRESS	2.0		DISTRIBUTE		2705116131	8/1/2012	
10. GSIS ID NO. UTDAS	S	CITY YAS STATE UNIVERSITY	arv	euse/Block/Lot		Ł	Street BAGUMBAYAN	81077181	
11. PAG-IBIG ID NO.	121093206771	CITY YAS STATE UNIVERSITY	Su	ubdivision/Vill HILON			Barangay LEYTE	11.07/2/2	
12. PHILHEALTH NO.	13 - 050149701 - 1	ZIP CODE TO BAY	VISIV	City/Municipality 6524			Province		
13. SSS NO. REY UTDAY	06-3488421-0	19. TELEPHONE NO.	RIV	(053)520-7009			6/1/2016 6/1/2016 -6/1/2014 6/1/2015		
14. TIN NO. PRY RANKY	434-368-083 VAGYAS	20. MOBILE NO.	2IV	9/07/04/97/2/4/ 09262974326			12/13/2013 4/20/2014		
15. AGENCY EMPLOYEE NO.	VHS0028	21. E-MAIL ADDRESS (if any)	9 1	nalyaloa nelsontejara@vsu.ed					
II. FAMILY BACKGROUND		PUETAUS NEW ASIA	No. 1		Wall balls	ions in the		Towns 1	
22. SPOUSE'S SURNAME	N/A	OMAS OPPOS	23. NAME of Ch	HILDREN (W	rite full name and	fist all)	DATE OF BIR	TH (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A			N/A			
MIDDLE NAME	N/A								
OCCUPATION	N/A							No.	
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A							A LANGE OF THE PARTY OF THE PAR	
TELEPHONE NO.	N/A							The same	
24. FATHER'S SURNAME	TEJARA								
FIRST NAME	ARTEMIO	NAME EXTENSION (JR., SR)							
MIDDLE NAME	NOTARTE								
25. MOTHER'S MAIDEN NAME				-				The state of the s	
SURNAME	IPONG							- Constitution of the Cons	
FIRST NAME	LYDIA							and the same of th	
MIDDLE NAME	HERNANDO				(Continue on se	parate sheet if neces	sary)	To a contract of the contract	
III. EDUCATIONAL BACK	GROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	EE/COURSE	PERIOD O	F ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY	BAGUMBAYAN ELEMENTARY SCHOOL	PRIMARY EDUCATION		1998	2004		2004	VALEDICTO	
SECONDARY	THE SISTERS OF MARY SCHOOL BOYSTOWN	HIGH SCHOOL		2004	2007		2007	N/A	
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A		N/A	N/A	
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY MAIN CAMPUS	BACHELOR OF SCIENCE IN I		2008	2012		2012	CUM	
GRADUATE STUDIES	SOUTHERN LEYTE STATE UNIVERSITY MAIN CAMPUS	MASTER OF SCIENCE IN INFORMATION TECHNOLOGY		2013	2015	36 UNITS	ATURE	N/A	
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MASTER IN INFORMATION 1	ECHNOLOGY	2016	2018			CHEDK12	
		Continue on separate sheet if nec	essary)						
SIGNATURE	TVN				DATE	1/18	121		

