

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	AMESTOSO		
FIRST NAME	FELIX JOHN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	TUTOR		
3. DATE OF BIRTH (mm/dd/yyyy)	6/23/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apt. 69 Kil. St. House/Block/Lot No. Street VSU Brgy. Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.64 m	ZIP CODE	6521-a
8. WEIGHT (kg)	62 kg		
9. BLOOD TYPE	NA	18. PERMANENT ADDRESS	Apt. 69 Kil. St. House/Block/Lot No. Street VSU Brgy. Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6521 - a
11. PAG-IBIG ID NO.	12126765168		
12. PHILHEALTH NO.	13-250360517-5		
13. SSS NO.	NA	19. TELEPHONE NO.	563-7358
14. TIN NO.	762-105-781	20. MOBILE NO.	09294302678
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	johnny.amestoso@vsu.edu.ph

II. FAMILY BACKGROUND

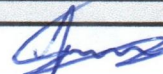
22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR) N/A		NA	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	AMESTOSO			
FIRST NAME	FELIX	NAME EXTENSION (JR., SR)		
MIDDLE NAME	JAVIER			
25. MOTHER'S MAIDEN NAME				
SURNAME	TUTOR			
FIRST NAME	NILDA			
MIDDLE NAME	HUISO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALPHA CHRISTIAN SCHOOL	PRIMARY EDUCATION	2006	2011	GRADUATED	2011	WITH HONORS
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGHSCHOOL	SECONDAY EDUCATION	2011	2015	GRADUATED	2015	WITH HONORS
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA			
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENC IN BIOLOGY (MAJOR IN MARINE BIOLOGY)	2015	2019	GRADUATED	2019	CUM LAUDE
GRADUATE STUDIES	NA	NA	NA	NA			

(Continue on separate sheet if necessary)


SIGNATURE		DATE	August 25, 2022
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	AUGUST 25, 2022
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AUGUST 25, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

INCLUSIVE DATES OF		Type of D	
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[illegible]







(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
PADI LICENSED OPEN WATER DIVER	NA	TABANG PH
LICENSED DRIVER (NON-PROF)		PROJECT SUSTAINABLE ACTIONS VITAL FOR EMPOWERING MANKIND AND THE ENVIRONMENT
MICROSOFT OFFICE		TERRESTRIAL AND AQUATIC RESTORATIONS BY STUDENTS IMMERSED IN ENVIRONMENTAL REFORMS
COMPUTER LITERACY SKILLS		ORGANIZATION OF BIOLOGY STUDENTS
AQUARIIST SKILLS		STUDENTS OF DESTINY
TAEKWONDO (BLUE BELT)		COLLEGE OF ARTS AND SCIENCES - SUPREME STUDENT COUNCIL

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 25, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. ELIZA D. ESPINOSA</td><td>VISAYAS STATE UNIVERSITY</td><td>563-7497</td></tr><tr><td>DR. MARLITO M. BANDE</td><td>VISAYAS STATE UNIVERSITY</td><td>563-7497</td></tr><tr><td>DR. HUMBERTO R. MONTES JR.</td><td>VISAYAS STATE UNIVERSITY</td><td>563-7767</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. ELIZA D. ESPINOSA	VISAYAS STATE UNIVERSITY	563-7497	DR. MARLITO M. BANDE	VISAYAS STATE UNIVERSITY	563-7497	DR. HUMBERTO R. MONTES JR.	VISAYAS STATE UNIVERSITY	563-7767
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>PhilHealth ID</td></tr><tr><td>ID/License/Passport No.:</td><td>13-250360517-5</td></tr><tr><td>Date/Place of Issuance:</td><td>Baybay City</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PhilHealth ID	ID/License/Passport No.:	13-250360517-5	Date/Place of Issuance:	Baybay City	<table><tr><td> Signature (Sign inside the box) March 4, 2021 Date Accomplished</td><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) March 4, 2021 Date Accomplished	 Right Thumbmark		
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Date/Place of Issuance:	Baybay City												
 Signature (Sign inside the box) March 4, 2021 Date Accomplished	 Right Thumbmark												
SUBSCRIBED AND SWORN to before me this <u>27 SEP 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td>ATTY. RYSSAN C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		ATTY. RYSSAN C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath										
ATTY. RYSSAN C. GUINOCOR VSU Chief Legal Officer													
Person Administering Oath													

- Summary of Actual Duties

- Secured documents and data that were essential for the RQAT evaluation. Reproduced/Scanned and consolidated all the documents to CHED. Performed other duties as assigned by the supervisor.

