

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Gallego		
FIRST NAME	Marianne Joyce		NAME EXTENSION (JR., SR)
MIDDLE NAME	De Caiman		
3. DATE OF BIRTH (mm/dd/yyyy)	09/08/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.55	17. RESIDENTIAL ADDRESS	Centro
8. WEIGHT (kg)	72	ZIP CODE	House/Block/Lot No.
9. BLOOD TYPE	O+		Street
10. GSIS ID NO.	2006503965 N/A		Guadalupe
11. PAG-IBIG ID NO.	121165814434		Subdivision/Village
12. PHILHEALTH NO.	13-050173186-3		Barangay
13. SSS NO.	06-3714857-1	Inopacan	Leyte
14. TIN NO.	478-515-076	City/Municipality	Province
15. AGENCY EMPLOYEE NO.	VJ002090	18. PERMANENT ADDRESS	6522
		House/Block/Lot No.	Centro
		Street	Guadalupe
		Subdivision/Village	Barangay
		Inopacan	Leyte
		City/Municipality	Province
		ZIP CODE	6522
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	+63 971 460 3086
		21. E-MAIL ADDRESS (if any)	ennairamjoyce08@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Gallego		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Jeffrey	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	Diaz			
OCCUPATION	Computer Programmer II			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	Visca, Baybay City, Leyte			
TELEPHONE NO.	0565 0600			
24. FATHER'S SURNAME	De Caiman			
FIRST NAME	Nestor	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Ladrera			
25. MOTHER'S MAIDEN NAME				
SURNAME	Luzon			
FIRST NAME	Anecita			
MIDDLE NAME	Sapiro			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	INOPACAN CENTRAL SCHOOL	PRIMARY EDUCATION	2011	2007	GRADE VI	2007	N/A
SECONDARY	INOPACAN HIGH SCHOOL	SECONDARY SCHOOL	2007	2011	4TH YEAR	2011	N/A
VOCATIONAL /	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VIASAYAS STATE UNIVERSITY	BACHERLOR OF SCIENCE IN COMPUTER SCIENCE	2011	2016	BACHELOR DEGREE	2016	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/15/2024
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/15/2024
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[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)













[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS/RECOGNITION (Write in full)	33. (Write in full)
Reading Books/ eBooks	N/A	N/A
Dancing & Singing		

SIGNATURE		DATE	07/15/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>Resignation and End of Contract</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Joycee Lou Lopez</td><td>Danao City, Cebu City</td><td>9176714885</td></tr><tr><td>Loida Clamor</td><td>Abu Dhabi, UAE</td><td>971 56 53 1567</td></tr><tr><td>Luxin Wei</td><td>Abu Dhabi, UAE</td><td>971 56 641 1710</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	Joycee Lou Lopez	Danao City, Cebu City	9176714885	Loida Clamor	Abu Dhabi, UAE	971 56 53 1567	Luxin Wei	Abu Dhabi, UAE	971 56 641 1710
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>Passport</td></tr><tr><td>ID/License/Passport No.:</td><td>P7335884B</td></tr><tr><td>Date/Place of Issuance:</td><td>PE Abu Dhabi</td></tr></table>		Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Passport	ID/License/Passport No.:	P7335884B	Date/Place of Issuance:	PE Abu Dhabi	<table><tr><td> Signature (Sign inside the box) 09/15/2024 Date Accomplished</td><td> MARIANNE JOYCE L. DE CAIMAN PHOTO</td></tr><tr><td colspan="2"> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) 09/15/2024 Date Accomplished	 MARIANNE JOYCE L. DE CAIMAN PHOTO	 Right Thumbmark	
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SUBSCRIBED AND SWORN to before me this <u>17 JUL 2024</u> , affiant exhibiting his/her validly issued government ID as indicated above.														
<table><tr><td> ATTY. RYAN C. GUINOCOR Jury Clerk Legal Officer Person Administering Oath</td></tr></table>			 ATTY. RYAN C. GUINOCOR Jury Clerk Legal Officer Person Administering Oath											
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 01, 2024 – July 15, 2024
- Position: Science Research Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
 - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.
 - Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
 - Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
 - And, performs other related functions

- Duration: January 01, 2024 – June 30, 2024
- Position: Media Production Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)
 - Submitted Reports on time
 - Less OFI during ISO External Audit
 - Successful activities as one of the facilitators such as Farmer & Fisherfolks' Day & UGMAD Search, Annual In-House Review.

- Summary of Actual Duties
 - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals.

- Coordinator with Extension activities and projects implemented by research centers and provide support for needed services
- Assist the Director for Extension in the performance and developing the plans and approaches to help enhancing the productivity, profitability and the well-being of the farmers in the Visayas
- And performs other related functions

- Duration: September 01, 2023 – December 31, 2023
- Position: Science Research Specialist
- Name of Office/Unit: Extension Office
- Immediate Supervisor: Antonio P. Abamo
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Submitted Reports on time
 - Successful activities as one of the facilitators such as Extension Training Workshop and Baybay Agro-Fair.
- Summary of Actual Duties
 - Responsible for the Monitoring & Evaluation of the extension proposal submitted by the research center and academic units & Extension Budget Funds for the approved extension proposals and performs other related functions.


MARIANNE JOYCE D. GALLEGO

(Signature over Printed Name of Employee/Applicant)

Date: July 1, 2024