CS Form No. 212

Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresenta concerned.	ation made in the Personal Data Sheet and th	e Work Experience Sheet shall caus	e the filing of a	dministrativ	e/criminal case/s	against the p	person	
READ THE ATTACHED GUIDE	TO FILLING OUT THE PERSONAL DATA SHEET ) and use separate sheet if necessary. Indicate	, ,		1. CS ID No.		(Do not fill up. F	or CSC use only	
I. PERSONAL INFORMATIO		NA II not applicable. DO NOT ABBILLY!	ATE.	1. 00 ID NO.		(Bo not ill up. 1	or ees ase only	
2. SURNAME	Gallego				terplant promised from the term is to put		halandi mirri addi alambia	
FIRST NAME	Marianne Joyce				NAME EXTENSION (JR	., SR)		
MIDDLE NAME	De Caiman							
3. DATE OF BIRTH		LO OLITATIVO UID		AUDIO CO PROPERCIO EL SECUCIONISMO				
(mm/dd/yyyy)	09/08/1994	16. CITIZENSHIP	✓ Fili				by naturalization	
4. PLACE OF BIRTH	Inopacan, Leyte	If holder of dual citizenship,			Pls. indicate country:			
5. SEX	☐ Male ✓ Female	please indicate the details.	etails.				•	
6 CIVIL STATUS	☐ Single ☐ Married ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Subdivision/Village			Centro Street Guadalupe Barangay		
7. HEIGHT (m)	1.55		Inopacan			Leyte		
8. WEIGHT (kg)	72	ZIP CODE	City/Municipality 6522		6522	Province 522		
9. BLOOD TYPE	0+	18. PERMANENT ADDRESS				Centro		
10. GSIS ID NO.	200650396E NHAOC.		House/Block/Lot			Street Guadalupe		
11. PAG-IBIG ID NO.	121165814434		Subdivision/Villa Inopacan				Barangay Leyte	
12. PHILHEALTH NO.	13-050173186-3	ZIP CODE	City/Municipalit				Province	
	06-3714857-1		6522			Tanagalor salig		
13. SSS NO.		19. TELEPHONE NO.	N/A					
14. TIN NO.	478-515-076	20. MOBILE NO.	+63 971 460 3086					
15. AGENCY EMPLOYEE NO.	VJ002090	21. E-MAIL ADDRESS (if any)		ennairamj	oyce08@gmail.com			
II. FAMILY BACKGROUND		loo NAME	- 4 OLUI DDEN AM		d list all)	DATE OF DID	TH (mm/dd/yyyy)	
22. SPOUSE'S SURNAME	Gallego	NAME EXTENSION (JR., SR)	of CHILDREN (Wi		a list all)		-1 - 70-18	
FIRST NAME	Jeffrey			N/A			I/A	
MIDDLE NAME	Diaz							
OCCUPATION	Computer Programm	mer II						
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIV	ERSITY						
BUSINESS ADDRESS	Visca, Baybay City, Leyte							
TELEPHONE NO.	0565 0600							
24. FATHER'S SURNAME	De Caiman							
FIRST NAME	Nestor	NAME EXTENSION (JR., SR)						
MIDDLE NAME	Ladrera							
25. MOTHER'S MAIDEN NAME								
SURNAME	Luzon				1 1			
FIRST NAME	Anecita							
MIDDLE NAME	Sapiro		(Continue on separate sheet if necessary)					
III. EDUCATIONAL BACKS	GROUND				g branch and an			
26.	NAME OF SCHOOL	BASIC EDUCATION/DEGREE/COURSE	PERIOD O	F ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED	YEAR	SCHOLARSHIP/ ACADEMIC	
LEVEL	(Write in full)	(Write in fu	(Write in full) From		(if not graduated)	GRADUATED	HONORS RECEIVED	
ELEMENTARY	INOPACAN CENTRAL SCHOOL	PRIMARY EDUCATION	2011	2007	GRADE VI	2007	N/A	
SECONDARY	INOPACAN HIGH SCHOOL	SECONDARY SCHOOL	2007	2011	4TH YEAR	2011	N/A	
VOCATIONAL /	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	VIASAYAS STATE UNIVERSITY	BACHERLOR OF SCIENCE IN COMPUT SCIENCE	TER 2011	2016	BACHELOR DEGREE	2016	N/A	
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
		Continue on separate sheet if necessary)			T .			
SIGNATURE	Main			ATE	07 15 2	024		

