

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	POLINAR		
FIRST NAME	ANATOLIO	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	NAROLLO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/20/1968	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Sto. Niño, Bontoc, Southern Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:-	17. RESIDENTIAL ADDRESS	Duplex E-1 House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.5	ZIP CODE	6521-A
8. WEIGHT (kg)	63	18. PERMANENT ADDRESS	905F Caimito Extension House/Block/Lot No. Street Mambaling Subdivision/Village Barangay Cebu City Cebu City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	6000
10. GSIS ID NO.	CM-3885890	19. TELEPHONE NO.	(032) 273-4288
11. PAG-IBIG ID NO.	80124780103	20. MOBILE NO.	09155008665
12. PHILHEALTH NO.	13-000015207-3	21. E-MAIL ADDRESS (if any)	antph2003@yahoo.com, anetolio.polinar@vswu.edu.ph
13. SSS NO.	06-1381654-2		
14. TIN NO.	157-167-403		
15. AGENCY EMPLOYEE NO.			


## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GAKO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOHANNA	NAME EXTENSION (JR., SR.)	HANNA MAE GAKO POLINAR	10/5/2006
MIDDLE NAME	SURINGA			
OCCUPATION	Cooperative Development Specialist			
EMPLOYER/BUSINESS NAME	Cooperative Development Authority (CDA)			
BUSINESS ADDRESS	2nd Floor Coop Bank, M. Velez St. Guadalupe, Cebu City			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	POLINAR			
FIRST NAME	BERNABE	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	GOBA			
25. MOTHER'S MAIDEN NAME				
SURNAME	NAROLLO			
FIRST NAME	ILUMINADA (deceased)			
MIDDLE NAME	RALLOS		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Bontoc Central School	DIPLOMA	1975	1981		1981	
SECONDARY	Southern Leyte Agro-Fishery Technical Institute (SLAFIT)	DIPLOMA	1981	1985		1985	Salutatorian
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA		NA	
COLLEGE	Visayas State College of Agriculture (VSCA)	BS Forestry	1986	1990		1990	
GRADUATE STUDIES	Leyte State University (LSU), Georg August University	MIS Extension, MIS Topical Forestry	1997, 2002	2002, 2004		2002, 2004	DAAD, Germany
	University of the Philippines (UPLB)	PhD Forestry & Environmental Scie	2008	2016		2016	DOST, SEAR, CA. CHED

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Nov. 18, 2019
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27.	CAREER SERVICE/ RA 1060 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFIRMENT	PLACE OF EXAMINATION / CONFIRMENT	LICENSE (if applicable)*	
					NUMBER	Date of Validity
	<b>FORESTERS LICENSURE EXAMINATION</b>	<b>79.00%</b>	<b>May 26-28, 1992</b>	<b>Sampaloc, Manila</b>	<b>4470</b>	<b>Nov 24, 1992</b>

#### V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

Nov. 18, 2019



# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Bamboo Production and Management	7/12/2019	7/13/2019	16	Technical	Philippine Misereor Partnership Inc,
Soil Fertility and Management	7/18/2019	7/19/2019	16	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
Conducting, Designing, Establishing and Monitoring Forestry Field Trials	3/1/2019	3/3/2019	24	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
International Conference in Forest and Landscape Restoration: Making it Happen	2/25/2019	2/27/2019	24	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
Planning Workshop on ACIAR ASEM/2016/103: Enhancing Livelihood Through Forest and Landscape Restoration	2/20/2019	2/21/2019	16	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
SFFI National Conference 2018	10/25/2018	10/27/2018	24	Technical	Society of Filipino Foresters (SFF), Incorporated
Quality Seedling Production	9/6/2018	9/6/2018	8	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
Regional Bamboo Consultation Workshop	8/15/2018	8/15/2018	8	Technical	Forest Development Center, UPLB, Laguna
ACIAR ASEM/2016/103 Planning Workshop "Enhancing Livelihood through Forest and Landscape Restoration at sabin Resort and Hotel, Ormoc City	3/16/2017	3/17/2017	16	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
ACIAR ASEM/2010/050-Improving Watershed Rehabilitation Outcomes in the Philippines using a system approach - End of Project Review at Sabin Resort Hotel,	3/15/2017	3/15/2017	8	Technical	ACIAR, Australia and College of Forestry and Environmental Science, Visayas State University
Workshop "Gender and development"	3/9/2017	3/9/2017	8	Technical	Visayas State University
A Program on Applied Ecology	11/7/2016	11/7/2016	4	Technical	Visayas State University
AACCUP Level III, Phase Accreditation	6/13/2016	6/14/2016	16	Technical	Visayas State University
GPS and QGIS Training	7/12/2016	8/1/2016	16	Technical	Visayas State University and the United States Peace Corps
Training- Workshops on Sustainable Small and Medium -Scale Bamboo Enterprises for the Green Economy	8/26/2013	8/30/2013	40	Technical	Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development
Environmental Summit	6/7/2013	6/7/2013	7	Technical	Foundation for the Philippine Environment and Visayas State University
Stakeholders Forum	5/24/2013	5/25/2013	16	Technical	Foundation for the Philippine Environment and Visayas State University
Forest Protection Summit	2/27/2013	2/28/2013	16	Technical	Community Environment and Natural Resources Office, San Juan, Southern Leyte and Visayas State
Philippine Extractive Industries Transparency Initiatives (PH-EITI) National Workshops	1/18/2013	1/19/2013	16	Technical	PH-EITI Philippines and the Department of Environment and Natural Resources

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Community Organizing, Backyard Gardening, Computer Works, Reading Books and	NA	Society of Filipino Foresters (SFF)
		International Society of Tropical Foresters (ISTF)
		Philippine Society for the Study of Nature (PSSN)
		Gamma Sigma Delta Honor Society of Agriculture, UPLB Chapter
		Organic Agriculture Society of the Philippines (OASP)
		Philippine Network of Education on Environment (PNEE)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Nov. 18, 2019
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Justino M. Quimio, PhD	Visca, Baybay City, Leyte	563-7552
Arturo E. Pasa, PhD	Visca, Baybay City, Leyte	563-7552

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000408

ID/License/Passport No.:

Date/Place of Issuance: VSU, Baybay City, Leyte

Signature (Sign inside the box)  
Nov. 18 2019  
Date Accomplished

POLINAR, ANATOLIO N.

SUBSCRIBED AND SWORN to before me this 20 NOV 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN O. GUINOCOR  
VSU LEGAL OFFICER  
Person Administering Oath

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