7. CARE		80 (BOARD/ BAR) UNDER	RATING	DATE OF				LICENSE (if ap	plicable)
BA	SPECIAL LAWS/ CES/ CSEE ARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable) EXAMINATION / CONFERMENT CONFERMENT		NUMBER	Date of Validity					
PD 907 (HONOR GRADUATE)		3/25/2012 SOUTHERN LEYTE STA				100108120031	er sterring of		
			110-001-1-17	THE ASSESSMENT OF SERVICE	-06 (209, 13:145 Jan 1	AVE AN-	94, 500, 94.	# UT 80 J8 0	Population
			\$ 15 mg 15 mg 40 mg	1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		746	THE STREET	5. Viji ·	State of the
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			- 22		the second secon				
40.000000000000000000000000000000000000	The second second	the state of the second second	and the second second second	and the street of the street o	ar to come to the control of the con			****	
			7 7 7			16.5			
/ WORK	- VOEDENOE		(Co	ontinue on separate sheet	if necessary)		Margaretta		
	EXPERIENCE vate employmen	t. Start from your recei	nt work) Descripti	on of duties should	be indicated in the attach	ed Work Ex	perience she	et.	
8. INCLU	USIVE DATES						SALARY/ JOB/ PAY GRADE (if		GOVT
(m	nm/dd/yyyy)	POSITION T (Write in full/Do not		The second secon	ENCY / OFFICE / COMPANY II/Do not abbreviate)	MONTHLY SALARY	applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	SERVICE (Y/N)
From	То			VICAVAC CTATE	UNIVERSITY - BAYBAY		INCREMENT	CONTRACTIL	(,, ,,)
1/1/2020	12/31/2020	INSTRUCT	ORI		CITY	22938.00	SG 12	CONTRACTU AL	YES
8/1/2019	12/31/2019	INSTRUCT	ORI	VISAYAS STATE	UNIVERSITY - BAYBAY CITY	22938.00	SG 12	CONTRACTU	YES
8/1/2018	8/1/2019	INSTRUCT	ORI	VISAYAS STATE	UNIVERSITY - BAYBAY	22938.00	SG 12	CONTRACTU	YES
8/1/2017	8/1/2018	INSTRUCT	ORI	VISAYAS STATE	UNIVERSITY - BAYBAY	22938.00	SG 12	CONTRACTU	YES
				VISAYAS STATE	CITY UNIVERSITY - BAYBAY	15.5		AL CONTRACTU	
6/1/2016	6/1/2017	INSTRUCT			CITY UNIVERSITY - BAYBAY	21387.00	SG 12	AL CONTRACTU	YES
6/1/2015	6/1/2016	INSTRUCT	ORI		CITY	20549.00	SG 12	AL	YES
6/1/2014	6/1/2015	INSTRUCT	ORI	VISAYAS STATE	UNIVERSITY - BAYBAY CITY	19940.00	SG 12	CONTRACTU	YES
12/13/2013	4/30/2014	PART TIME INS	TRUCTOR	VISAYAS STATE	UNIVERSITY - BAYBAY CITY	10000.00	SG 12	PART TIME	YES
4/13/2013	12/12/2013	OUTSOURCING IT	SPECIALIST		MAS INTERNATIONAL	15000.00	SG 12	CONTRACTU	NO
	-	PART TIME INS			TING SERVICES TE STATE UNIVERSITY -			AL DADT TIME	YES
6/12/2012	12/12/2013	PART TIME INS	IRUCIUR	TOM	AS OPPUS	13000.00	SG 12	PART TIME	153
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			(C	ontinue on separate shee	t if necessary)		12/2/		
		DVI							

IV. CIVIL SERVICE ELIGIBILITY

VI. VOLUNTARY WORK OR INVOLVEME	ENT IN CIVIC / NON-GOVERNMENT	/PEOPLE/V	OLUNTARY	ORGANIZATI	ON/S		
29. NAME & ADDRESS C (Write i		INCLUSIV (mm/do		NUMBER OF HOURS	POSITION / NATURE OF WORK		
N/A	Maria Nasa		5 4 6	the same		rough that has provided by a first war	
	7 St. 7 . 19 / [1						
	281			1,2051.	aviens a 4.	i Hari yangiri i memberah dalah salah i	
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	norws 2% h					installant in the system	
					10		
		a At to List	3 fs85-rail	a 54 % / Are	is more	nga san garant den Esagulo asmoga	
VII. LEARNING AND DEVELOPMENT (L		inue on separate s	EXPLICIT HIS REAL PROPERTY AND ADDRESS OF THE PARTY AND ADDRESS OF THE)			
(Start from the most recent L&D/training program and i				nief/Executive/Man	agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT		ATTEN		NUMBER OF HOURS	Type of LD (Managerial/	CONDUCTED/ SPONSORED BY	
(Write	in full)	From	d/yyyy) To	of resident o	Supervisory/ Technical/etc)	(Write in full)	
Project SPARTA		08/26/2020	present		Technical	DOST - PCIEERD	
NOSTE 2019 International Research Conference, Training	Workshop and Biennial Convention	5/17/2019	5/19/2019	24		National Organization of Science Teachers and Educators (NOSTE)	
1st UPY International Conference on Applied So and 5th International Conference on Education		10/24/2018	10/26/2018	24		Associatoin of Science and Mathematics Coaches of the Philippines (ASMAC)	
Seminar- Workshop on Preparing Logframe for Effective R	esearch Proposal	10/13/2018	10/13/2018	8		Visayas State University	
7th Annual Conference on Environmental Science	-	6/13/2018	6/15/2018	24		Philippine Environmental Science Association (PESA	
Extension Proposal Writing	or dien van easte 827M -	7/18/2018		24		Visayas State University	
Writeshop on Outcomes-Based Education Course Syllabi				8		Visayas State University	
		7/26/2018			Technical	DOST - PCIEERD	
Data, Connectivity, and Intelligence : Data Science Track of		10/9/2017	3/29/2018	5 mos	recinical	University of the Philippines Los Baños Graduate	
2nd Internationalization of Graduate Education dor Agricultur		10/19/2017	10/20/2017	16	SCOTTON AND AND AND AND AND AND AND AND AND AN	School University of the Philippines Los Baños Graduate	
1st Internationalization of Graduate Education dor Agricultur	al and Rural Development International Conference	11/22/2016	11/23/2016	16		School	
1 2 2 2 2 2	(LOTEGORES)	21137 NX3	HOUS HAD	V-		REGINERO MINISTRA, MO	
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y year announce the process of the p	100 mg						
	(Cont	tinue on separate :	sheet if necessary	7)		ne contra de la compansa del barga transma	
VIII. OTHER INFORMATION					Part Ser		
31. SPECIAL SKILLS and HOBBIES	32. NON-	-ACADEMIC DISTIN	NCTIONS / RECOG e in full)	SNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
N/A	7/19/6/19	N/A	-			theiRED	
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SIGNATURE	Ti~v	tinue on separate	oneet II necessarj		ATE	1/18/21	
CIONATONE	1 0					CS FORM 212 (Revised 2017), Page 3 of	

