

WARNING: Any misrepresentat	tion made in the Personal Data Sheet and the	Work Experience Sheet shall	I cause the fi	ling of adn	ninistrative/c	riminal case/s ag	ainst the pers	son concerned.	
Print legibly. Tick appropriate boxes	TO FILLING OUT THE PERSONAL DATA SHE ( and use separate sheet if necessary. Indicate N			E PDS FOI	1. CS ID No.		(Do not fill up	o. For CSC use only	
I. PERSONAL INFORMATIO									
2. SURNAME	ALKUINO				NAME EXTENSION	A (IB SB)	N/A		
FIRST NAME	PEDRO				TOUR EXTENSION	4 (JK., JK)			
MIDDLE NAME	OLLERAS								
3. DATE OF BIRTH (mm/dd/yyyy)	February 23,1958	16. CITIZENSHIP		✓ Filipino ☐ Dual Citizenship ✓ by birth			by naturalization		
4. PLACE OF BIRTH	Brgy. Sta. Cruz, Baybay,Leyte	If holder of dual citizenship,				Pls. indicate of	country:		
5. SEX	☐ Male	please indicate the details.						-	
6 CIVIL STATUS	☐ Single ☑ Married ☐ Widowed ☐ Separated ☐ Other/s:			House/Block/Lot No. Subdivision/Village			Street Pangasugan		
7. HEIGHT (m)	5'4"			Baybay			Barangay Leyte		
8. WEIGHT (kg)	60kls			City/Municipality 521-A			Province		
9. BLOOD TYPE	0	18. PERMANENT ADDRESS							
10. GSIS ID NO.	CM-3875972			use/Block/Lot No.			Pangasugan		
11. PAG-IBIG ID NO.	1700-0024-0037	Bayb					Barangay  Leyte		
12. PHILHEALTH NO.	13-000-040954-6	ZIP CODE	P CODE City/Municipality				Province		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A						
14. TIN NO.	116-622-600	20. MOBILE NO.	N/A	V/A					
15. AGENCY EMPLOYEE NO.	V00042	21. E-MAIL ADDRESS (if any)	N/A	N/A					
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	ALKUINO		23. NAME of Ch	HILDREN (W	rite full name an	d list all)	DATE OF BI	RTH (mm/dd/yyyy)	
FIRST NAME	NORA	NAME EXTENSION (JR., SR)		MARIFE Y. ALKUINO			September 28,2005		
MIDDLENAME	IYANA			MARIAN GRACE Y. ALKUINO			September 7,2012		
OCCUPATION	N/A						Обраси	1301 1,2012	
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO:	N/A			-			1		
24. FATHER'S SURNAME	ALKUINO								
FIRST NAME	MARCELINO	NAME EXTENSION (JR., SR)					<u> </u>		
MIDDLE NAME	VILLOCINO	I N/A							
25. MOTHER'S MAIDEN NAME	BEBING						<u> </u>		
SURNAME	OLLERAS						1		
FIRST NAME	ANTONIA						-	-	
MIDDLE NAME	BEBAT				Continue on s	eparate sheet if nece	necorul	10016	
III. EDUCATIONAL BACKG	ROUND						·····		
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (White in full)		PERIOD OF	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY	Candadam Community School	Primary Graduate		1969	1975	N/A	1975	3rd Honor	
SECONDARY	Baybay High School	High School Graduate		1975	1779	N/A	1979	Most Helpful of the year	
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
COLLEGE	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
GRADUATE STUDIES	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
		Continue on separate sheet if nec							
SIGNATURE	Alkomm	DATE	101	12/18	3	CS FORM 2	12 (Revised 2017	7), Page 1 of 4	

