CS	Form	No.	21	2
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PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes ( ) a use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only 2 SURNAME JAYME NAME EXTENSION (JR., SR) NA FIRST NAME JENEFER MIDDLE NAME **BAGARINAO** 3. DATE OF BIRTH 10/12/1991 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization BAYBAY CITY, LEYTE Pls. indicate country: 4 PLACE OF BIRTH If holder of dual citizenship please indicate the details. 5. SEX **✓** Female ☐ Male 17. RESIDENTIAL ADDRESS ☐ Single ✓ Married 6 CIVIL STATUS House/Block/Lot No Street ☐ Widowed ☐ Separated BRGY. HIBUNAWAN Other/s: Subdivision/Village Barangay BAYBAY CITY LEYTE 1.81M 7. HEIGHT (m) City/Municipality Province 68 KG 8 WEIGHT (kg) ZIP CODE 18. PERMANENT ADDRESS 0+ 9. BLOOD TYPE House/Block/Lot No. Street BRGY HIBUNAWAN 10. GSIS ID NO. CRN-021-1759-0731-2 Subdivision/Village Barangay BAYBAY CITY LEYTE 11. PAG-IBIG ID NO. 1211-0832-9176 City/Municipality Province 13-025202659-3 12. PHILHEALTH NO. **7IP CODE** 6521 13. SSS NO. 0634850338 19. TELEPHONE NO. NONE 14. TIN NO. 452-660-397 09651332555 20. MOBILE NO. V00948 15 AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) jebhang22@gmail.com 22. SPOUSE'S SURNAME **JAYME** 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) **DAVE PETER** FIRST NAME DAYNE PAUL B. JAYME 05/11/2011 GODOY JAVERN MYKE B. JAYME 29/09/2014 MIDDLE NAME OFFICE CLERK JYDEI PHIL B. JAYME 26/06/2020 OCCUPATION EMPLOYER/BUSINESS NAME VSU **BUSINESS ADDRESS** VSU, BAYBAY CITY, LEYTE 9061332555 TELEPHONE NO. NA 24 FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME NA NA MIDDLE NAME 25. MOTHER'S MAIDEN NAME **BAGARINAO** SURNAME **FLORENCIA** FIRST NAME MIDDLE NAME **TOLERO** (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND SCHOLARSHIP PERIOD OF ATTENDANCE HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC HONORS YEAR LEVEL UNITS EARNED GRADUATED (Write in full) (Write in full) (if not graduated) RECEIVED From To ORMOC CITY CENTRAL SCHOOL PRIMARY FLEMENTARY 1998 2004 GRADUATED 2004 NA HONORABLE **BAYBAY NATIONAL HIGH SCHOOL** SECONDARY SECONDARY 2004 2008 GRADUATED 2008 MENTION VOCATIONAL / NΔ NA TRADE COURSE BS IN HOTEL RESTAURANT TOURISM VISAYAS STATE UNIVERSITY COLLEGE วกกร 2013 GRADUATED 2013 NA MANAGEMENT **GRADUATE STUDIES** VISAYAS STATE UNIVERSITY MASTER IN MANAGEMENT 01/08/2019 present 21 UNITS NA

DATE

February 2, 2023

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SIGNATURE

. CARE		080 (BOARD/ BAR) UNDER	RATING	DATE OF		all the		LICENSE (if ap	oplicable)
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of Validity	
C	S SUBPROFESS	SIONAL EXAM	80.7	03/05/2015	Tacloban	City, Leyte	-		
CS PROFESSIONAL EXAM		81.0	18/03/2018	ORMOC CITY, LEYTE			P. 40 .		
Driver's License			06/01/2020	Y CITY, LEYTE		H1220000107	10/12/202		
	EXPERIENCE vate employmer	nt. Start from your recen		ntinue on separate sheet in on of duties should b		ed Work Ex	perience shee	et.	
3. INCL	USIVE DATES mm/dd/yyyy)  To	POSITION TI (Write in full/Do not	TLE	DEPARTMENT / AGE	NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
1/16/2020	present	Administrative Aide	IV (CLERK II)	VISAYAS ST	ATE UNIVERSITY	14993.00	SG-4	PERMANENT	YES
3/2017	11/15/2020	Administrative Aid		VISAYAS ST	ATE UNIVERSITY	12466.00	SG-3	PERMANENT	YES
/18/2014	12/31/2016	CLERK		VISAYAS ST	ATE UNIVERSITY	280/DAY	N/A	JOB ORDER	YES
			(C	ontinue on separate sheet	if necessary)				
SIG	NATURE	[ 100	$\sim$	DATE	February 2, 2023		CS FORM	212 (Revised 2017),	Page 2 of 4

