

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME
COCO

FIRST NAME
IRISH

MIDDLE NAME
SASIL

3. DATE OF BIRTH
(mm/dd/yyyy)
10/17/1990

4. PLACE OF BIRTH
BATO, LEYTE

5. SEX
☐ Male ☒ Female

6. CIVIL STATUS
☒ Single ☐ Married
☐ Widowed ☐ Separated
☐ Other/s:

7. HEIGHT (m)
1.6 m

8. WEIGHT (kg)
54 kg

9. BLOOD TYPE
B

10. GSIS ID NO.
2004200507

11. PAG-IBIG ID NO.
121097805780

12. PHILHEALTH NO.
13-000103143-1

13. SSS NO.
06-3022582-8

14. TIN NO.
425-775-751

15. AGENCY EMPLOYEE NO.
V000742

16. CITIZENSHIP
☒ Filipino ☐ Dual Citizenship
☐ by birth ☐ by naturalization
Pls. indicate country:
Philippines

17. RESIDENTIAL ADDRESS
1106A MONTREAL
House/Block/Lot No. Street
N/A E. RODRIGUEZ
Subdivision/Village Barangay
QUEZON CITY METRO MANILA
City/Municipality Province
ZIP CODE 1102

18. PERMANENT ADDRESS
516 N/A
House/Block/Lot No. Street
N/A PONONG
Subdivision/Village Barangay
BATO LEYTE
City/Municipality Province
ZIP CODE 6525

19. TELEPHONE NO.
None

20. MOBILE NO.
09362912476

21. E-MAIL ADDRESS (if any)
irishcoco@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME
N/A

FIRST NAME
N/A

MIDDLE NAME
N/A

OCCUPATION
N/A

EMPLOYER/BUSINESS NAME
N/A

BUSINESS ADDRESS
N/A

TELEPHONE NO.
N/A

23. NAME of CHILDREN (Write full name and list all)
N/A

DATE OF BIRTH (mm/dd/yyyy)

24. FATHER'S SURNAME
COCO

FIRST NAME
ROMEO

MIDDLE NAME
BANTIGUE

25. MOTHER'S MAIDEN NAME

SURNAME
SASIL

FIRST NAME
ELSA

MIDDLE NAME
MOYA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE
From To

HIGHEST LEVEL/
UNITS EARNED
(if not graduated)

YEAR
GRADUATED

SCHOLARSHIP/
ACADEMIC
HONORS
RECEIVED

ELEMENTARY

BATO CENTRAL SCHOOL

PRIMARY EDUCATION

19962002

N/A

2002

NONE

SECONDARY

BATO SCHOOL OF FISHERIES

HIGH SCHOOL

20022006

N/A

2006

NONE

VOCATIONAL /
TRADE COURSE

N/A

N/A

N/AN/A

N/A

N/A

COLLEGE

VISAYAS STATE UNIVERSITY

BACHELOR OF SECONDARY EDUCATION
MAJOR IN MATHEMATICS

20062010

N/A

2010

CUM LAUDE

GRADUATE STUDIES

LEYTE NORMAL UNIVERSITY

MASTER IN EDUCATION MAJOR IN
MATHEMATICS

20132016

N/A

2016

N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

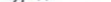
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR TEACHERS	80.8	9/26/2010	TACLOBAN CITY	1081918	10/17/2019
	CAREER SERVICE PROFESSIONAL PD 907- HONOR GRADUATE	N/A	4/10/2010	VISAYAS STATE UNIVERSITY	112955	