chief of b	elated by consanguinity or affinity to the appoint ureau or office or to the person who has immedi r Department where you will be apppointed,			*		
a. within	the third degree?		YES V	0		
b. within	the fourth degree (for Local Government Unit - C	YES V No.	0			
a. Have you ever been found guilty of any administrative offense?			YES V N If YES, give details:	0		
b. Have y	rou been criminally charged before any court?		If YES, give details: Date Filed: Status of Case/s:	NO		
Section of the last of the las	6. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			YES NO If YES, give details:		
retiremer out (abol	ever been separated from the service in any of it, dropped from the rolls, dismissal, termination, tion) in the public or private sector?	end of term, finished contract or phased	If YES, give details:	NO ON AND END OF TERM		
	you ever been a candidate in a national or local of election)?	election held within the last year (except	YES If YES, give details:	NO		
	rou resigned from the government service during o promote/actively campaign for a national or loo		YES If YES, give details:	NO		
99. Have you	Have you acquired the status of an immigrant or permanent resident of another country?			YES NO If YES, give details (country):		
	to: (a) Indigenous People's Act (RA 8371); (b) Mad (c) Solo Parents Welfare Act of 2000 (RA 897			The second design of the second secon		
Are you	a member of any indigenous group?		YES	NO .		
Are you	a person with disability?		If YES, please specify: YES If YES, please specify ID N	NO NO		
Are you	a solo parent?		and the same of th	NO		
1. REFEREN	CES (Person not related by consanguinity or affinity to applic	cant /appointee)				
rischen.	NAME	ADDRESS	TEL. NO.			
	DR. SHALOM GRACE C. SUGANO	VSU, VISCA BAYBAY CITY , LEYTE	(053)563-7027			
	DR. CHRISTY M. DESADES	SOGOD, SOUTHERN LEYTE	(053)563-7027	000		
	MR. SALVADOR E. CATRE	VSU, VISCA BAYBAY CITY, LEYTE	9058844431			
Complete Philippin I agree	under oath that I have personally accomplish a statement pursuant to the provisions of peres. I authorize the agency head/authorized rethat any misrepresentation made in this crative/criminal case/s against me.	tinent laws, rules and regulations of the epresentative to verify/validate the content	Republic of the s stated herein.	РНОТО		
	Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) DICATE ID Number and Date of Issuance	din		A THE STATE OF THE		
Government Issued ID: TIN ID						
ID/License/Passport No.: 434-368-083 Signature (Sign inside the b			pox)			
Date/Place of Issuance: Sogod, Southern Leyte Date Accomplished				Right Thumbmark		
SUBS	CCRIBED AND SWORN to before me this	, affiant exhib	oiting his/her validly issued gov	ernment ID as indicated above.		
		ATTY. RYSANY I GUINOCOR VSU Chiel Legal Officer				
		Person Administering Oa	th			
				CS FORM 212 (Revised 2017), Pag		

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: April 13, 2013 December 12, 2013
- · Position: IT Outsourcing Specialist
- Name of Office/Unit: Powell Thomas Accounting Services
- Immediate Supervisor: Carmela O. Thomas
- Name of Agency/Organization and Location: Powell Thomas Accounting Services, Sogod Southern Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Performs maintenance of servers managed online through Nagios and develop desktop applications.
- Duration: June 12, 2012 December 12, 2013
- Position: Visiting Instructor
- Name of Office/Unit: IT Department
- Immediate Supervisor: Alex A. Mabulay
- Name of Agency/Organization and Location: Southern Leyte State University, Tomas Oppus Southern Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Teaches assigned subjects and other teaching related functions.

NELSON H. TEJARA
(Signature over Printed Name of Employee/Applicant)

-		
Date:		
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