6S Form No. 212 Revised 2017			NAL DAT							
WARNING: Any misrepresentation of the concerned.							/criminal case/s a	ngainst the p	erson	
READ THE ATTACHED GUIDE To Print legibly. Tick appropriate boxes	s (  and use separate sheet	ERSONAL DATA SHE et if necessary. Indicate	EET (PDS) BEFORE ACCOMPA	LISHING THE BREVIATE.	PDS FORM	1. CS ID No.	PHONG SARPEY	(Do not fill up. Fe	or CSC use only	
. PERSONAL INFORMATIO										
2. SURNAME	BALO			-			NAME EXTENSION (JR.,	SR) N/A		
FIRST NAME	MARIA PRECILLA						NAME EXICITION (6.1.)	on) inc		
MIDDLE NAME	PABE									
DATE OF BIRTH     (mm/dd/yyyy)	12/14	4/1995	16. CITIZENSHIP	☑ Filipino □			Dual Citizenship  by birth by naturalization			
4. PLACE OF BIRTH	BACOOF	R, CAVITE	If holder of dual citizen	A SECTION OF THE PROPERTY OF T						
5. SEX	□ Male	☑ Female	please indicate the de	tails.	ls. Philippines				-	
6 CIVIL STATUS	☑ Single	□ Married	17. RESIDENTIAL ADDRESS		N/A	ORGE UNIVERSE		PUROK 3		
0 ONESTATOS	□ Widowed	□ Separated		Hou	ise/Block/Lot N	0.		Street MASLUG		
	□ Other/s:	225/1 225/1	The second secon		bdivision/Village			Barangay		
7. HEIGHT (m)	1.52	54	(1) (2) (3) (1) (2) (4) (4) (5)		BAYBAY CITY City/Municipality			Province		
8. WEIGHT (kg)	66	, 1810) 1817	ZIP CODE	D PROCEASE	is in Grain		6521		and the same of	
9. BLOOD TYPE	B+	7 1 18	18. PERMANENT ADDRESS	N/A House/Block/Lot No.		<u>                                     </u>	PUROK 3 Street			
10. GSIS ID NO.	N/A				N/A			MASLUG Barangay		
11. PAG-IBIG ID NO.	1212-0819-3021			Subdivision/Village  BAYBAY CITY  City/Municipality			LEYTE  Province			
12. PHILHEALTH NO.	13-025475820-6		ZIP CODE				6521		permanent or a	
13. SSS NO.	N/A		19. TELEPHONE NO.	7	563-1236					
14. TIN NO.	706-586-185	1	20. MOBILE NO.	0965-570-5131		65-570-5131				
15. AGENCY EMPLOYEE NO.	N/A		21. E-MAIL ADDRESS (if any)	baloma.precilla1@gmail.com					a malanda	
II. FAMILY BACKGROUND										
22. SPOUSE'S SURNAME	N/A			23. NAME of CH	HILDREN (Writ		l list all)	DATE OF BIR	TH (mm/dd/yyy	
FIRST NAME	N/A		NAME EXTENSION (JR., SR) N/A			N/A			N/A	
MIDDLE NAME	N/A			N/A					N/A	
OCCUPATION	N/A			N/A				N/A		
EMPLOYER/BUSINESS NAME	N/A			N/A				N/A		
BUSINESS ADDRESS	N/A	-		N/A					N/A	
TELEPHONE NO.	N/A			-	N/A			N/A		
24. FATHER'S SURNAME	BALO				N/A			N/A		
FIRST NAME	PROCESO		NAME EXTENSION (JR., SR) N/A	in (Jr., Sr) N/A		N/A		N/A		
MIDDLE NAME	SALAR			N/A				N/A		
25. MOTHER'S MAIDEN NAME				N/A				N/A		
SURNAME	PABE			N/A		N/A		N/A		
FIRST NAME	GILNA			N/A N/A						
MIDDLE NAME				(Continue on separate sheet if necessary)						
III. EDUCATIONAL BACK	GROUND		Commence of the second							
26. LEVEL		OF SCHOOL ite in full)	BASIC EDUCATION/DEGRI (Write in full)	CLICOCIACE		ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSH ACADEMIC HONORS RECEIVED	
ELEMENTARY	MASLUG ELEMENTARY SCHOOL PRIMARY EDUCATION		PRIMARY EDUCATION	-	2003	2009	GRADUATED	2009	VALEDICTOR	

