

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CABAÑERO		
FIRST NAME	ELVIN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ACALA		
3. DATE OF BIRTH (mm/dd/yyyy)	7/14/1976	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	JAVIER, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Poland
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	155 REAL House/Block/Lot No. Street POBLACION ZONE-1 Subdivision/Village Barangay JAVIER LEYTE City/Municipality Province
7. HEIGHT (m)	1.70	ZIP CODE	6511
8. WEIGHT (kg)	68	18. PERMANENT ADDRESS	155 REAL House/Block/Lot No. Street POBLACION ZONE-1 Subdivision/Village Barangay JAVIER LEYTE City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6511
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1211-6168-4026	20. MOBILE NO	0926-535-8883
12. PHILHEALTH NO.	190261902226	21. E-MAIL ADDRESS (if any)	primearchplanner@gmail.com
13. SSS NO.	06-4604824-8		
14. TIN NO.	930-953-275		
15. AGENCY EMPLOYEE NO.	N/A ^{or} V02725		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CABAÑERO		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JESSIE-AN	NAME EXTENSION (JR., SR)	CHEANNE SARAOSOS CABAÑERO	11/22/2009
MIDDLE NAME	SARAOSOS			
OCCUPATION	JOB-ORDER CLERK (GOVERNMENT)			
EMPLOYER/BUSINESS NAME	LOCAL GOVERNMENT UNIT - JAVIER (LEYTE)			
BUSINESS ADDRESS	TANDANG SORA STREET, POB. ZONE-I, JAVIER, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CABAÑERO			
FIRST NAME	ELPEDIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LAURENTI			
25. MOTHER'S MAIDEN NAME	ACALA			
SURNAME	CABAÑERO			
FIRST NAME	EVELYN			
MIDDLE NAME	MABALLO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	JAVIER CENTRAL SCHOOL	ELEMNTARY	1983	1989	GRADUATED	1989	NONE
SECONDARY	NOTRE DAME OF ABUYOG	SECONDARY	1989	1993	GRADUATED	1993	NONE
COLLEGE	LEYTE INSTITUTE OF TECHNOLOGY (EVSU)	BACHELOR OF SCIENCE IN ARCHITECTURE	1995	1999	GRADUATED	1999	NONE
VOCATIONAL / TRADE COURSE	AMA COMPUTER LEARNING CENTER	Advanced Training on Computer Aided Design	2008	2008	GRADUATED	2008	NONE
GRADUATE STUDIES	CEBU TECHNICAL UNIVERSITY	MASTER IN PUBLIC ADMINISTRATION	2020	2022	GRADUATED	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE	January 2, 2025
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Licensure Examination for Architects	70.60	6/11/2003	Sampaloc, Manila	0018370	7/14/2024
	Licensure Examination for Environmental Planners	71.75	6/1/2019	LNHS, Tacloban City	0004813	7/14/2025
	Accreditation Training for Contractors' Performance Evaluation System (CPES Evaluator)	77.00	11/24/2022	CCE Bldg, VSU Campus, Baybay City	3077	1/11/2025

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE


[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 2, 2025
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DATE _____

