



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name : Mildred M. Siarez

Position : Instructor I

Dept./Office: VSULHS

Last Day of Service in VSU: March 31, 2018

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : April 1, 2018

Reason if Resignation : _____

Until further notice faculty/staff's address: Apt. 76, Killbourne Drive, VSU, Baybay City, Leyte

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 ROSALINDA P. ABELA	17. University Librarian	 ANDRELI D. PARDALES
2. Dean, College of Agriculture	 ROMEO B. ASIO	18. University Physician	 ELWIN JAY V. YU
3. Dean, College of Arts and Sciences	 CANDELARIO L. CALBO	19. University Registrar	 ELIEZER VELASCO
4. Dean, College of Education	 DR. ATOLI VILLACINO	20. Head, Accounting Office	 ERLINDA S. ESGUERRA
5. Dean, College of Mgt. and Economics	 ANTONIO P. ABAMO	21. Head, Cash Division	 CORAZON U. NUEVO
6. Dean, College of Engineering	 ROBERTO C. GUARJE	22. Head, Records Office (OIC)	 ASTERIA A. SEVILLA
7. Dean, College of Forestry and Natural Resources	 DENNIS P. PEQUE	23. Head, PRPEO	 TERESITA L. QUIÑANOLA
8. Dean, College of Veterinary Medicine	 EUGENE B. LANADA	24. Head, SPPMO	 ALICIA M. FLORES
9. Dean, Graduate School	 ANABELLA B. JULI	25. Director, GSD	 MARIO LILIO P. VALENZONA
10. Dean of Students	 MANOLO B. LORETO, JR	26. Director, Administration & Human Resource Dev't	 LOURDES B. CANO
11. Director, Institute of Human Kinetics	 RICARDO C. NANGGAN	27. Director, Finance	 LOUELLA C. AMPAC
12. Director, ecoFARM	 ROMEL A. ARNEQUIN	28. Vice-President for Research & Extension	 OTHELLO B. CAPUNO
13. Director, NARC	 FELICIANO G. SINONG	29. Vice-President for Instruction (OIC)	 BEATRIZ S. BELONIAS
14. Director, NCRC	 MARIA JULIET C. GENIZA	30. Vice-President for Admin. & Finance	 REMBERTO A. PATINDOL
15. Director, PhilRootcrops (OIC)	 ERLINDA A. VASQUEZ	31. Vice-President for Planning and Resource Generation & External Affairs	 DILBERTO O. FERRAREN
16. VFA/AdPA	 ERNESTO BULAYOG		

Loan payable to be deducted from CMA 2018 projects per GA 2018 assembly decision or sooner as funds are available.

APPROVED:

EDGARDO E. TULIN
University President