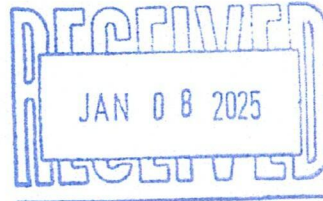




Notice of Step Increment Due to Length of Service

December 10, 2024

MR. NICK FREDDY R. BELLO
Accounting Office
VSU, Visca, Baybay, Leyte



Dear Mr. Bello:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012, implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Accountant II** is hereby adjusted effective April 5, 2024 as follows:

1. Actual monthly basic salary as of April 4, 2024 ₱ 43,394.00
(SG 16, Step 5)
2. Add: one (1) Step Increment
Due to Length of Service
3. Adjusted monthly basic salary effective April 5, 2024 ₱ 43,852.00
(SG 16, Step 6)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


PROSE IVY G. YEPES
President

Position Title: Accountant II
Salary Grade: 16
Item No. FY 2024 Plantilla of Personnel: A2-1-2006

This supersedes and replaces the NOSI issued on May 31, 2024.