CAREER SERVICE! RA 1000 (BUARU! DAR) UNDER			RATING (If	DATE OF				LICENSE (if applicable)		
SECUAL LAWS! CES! CSEE		Applicab	EXAMINATION / CONFERMENT	CONFERMENT		NUMBER	Date of Validity			
	N/A					-				
WARK E				(Continue on s	separate sheet if necessary)					
	(PERIENCE	t Start from your save	t work)	Description of duties	s about the indicated in the ottoched	Mark Franci				
INCLUS	SIVE DATES /dd/yyyy)	POSITION TITLE (Write in full/Do not abbrev		DEPARTMEN	s should be indicated in the attached  IT / AGENCY / OFFICE / COMPANY  ite in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE	
From	То						INCREMENT		(Y/ N)	
/1/2017	present	Administrative Aide I			yas State University	10,072.00	SG1-S1	permanent	yes	
/1/2016	12/31/2016	Administrative Aide I			yas State University	9,568.00	SG1-S2	permanent	yes	
/1/2016	6/30/2016	Administrative Aide I			yas State University	9,478.00	SG1-S3	permanent	yes	
//1/2013	12/31/2015	Administrative Aide I		1 '	yas State University	9,000.00	SG1-S4	permanent	yes	
/1/2011	6/30/2013	Administrative Aide I		PhilRootcrops, Visa	yas State University	344.32/day	N/A	casual	yes	
/1/2010	12/31/2010	Administrative Aide I		PhilRootcrops, Visa	yas State University	311.91/day	N/A	casual	yes	
//1/2008	12/31/2009	Administrative Aide I		PhilRootcrops, Visa	yas State University	279.50/day	N/A	casual	yes	
/1/2007	6/30/2008	Administrative Aide I		PhilRootcrops, Visa	yas State University	254.09/day	N/A	casual	yes	
/1/2004	6/30/2007	Administrative Aide I		PhilRootcrops, Ley	te State University	231.00/day	N/A	casual	yes	
/1/2002	2/29/2004	Utility Worker I		PhilRootcrops, Ley	te State University	231.00/day	N/A	casual	yes	
/1/2001	12/31/2001	Utility Worker I			isayas State College of Agriculture	231.00/day	N/A	casual	yes	
/1/2000	6/30/2001	Utility Worker I			isayas State College of Agriculture	220/day	N/A	casual	yes	
/1/1996	12/31/1999	Utility Worker I		-	isayas State College of Agriculture	200/day	N/A	casual		
/1/1994	12/31/1995	Utility Worker I		-	risayas State College of Agriculture	-			yes	
/1/1989					isayas State College of Agriculture	127.26/day	N/A	casual	yes	
	12/31/1993	Utility Worker I				90.90/day	N/A	casual	yes	
2/14/1987	6/30/1989	Utility man		1	/isayas State College of Agriculture	32.85/day	N/A	casual	yes	
3/1/1987	12/13/1987	Utility man			risayas State College of Agriculture	22.9/day	N/A	casual	yes	
7/1/1986	2/28/1987	Utility man		1 '	isayas State College of Agriculture	19.90/day	N/A	casual	yes	
3/3/1985	6/30/1986	Utility man		PhilRootcrops, V	/isayas State College of Agriculture	18.10/day	N/A	casual	yes	
1/1/1985	6/2/1985	laborer		PhilRootcrops, V	/isayas State College of Agriculture	18.10/day	N/A	casual	yes	
5/1/1984	12/31/1984	laborer		PhilRootcrops, V	/isayas State College of Agriculture	16.45/day	N/A	casual	yes	
3/1/1981	4/30/1984	laborer		PhilRootcrops, V	isayas State College of Agriculture	14.95/day	N/A	casual	yes	
1/1/1980	2/28/1981	laborer		PhilRootcrops, V	/isayas State College of Agriculture	13.00.day	N/A	casual	yes	
/16/1979	12/19/1979	laborer		PhilRootcrops, V	risayas State College of Agriculture	10.00/day	N/A	casual	yes	
		-								
				(Continue on	separate sheet if necessary)					
	TURE	Demine		DATE	1-1-1-		00.5004	212 (Revised 2017),	Dans 2 of	