January 2, 2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Tau Gamma Phi Fraternity, Tacloban City	10/17/1999	10/17/1999	5.0	Guest, San Pedro Bay Clean-Up Drive (Beachorero 1999)	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	THE CORE OF SUSTAINABILITY: 360° Systematic Thinking	4/29/2022	4/29/2022			EAROPH Philippines
	Shopping Centers as Microcosm of Cities	1/29/2022	1/29/2022			UAP Commision on Professional Practice
	Fundamentals of Fires & Safety	11/7/2021	11/7/2021			UAP Rizal Kalayaan 100 Chapter
	Indigenous Knowledge Systems and Practices (IKSPs) and Planning for Sustainable Communities	8/7/2021	8/7/2021			Philippine Institute of Environmental Planners (PIEP) - Palawan Chapter
	Strengthening International Relations I Promoting the Environmental Planning Profession	7/30/2021	7/30/2021			PIEP KSA - Middle East Chapter
	MAPPING OF SAFE OPEN SPACES FOR EARTHQUAKE RESILIENCY OF METRO MANILA	7/27/2021	7/27/2021			DENR - NAMRIA
	Kapihan sa DHSUD: Housing Matters (Review of Existing Standards for BP 220)	7/23/2021	7/23/2021			Department of Human Settlements and Urban Development (DHSUD)
	Philippine Human Settlements and Town Planning During The Spanish And Post Spanish Periods: Learning and Insights	6/14/2021	6/14/2021			Department of Human Settlements and Urban Development (DHSUD)
	"HEALTHY, INCLUSIVE AND SUSTAINABLE COMMUNITIES"	6/26/2021	6/26/2021			Eastern Regional Organization for Planning and Human Settlements (earoph)
	Urban Planning and Design of the World's Most Livable Cities	6/6/2021	6/6/2021			United Architects of the Philippines & Philippine Institute of Environmental Planners
	Systems Thinking for Resilient and Inclusive Development	4/27/2021	4/27/2021			National Resilinec Council
	Communicating policy Advocacies	4/20/2021	4/20/2021			UPLB, Forestry Development Center
	Wild Foods as Non-Timber Forest Products: Opportunities and Issues in Harnessing the Forest for Food	4/8/2021	4/8/2021			UPLB, Forestry Development Center
	Rebuilding the Economy from the COVID-19 Pandemic: The Role of SUC's & HEI's	4/5/2021	4/5/2021			VSU - College of Management and Economics
	Workshop on the Assessment of Accomplishment and Target Settings of the Strategic Plan	9/30/2020	9/30/2020			VSU - Office of the Vice-President for Planning, Resource Generation and Auxilliary Services
	Sustainable Living: Edible Landscape and Gardening	11/28/2020	11/28/2020			United Architects of the Philippines (UAP) - Diliman Chapter
	Blue Environment: Marine & Costal Webinar	11/25/2020	11/26/2020			Palawan Council for Sustainable Development Staff (PCSD)
	Contouring Possibilities: Reshaping the Future with GIS	11/16/2020	11/20/2020			University of the Philippines - Visayas Tacloban College & Southern Leyte State University
	Urban Planning & Strategies: Facing New Challenges and Transformations	12/3/2020	12/11/2020			Department of Human Settlements and Urban Development (DHSUD)
	THE NEW NORMAL: Are We Ready?	12/11/2020	12/11/2020			United Architects of the Philippines (UAP) - Diliman Chapter
	PIEP-EVC General Membership Technical Conference	9/13/2019	9/13/2019			Philippine Institute of Environmental Planners (PIEP) - Eastern Visayas Chapter
	Excellence in Design for Greater Efficiency (EDGE)	12/1/2018	12/1/2018			United Architects of the Philippines (UAP) - San Juanico Chapter
	Construction Financials 101	12/1/2018	12/1/2018			United Architects of the Philippines (UAP) - San Juanico Chapter
	Comprehensive Construction Project Management and Estimates	1/13/2018	1/14/2018			MEPFS ENGINEERS CPD PROVIDERS
	Environmental Planning Capability Building Course 2017-A	2/11/2017	3/25/2017			Phil-World Gateway
	Seminar Workshop by Environmental Management Board (Implementation of Ecological Solid Waste Management System of Public Markets & Commercial Establishments)	9/10/2014	9/11/2014			Department of Environment and Natural Resources (DENR)
	Seminar on Climate Change Vulnerability Assessment & Adaptive Capacity (Local Shelter Plan)	7/23/2014	7/25/2014			Housing and Urban Development Coordinating Council(HUDCC)
	Seminar Workshop by Environmental Management Board (Preparation of Closure and Rehabilitation Plan for Open / Controlled Dumpsite)	5/29/2014	5/30/2014			Department of Environment and Natural Resources (DENR)
	Seminar Workshop on Multi-Hazard Mapping (Utilized with Quantum GIS 2.2v software)	5/27/2014	5/28/2014			German Development Cooperation (GIZ-EnRD)
	Filipino Construction Beliefs	9/18/2013	9/18/2013			College of Architecture and Allied Disciplines - EVSU
	Seminar Workshop on Comprehensive Land Use Plan (Integration & Consolidations of Output)	4/23/2012	4/27/2012			Housing & Land Use Regulatory Board (HLURB)
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	SketchUp v2018 Application	Winner of Logo Making Contest for Summer Youth Camp 1998 - Sta. Fe, Leyte		United Architects of the Philippines (UAP) - San Juanico Chapter		
	AutoCAD 2017 (2D & 3D Graphical Presentation)	Speaking Engagaement on Career Guidance Week (2016) - Javier National Highschool		Philippine Institute of Environmental Planner (PIEP) - Eastern Visayas Chapter		
	Computer Skills (Microsoft Excel & Word)					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	January 2, 2025	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
Finished contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ENGR. MARCELO T. ABRERA, JR.	BAYBAY CITY	0947-8822345
ENGR. MARLON BURLAS	BAYBAY CITY	0917-6341520
ENGR. PHLOEM GALUPO	BAYBAY CITY	0926-4463556

