

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE <div> <div>PIDO</div> <div>NESTOR</div> <div>LEONIDO</div> </div> <div> <div>(Family Name)</div> <div>(Given Name)</div> <div>(Middle Name)</div> </div>	
2. DEPARTMENT CORPORATION OR AGENCY/ LOCAL GOVERNMENT Leyte State University		3. BUREAU OR OFFICE Leyte State University	
4. DEPT./BRANCH/DIVISION PhilRootcrops		5. WORK STATION/PLACE OF WORK Baybay, Leyte	
6a. PRES. APPRO ACT/ BOARD RES/ ORD. NO. ITEM NO.	6b. PREV. APPRO ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A.: P 295,308.00 7b. OTHER COMPENSATION: PERA/ACA ITEM NO. ViSCAB-PROF3-7-1998	
8. OFFICIAL DESIGNATION OR POSITION Professor IV		9. WORKING PROPOSED TITLE	
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION. CHECK GOVERNMENT UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE [] 1 st 2 nd 3 rd 4 th 5 th 6 th			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.			
Percent of Working Time :			
DUTIES			
40%	To prepare research proposals and conduct research projects on agricultural crops particularly rootcrops;		
20%	To supervise research project staff;		
20%	To teach courses in biology related to genetics and research;		
10%	To assist in the transfer/dissemination of crop technologies particularly on rootcrops; and		
10%	To do other duties assigned by supervisors.		

2N

14. POSITION TITLE OF IMMEDIATE SUPERVISOR
Center Director

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
Director for Research and Extension

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)

Rey Anthony D. Cojuangco – SRA; Noel Vincent A. Edralin – Sci. Aide (MOOE); Carol Vergara – Lab. Aide

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

Oven, microscope, laminar flowhood, omputer, stirrer, stove

18. CONTACT

	<u>Occasional</u>	<u>Frequent</u>
General Public	[/]	[/]
Other Agencies	[/]	[/]
Supervisors	[/]	[/]
Management	[/]	[/]
Others (Specify) Students	[/]	[/]

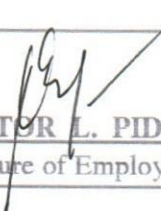
19. WORKING CONDITION

Normal Working Condition	[/]
Field Work	[/]
Field Trips	[/]
Exposed to Varied Weather	[/]
Others (Specify)	[/]

20. I CERTIFY that the above answers are accurate and complete

Dec. 7, 2005

Date


NESTOR L. PIDO
Signature of Employee

21. Describe briefly the general function of the Unit or Section.

Research on rootcrop production.

22. Describe briefly the general function of the position.

Research and instruction

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position.

(Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching.)

Education: Relevant doctoral degree

Experience: 5 years of relevant experience; 32 hours of relevant training.

23b. Licenses or certificates required to do this work, if any.

24. I HEREBY CERTIFY that the above answers are accurate and complete.

Date


ALGERICO M. MARISCAL – Center Director
Signature and Title of Immediate Supervisor

APPROVED:

Date


PACIENCIA P. MILAN
Head of Agency