



Notice of Step Increment Due to Length of Service

February 16, 2021

Prof. Lucia M. Borines — *2/15/21*
DPM
VSU, Visca, Baybay, Leyte

Dear Prof. Borines:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Professor VI** is hereby adjusted effective February 14, 2021 as follows:

- | | |
|---|---|
| 1. Actual monthly basic salary as of February 13, 2021
(SG <u>29</u> , Step <u>3</u>) | P 166,537.00
(1,998,444.00 p.a) |
| 2. Add: one (1) Step Increment
Due to Length of Service | |
| 3. Adjusted monthly basic salary effective February 14, 2021
(SG <u>29</u> , Step <u>4</u>) | P 169,256.00
(2,031,072.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN
President *ET*

cc: OHRA, ODHRM, OHRSPPR, OHPLB