PLARIDEL NATIONAL HIGH SCHOOL HIGH SCHOOL GRADUATED 2013 SALUTATORIAN SECONDARY 2009 2013 VOCATIONAL / TRADE COURSE N/A N/A N/A N/A N/A N/A VISAYAS STATE UNIVERSITY BACHELOR OF SCIENCE IN ECONOMICS 2013 2017 GRADUATED 2017 CUM LAUDE COLLEGE N/A GRADUATE STUDIES N/A N/A N/A N/A urralo " SIGNATURE DATE JANUARY 25, 2021

CS FORM 212 (Revised 2017), Page 1 of 4

27. CAF		1080 (BOARD/ BAR) UNDER	RATING	DATE OF	DI ACE OF EVANINA	TION LOONEE	DMENT	LICENSE (if a	1 =
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  CAREER SERVICE PROFESSIONAL PD 907- HONOR GRADUATE  NON-PROFESSIONAL DRIVER'S LICENSE		(If Applicable)	CONFERMENT	PLACE OF EXAMINA	PLACE OF EXAMINATION / CONFERMENT			Dat Val	
		N/A	06/30/2017	CSCRO8, PA	ALO, LEYTE		100108170723	06/14	
		N/A		LTO BAYBAY DISTRICT OFFICE, BA		CITY, LEYTE	H12-15-003082	11/20/20	
	EXPERIENCE	olember		<b>Ginue on separate shee</b>	profession of the	hed Work E	xperience she	et.	
28. INC	LUSIVE DATES (mm/dd/yyyy)	POSITION TI (Write in full/Do not a	TLE	DEPARTMENT / AC	SENCY / OFFICE / COMPANY ull/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GC SER (Y
From 03/15/2018	01/24/2021	ADMINISTRATIVE	: AIDE III		IVERSITY REGISTRAR (OUR), STAE UNIVERSITY	9961.20	INCREMENT N/A	JOB ORDER	
07/22/2017	03/14/2018	EXPANDED STUDENT'S GRAI FOR POVERTY ALLEVIA TECHNICAL ASS	TION (ESGP-PA)	UNIVERSITY STUDE	NT SERVICES OFFICE (USSO), STATE UNIVERSITY	6600.00	N/A	JOB ORDER	
		779 13	5 AS						
			4,000,000,000	AN COLUMN					
		1.8		A-10					
							- An		
	21047200-6								
1	1					+	+		+
									-

