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Office of the President

NOTICE OF STEP INCREMENT

September 18, 2012

Dr. Ruth O. Escasinas
DASS, VSU
Visca, Baybay, Leyte

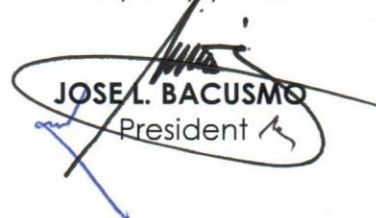
Madam :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Associate Professor III SG-21** is hereby adjusted effective **October 1, 2012** as shown below.

Basic Monthly Salary	
As of September 30, 2012	Php 39,493.00 (473,916.00) S1
Salary Adjustment	
a) Merit () step/s	
b) Length of Service(1) step	
Adjusted Basic Monthly Salary	
Effective October 1, 2012.....	Php 39,927.00 (479,124.00) S2

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,


JOSE L. BACUSMO
President

cc : Records, ODAHRD, PRPEO, Payroll