

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Jennifer G. Tinaja has assumed the duties and responsibilities as Internal Auditor I of Internal Audit Service effective February 3, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Jennifer G. Tinaja as Internal Auditor I.

Done this 3rd day of February 2025 in Baybay City, Leyte.


MARIA TERESA A. CRUZ
Head of Office/Department/Unit

Date: February 3, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*