

GRADUATE SCHOOL
Leyte State University
Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: OFFICE OF GRADUATE SCHOOL (OG)

Source of Funds: General Fund (A.III.a)

Date Prepared: January 01, 2002


Name of Appointee	Position	Level	SG	Daily Wage/Salary	Period of Employment*		If Renewal (incl. Date of previous employment)
VICENTE A. CORDERO	ERA I	I	9	₱423.55	January 1, 2002	June 30, 2002	July 1, 2001 to December 31, 2001
* HEIDE S.LASQUITES	ERA I	I	9	₱423.55	January 1, 2002	June 30, 2002	July 1, 2001 to December 31, 2001

* with one (1) day service break per month

The above named personnel are hereby hired/appointed as casual at the rate of compensation stated opposite his/her name for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. He/She may be laid-off any time before the expiration of the employment period when his/her services are no longer needed or funds are no longer available or the project has already been completed/finished or his/her performance is below par.


CERTIFICATION:

This is to CERTIFY that all requirements and supporting papers pursuant to SCS MC No. 40, s. 1998/ as amended have been complied with, and found in order.


TERESITA L. QUINANOLA
HRMDO

January 01, 2002
Date

APPROVAL:


PACIENCIA P. MILAN
President

January 01, 2002
Date

Pinagtibay alinsunod sa resolusyon
ng Komisyon sa Sebisyo Sibil Blg.
93-58-42 na may petsa Enero 1, 1994.