27. CARE		1080 (BOARD/ BAR) UNDER	RATING	DATE OF		TION CO.	DMEA:T	LICENSE (if a	
	LAWS/ CES/ CSEI RANGAY ELIGIBIL	E ITY / DRIVER'S LICENSE	(If Applicable)	EXAMINATION / CONFERMENT	EXAMINATION / PLACE OF EXAMINATION / CONFERMENT CONFERMENT		NUMBER	Date of Validity	
	N/A	A	N/A	N/A	N	N/A		N/A	N/A
. 0									
		***************************************							
						w/#8*4/40,*****************************			
									<u> </u>
MARQUAN TEMPARA SHAROLAN AND RESIDEN								A COLUMN TO THE PARTY OF THE PA	
V. WORK E	EXPERIENCE		(Cor	tinue on separate sheet	if necessary)				
PRICE AND DESCRIPTION AND DESCRIPTION OF THE PERSON OF THE	THE REAL PROPERTY AND ADDRESS OF THE PARTY O	nt. Start from your recen	t work) Descriptio	n of duties should b	e indicated in the attache	ed Work Exp	salaryi Jobi Pay	<u>(</u>	GOVI
	JSIVE DATES m/dd/yyyy)	POSITION TITLE	(Write in full/Do not	DEPARTMENT / AGENC	Y / OFFICE / COMPANY (Write in	MONTHLY SALARY	GRADE (if applicable) & STEP	STATUS OF APPOINTMENT	SERVICE
From	То	abbreviate	e) 	full/Do i	not abbreviate)	0/15/11/1	(Format "00-0")/ INCREMENT	74.7 6.111.11.11	
01/02/2024	06/30/2024	MEDIA PRODUCTION	N SPECIALIST	VSU - EXT	ENSION OFFICE	₱ 1,037.70	N/A	JOB ORDER	Y
09/01/2023	12/31/2023	SCIENCE RESEARC	H SPECIALIST	VSU - EXT	ENSION OFFICE	P 914.07	N/A	JOB ORDER	Y
01/01/2023	08/31/2023	CLERK DESIGNAT	ED AS Ddrc	VSU - EXT	ENSION OFFICE	₱ 603.40	N/A	JOB ORDER	Y
08/22/2022	12/31/2022	SCIENCE RESEARC	H ASSISTANT		ENSION OFFICE	₱ 588.05	N/A	JOB ORDER	Y
06/16/2021	06/08/2022	SECRETARY cum R	ECEPTIONIST	CHINESE LANGUAGE INSTITUTE MIDDLE  EAST		د.(. 2,500.00	N/A	CONTRACTUAL	N
04/24/2019	04/23/2021	SECRETARY cum R	ECEPTIONIST	AL RASHID TRANSPORT AND CLEARINING EST.		د.إ. 3,000.00	N/A	CONTRACTUAL	N
12/06/2017	03/29/2019	SECRETARY cum R	ECEPTIONIST	ADVANCD ENGINEERING & TECHNICAL WORKS LLC		د.ا. 3,000.00	N/A	CONTRACTUAL	N
01/11/2016	09/23/2017	CUSTOMER SE REPRESENT		AZPIRED INC.		<b>₱</b> 17,000.00	N/A	PERMANENT	N
11/09/2015	12/31/2015	SECRETA		DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)		₱ 8,000.00	N/A	JOB ORDER	Υ
					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
		- X							
									***************************************
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			(Con	tinue on separate sheet i	f necessary)				
SIGNA	TURE	Jusign			DATE	67/16	Droc		

VI. VOLUNTARY WORK OR INVOLVEMENT II	N CIVIC / NON-GOVERNMEN			ORGANIZATION	VS		
29. NAME & ADDRESS OF ORGANIZATION (Write in ful	11)	From	To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A			N/A	N/A		N/A	
			1				
		-	-	-			
			ļ				
VII. LEARNING AND DEVELOPMENT (L&D) I		Continue on separate	THE RESIDENCE PARTY AND PERSONS ASSESSED.	ary)			
(Start from the most recent L&D/training program and include				Chief/Executive/Mana	agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS		INCLUSIV ATTENDANCE	INCLUSIVE DATES OF ATTENDANCE		Type of LD ( Managerial/	CONDUCTED/ SPONSORED BY	
(Write in			nm/dd/yyyy)	NUMBER OF HOURS	Supervisory/ Technical/etc)	(Write in full)	
Level II Cluster Review Presentation		From 10/24/2022	To 10/24/2022	8.0	Technical	VSU-Vicarp & RRDEN	
Re-Orientation on the Documentary Requirements for	Financial Administrative	12/06/2022	12/06/2022	4.0	Supervisory	Visayas State University	
Transaction  Mental Health Wellness Seminar		04/23/2023	04/23/2023	4.0	Foundation	VSU HRMO & Usher	
Data Privacy Act of 2022 Privacy Impact Assessment a	and RA 11032 Act of 2018			8.0	Technical	LDHRAO - Visayas State University	
Awareness Seminar In-House Training on Republic Act 9184 and It's 2016 r		08/11/2023	08/11/2023			OVPPRGAS - Visayas State University	
Regulation for the Visayas State University		08/22/2023	08/24/2023	24.0	Technical	VSU - Quality Assurance Center	
ISO 9001:2015 Awareness and Re-Awareness Seminar		09/29/2023	09/29/2023	4.0	Technical	VSU - Quality Assurance Center  VSU - Office of the Head of Instructional Materials	
Continuition for Microsoft 365 A3 Subscription   End-L Orientation of Guidelines and Proceedures on Proces		09/12/2023	09/12/2023	2.0	Technical	Development	
Administrative Services Office (ASO)	STOCK VICES OF LIFE OFFICES LIFECT	2/23/2024	2/23/2024	8.0	Supervisory	LDHRAO - Visayas State University  LDHRAO - Visayas State University Budget &	
Financial Transaction Forum		3/20/2024	3/20/2024	8.0	Supervisory	Accounting Office	
			-				
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	12.7						
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		3 1 1					
		1 2 2					
		Continue on separa	te sheet if necess	ary)			
VIII. OTHER INFORMATION						MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)  (Write in full)						
Reading Books/ eBooks	N/A N/A						
Dancing & Singing							
	4000 MM V						
7			- 3° - 1				
	WIXER DESIGNATE						
	(Continue on separate sheet if necessary)						
SIGNATURE	decin	N		D	ATE	07   15   2024 CS FORM 212 (Revised 2017), Page 3 o.	
	/					Co FURM 212 (Revised 2017), Page 3 of	

