


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. RUBEN O. BALOTOL, JR. has assumed the duties and responsibilities as INSTRUCTOR I of Department of Liberal Arts and Behavioral Sciences effective August 9, 2018.

This certification is issued in connection with the issuance of the appointment of Ms/Mr. Balotol as Instructor I.

Done this 9th day of August 2018 in VSU, Baybay City, Leyte.


GI/RALDO C. FERNANDEZ, JR.
Head of Office/Department/Unit

Date: 08-09-2018

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*