V. WORK EXPERIENCE

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL SOCIETY / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	STUDENT ORGANIZATION -MATH MAJORS' SOCIETY	11/1/2012	5/31/2017		ADVISER
	BOUGAINVILLEA, CAMIA AND DAISY COTTAGES	11/1/2011	3/31/2012		DORMITORY ADVISER
	BOUGAINVILLEA COTTAGE	6/1/2010	10/31/2011		ASSISTANT DORMITORY ADVISER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	STATISTICS AND PROBABILITY IN GRADE 11 IN THE SENIOR HIGH SCHOOL CURRICULUM	11/5/2016 11/19/2016 11/26/2016	11/6/2016 11/20/2016 11/27/2016	24	TECHNICAL	VISAYAS STATE UNIVERSITY/ PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE
	INTERNATIONAL SEMINAR-WORKSHOP ON MATHEMATICS	10/24/2016	10/26/2016	24	TECHNICAL	PHILIPPINE ASSOCIATION FOR THE CAREER ADVANCEMENT OF EDUCATORS (PACAE)
	STARTEGIC PLANNING WORKSHOP OF THE COLLEGE OF ARTS AND SCIENCES	9/25/2016	9/26/2016	24	TECHNICAL	VISAYAS STATE UNIVERSITY
	2016 MTAP-TL INTERNATIONAL CONVENTION	7/27/2016	7/29/2016	24	TECHNICAL	MATHEMATICS TEACHERS ASSOCIATION OF THE PHILIPPINES (MTAP-TL)
	REGIONAL SENIOR HIGH SCHOOL (SHS) TEACHERS TRAINING FOR SUCs AND LUCs (REGION 8)	7/11/2016	7/14/2016	28	INSTRUCTION	COMISSION ON HIGHER EDUCATION
	2016 SUMMER UPGRADING PROGRAM FOR COLLEGE TEACHERS OF MATHEMATICS	5/27/2016	5/28/2016	16	TECHNICAL	MATHEMATICS SOCIETY OF THE PHILIPPINES
	GENDER AND DEVELOPMENT PROGRAM	9/11/2014	9/11/2014	8	TECHNICAL	VISAYAS STATE UNIVERSITY
	SEMINAR ON THE SENIOR HIGH SCHOOL PROGRAM	10/11/2013	10/11/2013	8	TECHNICAL	COLLEGE OF EDUCATION, VISAYAS STATE UNIVERSITY
	MONITORING PROGRESS ON DECENT WORK THROUGH STATISTICS: PATHWAY TO INCLUSIVE GROWTH	10/23/2012	10/23/2012	2	TECHNICAL	DEPT. OF MATHEMATICS, PHYSICS AND STATISTICS, VISAYAS STATE UNIVERSITY
	ORIENTATION ON THE USE OF STATA	2/25/2012	2/25/2012	7	TECHNICAL	VISAYAS STATE UNIVERSITY
	JOB ORIENTATION SEMINAR FOR NEW REGULAR AND PART-TIME FACULTY MEMBERS	7/1/2011	7/1/2011	7	TECHNICAL	VISAYAS STATE UNIVERSITY
	PREPARATION OF TABLE OF SPECIFICATIONS	7/22/2010	7/22/2010	7	TECHNICAL	DEPT. OF MATHEMATICS, PHYSICS AND STATISTICS, VISAYAS STATE UNIVERSITY
	THE FILIPINO EDUCATORS: BUILDING MINDS AND TOUCHING HEARTS	6/17/2010	6/18/2010	13	TECHNICAL	VISAYAS STATE UNIVERSITY







(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLAYING BADMINTON		NONE		MATHEMATICS TEACHERS ASSOCIATION OF THE PHILIPPINES (MTAP-TL)
					PHILIPPINE ASSOCIATION FOR THE CAREER ADVANCEMENT OF EDUCATORS (PACAE)
					VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION - MAIN CAMPUS

(Continue on separate sheet if necessary)

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. REMBERTO A. PATINDOL</td> <td>OVPAF, VSU, Visca, Baybay City, Leyte</td> <td>09176341454</td> </tr> <tr> <td>PROF. CLIMACO D. ESPINA JR.</td> <td>DMP, VSU, Visca, Baybay City, Leyte</td> <td>09175508488</td> </tr> <tr> <td>PROF. MA. NENA Q. RAMOS</td> <td>DMP, VSU, Visca, Baybay City, Leyte</td> <td>09261731077</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	DR. REMBERTO A. PATINDOL	OVPAF, VSU, Visca, Baybay City, Leyte	09176341454	PROF. CLIMACO D. ESPINA JR.	DMP, VSU, Visca, Baybay City, Leyte	09175508488	PROF. MA. NENA Q. RAMOS	DMP, VSU, Visca, Baybay City, Leyte	09261731077		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>PROFESSIONAL LICENSE</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>1081918</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>01/29/2016 - TACLOBAN CITY</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PROFESSIONAL LICENSE	ID/License/Passport No.:	1081918	Date/Place of Issuance:	01/29/2016 - TACLOBAN CITY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;">  </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">8/23/2017</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	8/23/2017	Date Accomplished
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Right Thumbmark															
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>															

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: February 16, 2012 – present
 - Position: Instructor I
 - Name of Office/Unit: Department of Mathematics and Physics
 - Immediate Supervisor: Climaco D. Espina Jr., Department Head
 - Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Taught general and major courses in mathematics
 - Developed and revised course outlines and syllabi
 - Produced instructional materials
 - Advised student organization (Math Majors' Society)
 - Attended seminars/trainings related to field of specialization
 - Summary of Actual Duties
 - Work with students who are studying for a degree or a certificate to improve their knowledge and career skills. Develop instructional plan/materials (such as a course **outline** or syllabus, teaching manual or powerpoint presentation) and ensure that it meets **college** and department standards.
-
- Duration: June 7, 2010– February 15, 2012
 - Position: Part-time Instructor
 - Name of Office/Unit: Department of Mathematics, Physics and Statistics
 - Immediate Supervisor: Remberto A. Patindol, Department Head
 - Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Taught general and major courses in mathematics
 - Developed and revised course outlines and syllabi
 - Summary of Actual Duties
 - Work with students who are studying for a degree or a certificate to improve their knowledge and career skills. Develop instructional plan/materials (such as a course **outline** or syllabus, teaching manual or powerpoint presentation) and ensure that it meets **college** and department standards.


 IRISH S. COCO
 (Signature over Printed Name
 of Employee/Applicant)

Date: 08 - 23 - 17