	affinity to the appointing or recommending authorities on who has immediate supervision over you in the apppointed,		✓ NO			
b. within the fourth degree (for Local	Government Unit - Career Employees)?	☐ YES If YES, give detail	NO NO			
35. a. Have you ever been found guilty of	of any administrative offense?	☐ YES If YES, give detai	☐ YES ☑ NO If YES, give details:			
b. Have you been criminally charged	before any court?	☐ YES If YES, give detai  Date Filed:  Status of Case/s:	If YES, give details:  Date Filed:			
36. Have you ever been convicted of an by any court or tribunal?	y crime or violation of any law, decree, ordinance of		☐ YES ☑ NO If YES, give details:			
	the service in any of the following modes: resigna smissal, termination, end of term, finished contrac sector?	t or phased If YES, give detail	✓ YES □ NO If YES, give details: Resignation and End of Contract			
38. a. Have you ever been a candidate i Barangay election)?	n a national or local election held within the last ye		☐ YES ☑ NO If YES, give details:			
last election to promote/actively cam	mment service during the three (3)-month period b paign for a national or local candidate?	If YES, give deta	☐ YES ☑ NO If YES, give details:			
39. Have you acquired the status of an i	mmigrant or permanent resident of another country		☐ YES ☑ NO If YES, give details (country): ————————————————————————————————————			
	Act (RA 8371); (b) Magna Carta for Disabled Pers Act of 2000 (RA 8972), please answer the following					
a. Are you a member of any indigenous		YES	☐ YES ☑ NO If YES, please specify:			
b. Are you a person with disability?		☐ YES	☐ YES ☑ NO If YES, please specify ID No:			
c. Are you a solo parent?		YES	☐ YES ☑ NO If YES, please specify ID No:			
41. REFERENCES (Person not related by consan	guinity or affinity to applicant /appointee)					
NAME	ADDRESS	TEL. NO.				
Joycee Lou Lopez	Danao City, Cebu	City 9176714885				
Loida Clamor	Abu Dhabi, UA	E 971 56 53 1567				
Luxin Wei	Abu Dhabi, UA					
complete statement pursuant to the Philippines. I authorize the agency h	rsonally accomplished this Personal Data Sheet e provisions of pertinent laws, rules and regulat ead/authorized representative to verify/validate the ion made in this document and its attachment t me.	ions of the Republic of the contents stated herein.	MARIANNE JOYCE L. DE CAIMAN			
PLEASE INDICATE ID Number						
Government Issued ID: Passport	- Lee	apo l				
ID/License/Passport No.: P7335884B	Signature (	Sign inside the box)				
Date/Place of Issuance: PE Abu Dhabi  Date Accomplished  Right Thumbmark						
SUBSCRIBED AND SWORN to before me this						
	Person Adm	inistering Oath				

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: July 01, 2024 July 15, 2024
- Position: Science Research Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.
    - Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
    - Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
    - And, performs other related functions
- Duration: January 01, 2024 June 30, 2024
- Position: Media Production Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
    - Submitted Reports on time
    - Less OFI during ISO External Audit
    - Successful activities as one of the facilitators such as Farmer & Fisherfolks' Day & UGMAD Search, Annual In-House Review.
  - Summary of Actual Duties
    - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.

- Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
- Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
- o And performs other related functions
- Duration: September 01, 2023 December 31, 2023
- Position: Science Research Specialist
- · Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University
  - List of Accomplishments and Contributions (if any)
    - o Submitted Reports on time
    - Successful activities as one of the facilitators such as Extension Training Workshop and Baybay Agro-Fair.
  - Summary of Actual Duties
    - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals and performs other related functions.

MARIANNE JOYCE D. GALLEGO

(Signature over Printed Name of Employee/Applicant)

Date: July 1, 2024