29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)  From To		NUMBER OF HOURS		POSITION / NATURE OF WORK
ASLUG EXECUTIVE COMMITTEE	06/04/2018	6/13/2018	40.0	COMMITTEE	residentes focial degree per ces.	
RISH PASTORAL COUNCIL FOR RESPONSIBLE VOTING	05/15/2015	05/15/2015	8.0	WATCHER		
- 704 R)				La matte avi	a to simple HE	rts yillut brook seed to the top give a
	while take 2 37%					
					TOTAL DRIED	opens of American policy of a
		-				
	(	Continue on separate	sheet if necessary	j		
II. LEARNING AND DEVELOPMENT (L&D)				I/Even tun/Manne	rial nosificas)	
art from the most recent L&D/training program and includ	e only tite relevant Louis alleing taken to	INCLUSIV	/E DATES OF	//Executive manage	Type of LD	
	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTENDANCE (mm/dd/yyyy)		( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
D 9001:2015 AWARENESS/RE-AWARENESS WEBINAR		From 11/27/2020	To 11/27/2020	8.0	TECHNICAL	VISAYAS STATE UNIVERSITY
CUMENT TRACKING SYSTEM		11/13/2020	11/13/2020	3.0	TECHNICAL	HUMAN RESOURCE INFORMATION SYSTEM
IENTATION WORKSHOP AMONG JO CLERKS & LABORA	TORY TECHNICIAN	01/15/2019	01/15/2019	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
NDER SENSITIVITY TRAINING FOR THE ADMINISTRATIV	287 1 187	11/09/2018	11/09/2018	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
IENTATION ON BASIC CUSTOMER SERVICE AND WORK		05/09/2017	05/09/2017	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
TREPRENEURSHIP AND EXPORT COMPETITIVENESS SI		03/17/2017	03/17/2017	8.0	N/A	VISAYAS STATE UNIVERSITY
EN DATA WORKSHOP	Per avil 2 of T	03/15/2017	03/15/2017	8.0	N/A	VISAYAS STATE UNIVERSITY
ORKSHOP ON ECONOMIC RESEARCH METHODS		09/01/2017	13/01/2017	40.0	N/A	VISAYAS STATE UNIVERSITY
TH NATIONAL CONFERENCE & 2ND INTERNATIONAL CO	ONFERENCE	11/24/2016	11/26/2016	24.0	N/A	COUNCIL OF ECONOMICS EDUCATORS, INC.
CONOMIC LITERACY FORUM	Trans transis 18 at	11/18/2016	11/18/2016	8.0	N/A	VISAYAS STATE UNIVERSITY
CM N						principal of whochegin to your
						designed and other
	AL ALI ACEDIS III III III					
			3 30	PERSONAL PROPERTY.	- duffer plan	range and by Plus Bar
		201				204
	5558/235 1143	WEIGH SET	NO SUPPLY A	47	1 - AC	MARWED ALCASTANE
	5555584 3	u thurs i me	REVINUE 110			MALICLO B. LORETO
0 - 19 - 18 - 18 - 18 - 18 - 18 - 18 - 18			S VISTO US			
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	ed in wager and a	- State Sitting	nile selus e	we premited	O pages at	au ci tususus termueta sistema
The Printer State Control of the Con	to anid out travel	and Sangards		resituacia	off on Share	replainees environ que listo maços.
		(Continue on separa	ate sheet if necessa	ny)		
VIII. OTHER INFORMATION		NON-ACADEMIC DIS	STINCTIONS / PEC	OGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATI
31. SPECIAL SKILLS and HOBBIES	32.		Write in full)	Southore	\$0.740 	33. (Write in full)
ATA ANALYSIS SKILLS	NIA				5.0	YOUNG ECONOMIST SOCIETY(YES)
OMPUTER SKILLS (MS WORD, EXCEL, POWERPOINT, UBLISHER, ETC.)	and the second		N/A			YOUNG ECONOMIST SOCIETY(YES)
ITERPERSONAL SKILLS	N/A				COMMISSION ON YOUTH (COY)	
EADERSHIP SKILLS			N/A	1111		COMMISSION ON YOUTH (COY)
		want well and	a control de la control de	Marie Carlos Carlos		
		- 10	N. Carlotte	the second		
		(Continue on sepa	rate sheet if naces	ary)		
SIGNATURE	Supporte		2.57		DATE	JANUARY 25, 2021