- Duration: February 1, 2020 – July 31, 2020
- Position: Science Research Assistant
- Name of Office/Unit: Marine Laboratory, Aquatic Ecosystems Division, ITEEM, CFES
- Immediate Supervisor: Senona A. Cesar
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Involved in the Project 1, Study 5: Macroinvertebrates of Camotes and Cuatro Islands – identified reef-associated macroinvertebrates in the Cuatro Islands from photos obtained during the actual assessment, arranged and analyzed the necessary data, assisted in the write-up for the annual in-house review.
- Involved in the Project 2, Study 1: Assessment of Marine Protected Areas in Camotes and Cuatro Islands – processed and reviewed questionnaires obtained from the pre-pandemic survey, arranged and analyzed the necessary data using SPSS, assisted in the write-up for the annual in-house review.
- Provided administrative assistance and support services for the Genetic Diversity Component of Project 1 – DNA Extraction and Overnight Sentinel Duties.

- Summary of Actual Duties

- Assisted research in marine laboratory assessment and in socio-demography of households and valuation of marine resources and assessment of tourism industry in Camotes and Cuatro Islas Islands in Camotes Sea. Prepared and submitted quarterly reports. Conducted regular inventory of equipment and facilities of the project. Prepared reports for the in-house review. Performed other functions as assigned by the program leader.

- Duration: August 1, 2019 – December 18, 2019
- Position: Part-time Instructor
- Name of Office/Unit: Department of Biological Sciences, College of Arts and Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Handled 6 Zoology Laboratory Classes, 1 General Biology Laboratory Class, and 1 Science, Technology, and Society (ScTS) Lecture Class – a total of 30-hours per week.

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 16, 2021 – June 17, 2022
- Position: Part-time Instructor
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management, CFES
- Immediate Supervisor: Dr. Eliza D. Espinosa
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Handled Environmental Science (Lec) Classes in both 1st and 2nd Semesters, Aquatic Resource Management (Lab) Class during the 1st Semester, and Natural Resource and Environmental Management (Lec and Lab) Classes during the 2nd Semester.
- Summary of Actual Duties
 - Facilitated laboratory and lecture classes as scheduled. Introduced various strategies to enhance the learnings of the students. Applied applicable modes of assessment of the learnings of the students from their classes, maintained class records, and corrected and returned assessment schemes and test papers to the students. Performed other tasks assigned by the Department Head and the College Dean to facilitate the effective delivery of teaching functions. Attended to student queries even outside class schedule. Submitted grades and turned-over class records to the Department Head before the end of contract.

- Duration: February 1, 2021 – March 15, 2021
- Position: Encoder
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management, CFES
- Immediate Supervisor: Dr. Eliza D. Espinosa
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Compiled the available documents necessary for the RQAT Evaluation.
 - Performed liaison duties with other offices to obtain necessary documents for the RQAT Evaluation.

- Summary of Actual Duties

- Facilitated laboratory and lecture classes as scheduled. Introduced various strategies to enhance the learnings of the students. Applied applicable modes of assessment of the learnings of the students from their classes, maintained class records, and corrected and returned assessment schemes and test papers to the students. Performed other tasks assigned by the Department Head and the College Dean to facilitate the effective delivery of teaching functions. Attended to student queries even outside class schedule. Submitted grades and turned-over class records to the Department Head before the end of contract.


FELIX JOHN T. AMESTOSO

(Signature over Printed Name
of Employee/Applicant)

Date: SEPT. 1, 2022