



CLEARANCE
(for Faculty and Staff)

Name: ROSE P. CAPULLA
Dept./Office: DLABS

Position: ASSIST. PR
Last Day in of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: Sept - 1 2020 Reason if Resignation: _____

Until further Faculty/Staff's Address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Department/Office	<u>JET C. SUEBEC</u>	17. University Librarian	<u>VICENTE GILOS</u>
2. Dean, College of Agriculture and Food Sciences	<u>VICTOR B. ASIO</u>	18. Head, VSU Health Services	<u>DR. ELWIN JAY V. YU</u>
3. Dean, College of Arts and Sciences	<u>CANDELARIO L. CALIBO</u>	19. University Registrar	<u>MARWEN A. CASTAÑEDA</u>
4. Dean, College of Education	<u>BAYRON S. BARREDO</u>	20. Head, Accounting Office	<u>ERLINDA S. ESGUERRA</u>
5. Dean, College of Mgt. and Economics	<u>MOISES NEIL V. SERINO</u>	21. Head, Cash Division	<u>QUEEN-EVER Y. ATUPAN</u>
6. Dean, College of Engineering	<u>ROBERTO C. GUARTE</u>	22. Head, Records Office	<u>MA. ROBERTA MIRAFLORES</u>
7. Dean, College and Forestry and Natural Resources	<u>DENNIS P. PEQUE</u>	23. Head, PRPEO	<u>HONEY SOFIA V. COLIS</u>
8. Dean, College of Veterinary Medicine	<u>SANTIAGO T. PEÑA JR.</u>	24. Head, SPPMO	<u>ALICIA M. FLORES</u>
9. Dean, Graduate School	<u>ANABELLA B. TULIN</u>	25. Director, GSD	<u>MARIO LILIO P. VALENZONA</u>
10. Dean of Students	<u>MANOLO B. LORETO, Jr</u>	26. Director, Administration & Human Resource Development	<u>LOURDES B. CANO</u>
11. Director, Institute of Human Kinetics	<u>CHARIS B. LIMBO</u>	27. Director, Finance	<u>LOUELLA C. AMPAC</u>
12. Director ecoFARM!	<u>ROMEL B. ARMECIN</u>	28. Vice-President for Research and Extension	<u>OTHELLO B. CAPUNO</u>
13. Director, NARC	<u>FELICIANO G. SINON</u>	29. Vice President for Instruction	<u>BEATRIZ S. BELONIAS</u>
14. Director, NCRC	<u>MARIA JULIET C. CENIZA</u>	30. Vice-President for Administration and Finance	<u>REMBERTO A. PATINDOL</u>
15. Director, PhilRootcrops	<u>ERLINDA A. VASQUEZ</u>	31. Vice-President for Planning, Resource Generation and External Affairs	<u>DILBERTO O. FERRAREN</u>
16. VFA/AdPA	<u>[Signature]</u>		<u>EDGARDO E. TULIN</u>

APPROVED:

PRESIDENT

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.