34.	Are you related by consanguinity or affinity to the appointing			*		
	chief of bureau or office or to the person who has immediate	e supervision over you in the Office,				
	Bureau or Department where you will be apppointed,		121			
	a. within the third degree?	□ YES ☑	NO			
	b. within the fourth degree (for Local Government Unit - Car	eer Employees)?		NO		
			If YES, give details:			
35.	a. Have you ever been found guilty of any administrative of	fense?	□ YES ☑	NO		
			If YES, give details:			
	h Have you have animinally shared hafare any squit?		□ YES ☑	I NO		
	b. Have you been criminally charged before any court?		If YES, give details:	1 110		
			Date Filed:			
			Status of Case/s:	- The second of the second of the second of		
00	Have you ever been convicted of any crime or violation of a	ny law decree ordinance or regulation by				
36.	any court or tribunal?	iny law, decree, ordinance or regulation by		☑ NO		
			If YES, give details:			
	The second of th	STATE OF THE STATE				
37.	Have you ever been separated from the service in any of the		- 100	MO NO		
	dropped from the rolls, dismissal, termination, end of term, f	finished contract or phased out (abolition)	If YES, give details:			
	in the public or private sector?					
38.	a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	□ YES	NO		
	Barangay election)?		If YES, give details	:		
	b. Have you resigned from the government service during the	he three (3)-month period before the last	□ YES ☑ NO			
	election to promote/actively campaign for a national or local		If YES, give details			
30	Have you acquired the status of an immigrant or permanen	t resident of another country?				
00.	That's you do dailed the sadde of an inning and of pointainon	in the state of th	YES	☑ NO		
			If YES, give details (	country).		
40	5 44 434 # 5 44 447 607 9 434			122.50.76.11.12		
40,	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma and (c) Solo Parents Welfare Act of 2000 (RA 8972), please					
a.		a diswer the following itelits.	- 1 1			
	Are you a member of any indigenous group?		If VES places enecific	☑ NO		
b.	Are you a person with disability?		If YES, please specify:			
	The year a person man alloading.		☐ YES If YES, please specify I	□ NO		
C.	Are you a solo parent?		□ YES	☑ NO		
			If YES, please specify I			
41.	REFERENCES (Person not related by consanguinity or affinity to applica	unt /appointee)				
	NAME .		75.115			
	NAME	ADDRESS	TEL. NO.			
	MARWEN A. CASTAÑEDA	VSU, OFFICE OF THE UNIVERSITY REGISTRAR (OUR)	565-0600	5 5		
	MANOLO B. LORETO	VSU, UNIVERSITY STUDENT	563-7226	1 0		
_		VSU, UNIVERSITY STUDENT				
	CHONA A. BRIT	SERVICES OFFICES (USSO)	0921-614-7704			
42.	I declare under oath that I have personally accomplished	d this Personal Data Sheet which is a t	rue, correct and			
	complete statement pursuant to the provisions of pertir Philippines. I authorize the agency head/authorized repres	nent laws, rules and regulations of the	Republic of the	Santalor		
	agree that any misrepresentation made in this doct	ument and its attachments shall cause	ed nerein.	MARIA PECILLA P. BALO		
	administrative/criminal case/s against me.	The Market of Control	and ming of			
	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)			The second secon		
P	LEASE INDICATE ID Number and Date of Issuance	400				
G	overnment Issued ID: LTO-DRIVER'S LICENSE					
ID	/License/Passport No.: H12-15-003082					
H		Signature (Sign inside the b	ox)	THE PROPERTY OF THE PARTY OF TH		
Da	ate/Place of Issuance: 11/20/2015, BAYBAY CITY, LEYTE	Date Accomplished		Right Thumbmark		
100000	4 1	EED none		2 1122 6 122 8		
	SUBSCRIBED AND SWORN to before me this	, affiant exhibiting	ng his/her validly issued gov	vernment ID as indicated above.		
		M				
		/ Pain				
		VSU Chief Legal Officer				
	200 E	Person Administering Oat	h			
				CS FORM 212 (Revised 2017) Pena 4		

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: March 15, 2018-January 24, 2021
- Position: Administrative Aide III
- Name of Office/Unit: Office of the University Registrar
- Immediate Supervisor: Marwen A. Castañeda
- Name of Agency/Organization and Location: Visayas State University-Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
     100% of students/graduates received their requested documents
  - Summary of Actual Duties
     Responsible in performing administrative and technical tasks such as encoding and updating records, preparing documents requested and filing documents of students in the permanent record envelope and do other duties assigned by the Registrar.
- Duration: July 22, 2017-March 14, 2018
- Position: ESGP-PA Technical Assistant
- Name of Office/Unit: University Student Services Offices
- Immediate Supervisor: Manolo B. Loreto
- Name of Agency/Organization and Location: Visayas State University-Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
     100% of scholars received stipend on time
  - Summary of Actual Duties
    Responsible in performing administrative and technical tasks such as encoding and
    updating records, preparing the master list and payroll, facilitating Cash Card application of
    ESGPPA scholars and filing documents of students in the individual folder at the
    Scholarship Section and do other duties assigned by the Scholarship coordinator and the
    Dean of students.

MARIA PRECILLA P. BALO
(Signature over Printed Name of Employee/Applicant)

MPECULO A

Date: January 25, 2021