

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME
FIRST NAME
MIDDLE NAME

IGOT
LEODEL
SORIA

3. DATE OF BIRTH
(mm/dd/yyyy)

8/15/1981

16. CITIZENSHIP

☒ Filipino ☐ Dual Citizenship

☐ by birth ☐ by naturalization

Pls. indicate country:

4. PLACE OF BIRTH

Baybay, Leyte

If holder of dual citizenship,
please indicate the details.

5. SEX

☒ Male ☐ Female

6. CIVIL STATUS

☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:

7. HEIGHT (m)

1.524 m

17. RESIDENTIAL ADDRESS

House/Block/Lot No. Street

Subdivision/Village Brgy Marcos

Baybay Leyte

City/Municipality Province

8. WEIGHT (kg)

60 kg

ZIP CODE

6521

9. BLOOD TYPE

O

18. PERMANENT ADDRESS

House/Block/Lot No. Street

Subdivision/Village Brgy Marcos

Baybay Leyte

City/Municipality Province

10. GSIS ID NO.

ZIP CODE

6521

11. PAG-IBIG ID NO.

1212-0170-4006

19. TELEPHONE NO.

12. PHILHEALTH NO.

13-000103267-5

20. MOBILE NO.

09350614852

13. SSS NO.

NA

21. E-MAIL ADDRESS (if any)

leodeligot476@gmail.com

14. TIN NO.

933-242-063

15. AGENCY EMPLOYEE NO.

V0151

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME
FIRST NAME
MIDDLE NAME

IGOT
MARIA CHRISTY
BAGARINAO

NAME EXTENSION (JR., SR)

23. NAME of CHILDREN (Write full name and list all)

RON JAMES B. IGOT
KEVIN JOSH B. IGOT

DATE OF BIRTH (mm/dd/yyyy)

6/18/2005
2/3/2012

OCCUPATION

OFW

EMPLOYER/BUSINESS NAME

NA

BUSINESS ADDRESS

HONGKONG

TELEPHONE NO.

NA

24. FATHER'S SURNAME
FIRST NAME
MIDDLE NAME

IGOT
LEOPOLDO
POSAS

JR

25. MOTHER'S MAIDEN NAME
SURNAME
FIRST NAME
MIDDLE NAME

BORELA
IGOT
DELIA
BORELA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/
UNITS EARNED
(if not graduated)

YEAR
GRADUATED

SCHOLARSHIP/
ACADEMIC
HONORS
RECEIVED

From

To

ELEMENTARY

SAN AGUSTIN ELEMENTARY SCHOOL, BAYBAY CITY

PRIMARY EDUCATION

6/1/1988

3/1/1994

NA

1994

NA

SECONDARY

BAYBAY NATIONAL HIGH SCHOOL, BAYBAY CITY

SECONDARY EDUCATION

6/1/1994

3/1/1998

NA

1998

NA

VOCATIONAL /
TRADE COURSE

NA

NA

NA

NA

NA

NA

COLLEGE

NA

NA

NA

NA

NA

NA

GRADUATE STUDIES

(Continue on separate sheet if necessary)

SIGNATURE

DATE

02-27-23

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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

2. 3

DATE _____

02-27-23

[illegible]

(Continue on separate sheet if necessary)


VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

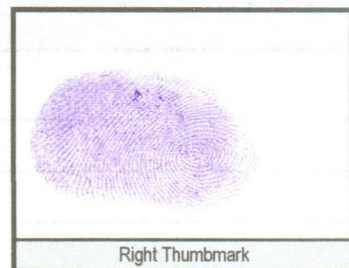
SIGNATURE		DATE	02-27-23
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
TEODORA DORIS P. BRAGANZA	Albuera Leyte	9171080150
MERRY CHRIST'L S. GUINOCOR	VSU, Baybay City, Leyte	9566530545
ELWIN JAY V. YU, M.D.	VSU, Baybay City, Leyte	9357882192
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: H03-07002376
ID/License/Passport No.: DRIVER'S LICENSE
Date/Place of Issuance: BAYBAY CITY

Signature (Sign inside the box)
Date Accomplished

SUBSCRIBED AND SWORN to before me this 24 MAR 2023, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSALE L. GUINOCOR VSU Chief Legal Officer
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: 1 Sept 2013 - 28 Feb 2023
- Position: Administrative Aide I
- Name of Office/Unit: VSU Infirmary
- Immediate Supervisor: Elwin Jay Yu
- Name of Agency/Organization and Location: VSU, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

Clean VSU Infirmary surroundings

- Summary of Actual Duties
 - a. Trimming of ornamental plants
 - b. Grasscutting of lawn
 - c. Utility messenger
 - d. Carpentry
 - e. Do furniture finish


LEODEL S. IGOT

(Signature over Printed Name
of Employee/Applicant)

Date: March 1, 2023