


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JEMUEL A. OCAÑADA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of VISAYAS STATE UNIVERSITY effective January 2, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. JEMUEL A. OCAÑADA as ADMINISTRATIVE AIDE III.

Done this 1st day of January 2024 in Visayas State University.


JULIUS V. ABELA
Head, UDRRMSSO

Date: Jan. 1, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*