



Notice of Step Increment Due to Length of Service

March 4, 2021

Prof. Lijueraj J. Cuadra
DTE
VSU, Visca, Baybay, Leyte

f *2/10*

Dear Prof. Cuadra:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Associate Professor V** is hereby adjusted effective March 31, 2021 as follows:

- | | |
|--|--|
| 1. Actual monthly basic salary as of March 30, 2021
(SG <u>23</u> , Step <u>1</u>) | ₱ 76,907.00
(922,884.00 p.a) |
| 2. Add: one (1) Step Increment
Due to Length of Service | |
| 3. Adjusted monthly basic salary effective March 31, 2021
(SG <u>23</u> , Step <u>2</u>) | ₱ 78,111.00
(937,332.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN
President

Position Title: Associate Professor V
Salary Grade: 23
Item No. FY 2020 Plantilla of Personnel: APRO5-43-2016

cc: OHRA, ODHRM, OHRSPPR, OHPLB