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC LICENSE ID

ID/License/Passport No.: 0018370

Date/Place of Issuance: 30/07/2003 MANILA CITY

Signature (Sign inside the box)
January 2, 2025
Date Accomplished

SUBSCRIBED AND SWORN to before me this 19 FEB 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREN BECAL S. MONTERON
VSU Director, Legal Affairs and Services

Person Administering Oath

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WORK EXPERIENCE SHEET

- Duration: July 1, 2020 – present
- Position: Architect II
- Name of Office/Unit: Planning, Infrastructure, Project Development & Monitoring Office
- Immediate Supervisor: Engr. Marcelo T. Abrera, Jr.
- Name of Agency/Organization and Location: Visayas State University – Main, Baybay City
- List of Accomplishments and Contributions
 - Designed & supervised the construction VSU new perimeter fencing & centennial Gates.
 - Designed & supervised the renovation of VSU Coop building
 - Designed & supervised the VSU Boar Semen Cryo-preservation Lab building
 - Designed the VSU 2-storey new Eco-Farmi building
 - Designed the VSU 2-storey new Registrar building
 - Designed the VSU 2-storey College of Management & Economics building
 - Designed the VSU new Centennial Landmark projects
- Summary of Actual Duties
 - Member, VSU Inspectorate Team
 - Member, VSU Energy Efficiency Committee
 - Committee member for the VSU Land Use Development & Infrastructure Plan
 - Member / Evaluator, VSU Constructor's Performance System Unit
 - Member, VSU Traffic Management Committee
 - Design Architect for current university infrastructures project
 - Oversee all architectural design concepts within the limits planning sector
 - Benchmarking of future tiered priorities Infra projects.
 - Submit drawing documents & estimates needed for bidding.

- Duration: January 12, 2012 – April 30, 2015
- Position: Architect
- Name of Office/Unit: Municipal Planning & Development Office
- Immediate Supervisor: Engr. Fernando B. Sarile, Jr.
- Name of Agency/Organization and Location: Local Government Unit of Javier-Leyte
- List of Accomplishments and Contributions
 - Participated the formulation of Comprehensive Land Use Plan (CLUP)
 - Prepared the closure plan for local solid waste dump site
- Summary of Actual Duties
 - Designed for the various institutional building projects
 - Designed the new town zone plan
 - Prepared the Land use map

- Duration: February 15, 2010 – December 11, 2011
- Position: Architect
- Name of Office/Unit: Engineering Department
- Immediate Supervisor: Mr. Jose Sapinosa
- Name of Agency/Organization and Location: Abdulah Al-Muftah Trading & Contracting / Qatar

- List of Accomplishments and Contributions

- Lead the overseeing & monitoring of a flagship project.
- Supervised the CAD section' staffs for drawing preparation

- Summary of Actual Duties

- Tasked on preparation of bid drawing documents
- Getting as-built drawing for submittals
- Screened drawing & material submittals from suppliers & constructors
- Designated as Project Coordinator for specific infra project
- Assigned as Schedule controller
- Assigned as Material controller

- Duration: November 16, 2006 – April 31, 2008
- Position: Logistic Staff
- Name of Office/Unit: Engineering Department
- Immediate Supervisor: Mr. Osamu Araki
- Name of Agency/Organization and Location: Mitsubishi Heavy Industries, LTD. / Saudi Arabia

- List of Accomplishments and Contributions

- Assisted field supervisor on dealing technologies for visualization of power plant design.
- Solved logistical problems on material actual storing / locating on the lay down areas.
- Update P&I drawings onsite downloaded from main trunk source

- Summary of Actual Duties

- Prepared construction & logistic plan and acted as schedule / material controller
- Routine site monitoring & coordinated field supervisors for mechanical, electrical & civil works
- Received & examined drawings & material submittals from constructors

ELVIN A. CABAÑERO

(Signature over Printed Name
of Employee/Applicant)

Date: January 15, 2025