I. VOLUNTARY WORK OR INVOL		INCLUSIVE		VOLUNTARY O	RG, ATION/S		
9. NAME & ADDRESS OF (Write in f		(mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
		From	То				
N/A							
N/A			and the second s	-			
		(Continue on s	eparate sheet i	necessary)			
I. LEARNING AND DEVELOPME							
art from the most recent L&D/training progra	am and include only the relevant L6	Ditraining taken fo	SECTION AT LONG TO SECTION	5) years for Division C	hief/Executive/Managerial p	ositions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
		From To			Technical/etc)	(Wite in run)	
Values Orientation	Seminar	12/11/2000	N/A	8hrs.	N/A	PhilRootcrops, ViSCA, Baybay Ci Leyte	
					***************************************		
,							
×							
		(Continue on s	eparate sheet	if necessary)			
II. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION 33 MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) (Write in full)						
	-			- William Will		VIOLA D	
Carpentry			ViSCA Personnel Associationr (VPA)				
Utility			Administrative Personnel Association (ADPA)				
Janitor							
		-					
		(Continue on s	separate sheet	if necessary)			
SIGNATURE	Domm		DATE	NAMES OF TAXABLE PARTY.	2/18	CS FORM 212 (Revised 2017), Page	

WHICH TENDESCORES CONTRACTOR OF THE PROPERTY O

34. Are you related by consanguinity or affinity appointing		
chief of bureau or office or to the person who has immediate		
Bureau or Department where you will be apppointed, a. within the third degree?		
b. within the fourth degree (for Local Government Unit - Car	☐ YES ☑ NO	
b. William are found degree (for Local Covernment Offic - Oal	cor Employees):	☐ YES ☐ NO If YES, give details:
	ii , 20, giro douilo.	
35 a. Have you ever been found guilty of any administrative off		
50		YES V NO If YES, give details:
	ii i Lo, givo dotalis.	
b. Have you been criminally charged before any court?		YES V NO
		If YES, give details:
	Date Filed: Status of Case/s:	
36. Have you ever been convicted of any crime or violation of a		
any court or tribunal?	my law, accree, or amarice or regulation by	☐ YES ☑ NO If YES, give details:
	II 1ES, give details.	
67 11	5.H. 1	
<ol> <li>Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term,</li> </ol>		☐ YES ☑ NO If YES, give details:
in the public or private sector?	,	II 125, give details.
38. a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	YES V NO
Barangay election)?		If YES, give details:
b. Have you resigned from the government service during t	he three (3)-month period before the last	☐ YES ☑ NO
election to promote/actively campaign for a national or local		If YES, give details:
39 Have you acquired the status of an immigrant or permanen	t resident of another country?	
39. Trave you dodained the status of all littling after permanent	troduction another country:	YES VO
		If YES, give details (country):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	gna Carta for Disabled Persons (RA 7277)	
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please		
a. Are you a member of any indigenous group?		☐ YES ☑ NO
		If YES, please specify:
b. Are you a person with disability?	YES V NO	
c. Are you a solo parent?	If YES, please specify ID No	
Ale you a solo palente		If YES, please specify ID No
41. REFERENCES (Person not related by consanguinity or affinity to applica	ant /appointee)	
NAME	ADDRESS	TEL. NO.
Dr. Erlinda A. Vasquez	VSU, Baybay City, Leyte	563-7229
Dr. Julieta R. Roa	Baybay City, Leyte	563-7229
Maria Elsa Umpad	Ormoc City	563-7229
42. I declare under oath that I have personally accomplished the		
statement pursuant to the provisions of pertinent laws, rules		
the agency head / authorized representative to verif	y/validate the contents stated herein.	I agree that any
misrepresentation made in this document and its attachi	ments shall cause the filing of administra	tive/criminal case/s PHOTO
against me.		
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		And the state of t
PLEASE INDICATE ID Number and Date of Issuance	@ Jkmin	
Government Issued ID: VSU ID		
ID/License/Passport No.: V00042		
Date/Place of Issuance: VSU	Signature (Sign inside the bo	and the second of the second o
Salest Rade of Indidation.	Date Accomplished	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	n 3 2018 , affiant exhibiting	his/her validly issued government ID as indicated above.
SUBSCRIBED AND SWORN to before me this	U J ZUIV , amant exhibiting	more valuely losuou government to as mulcated above.
	M/ -	
	ATTY. PYSAN C. GUINO	200
	1	
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