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT /	PEOPLE / VOL	UNTARY OR	GANIZATION/S	5		
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)  From To		NUMBER OF HOURS	POSITION / NATURE OF WORK		
NA			9-81 34	30.	1127 - 111		
		-					
		+					
	<b>10</b>	1/200-200-00-00-00-00-00-00-00-00-00-00-00					
VII. LEARNING AND DEVELOPMENT (L&D		ntinue on separate s					
(Start from the most recent L&D/training program and inc					agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT IN (Write in 1	NTERVENTIONS/TRAINING PROGRAMS	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
(Time in the	(un)	From	То	30 5 3	Technical/etc)	(White in Four	
2022 Regional Congress of Human Resource Mana Visayas	agement Practitioners in Eastern	8/24/2022	8/26/2022	16.0	Managerial	Civil Service Commission RO8	
		06/08/2022	06/10/2022	24.0	Managerial	POAP	
Managing Government Records and Human Resou							
2017 Omnibus Rules on Appointment and Other H		25/11/2020	27/11/2020	12 hours	TECHNICAL	Civil Service Commission RO8 RO8	
Enhancing through Smart and Efficient Records M	anagement	OCT. 16, 2019	OCT. 18, 2019	24 HRS	TECHNICAL	PASUC	
Visayas-Wide HRMPs C	Convergence	APR.1, 2019	APR. 3, 2019	24 HRS	LEADERSHIP	Civil Service Commission RO8	
2019 Regional Congress of Human Res	ource Practitioners (HRMPs)	FEB. 28, 2019	MAR. 1, 2019	16 HRS	LEADERSHIP	Civil Service Commission RO8	
Seminar-Workshop on the 2017Omnibus Rules		11/14/2018	11/15/2018	16.0	TECHNICAL	Civil Service Commission RO8	
Records Managemer		07/07/2017	07/07/2017	8.0	TECHNICAL	Visayas State University	
				-			
Seminar-Workshop on 5s & Re		2/18/2017	2/18/2017	8.0	TECHNICAL	Visayas State University	
Planning-Workshop: on the Preparation & Pro Procremen		5/27/2015	5/27/2015	8.0	TECHNICAL	Visayas State University	
	2.27					Cycled a tray a	
		-	-				
		-					
		Day.		+	-		
	(Co	ntinue on separate	sheet if necessary	0			
VIII. OTHER INFORMATION							
	N.C.	NA ACADEMIC DICTI	NOTIONS / DEGO	CAUTION		MEMPERSUID IN ACCOUNT ON OR CANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)  NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)  MEMBERSHIP IN ASSOCIATION/ORGA (Write in full)						
DANCING	NA NA					VSU Administrative Personnel Association	
READING	V 50 Administrative Personner Association						
Microsoft Office Applications			. ~ .				
microsoft Office Applications				ASSESSED OF STREET			
SIGNATURE	(Co	ontinue on separate	sheet if necessary	T	anuary 2, 202		

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34 Are you related by concenquinity or offinity to the	innointing or recommending authority or to the				
34. Are you related by consanguinity or affinity to the a chief of bureau or office or to the person who has i					
Bureau or Department where you will be apppointed					
a. within the third degree?	YES VO				
b. within the fourth degree (for Local Government)	Init - Career Employees\2				
b. within the localit degree (for Local Government)	Offic - Career Employees)?				
		If YES, give details:			
35. a. Have you ever been found guilty of any administ	YES NO				
		If YES, give details:			
		Fluc			
b. Have you been criminally charged before any co	ourt?	☐ YES ☑ NO If YES, give details:			
		Date Filed:			
		Status of Case/s:			
		Status of Casers.			
36. Have you ever been convicted of any crime or viola any court or tribunal?	ation of any law, decree, ordinance or regulation by	YES VO			
any count or unduriar?		If YES, give details:			
37. Have you ever been separated from the service in	any of the following modes: resignation, retirement,	☐ YES ☑ NO			
dropped from the rolls, dismissal, termination, end	of term, finished contract or phased out (abolition) in	If YES, give details:			
the public or private sector?					
38. a. Have you ever been a candidate in a national or	local election held within the last year (except	☐ YES ☑ NO			
Barangay election)?		If YES, give details:			
b. Have you resigned from the government service	during the three (3)-month period before the leet	☐ YES ☑ NO			
election to promote/actively campaign for a national		If YES, give details:			
39. Have you acquired the status of an immigrant or po	ermanent resident of another country?	YES NO			
		If YES, give details (country):			
	46.75				
40. Pursuant to: (a) Indigenous People's Act (RA 8371					
and (c) Solo Parents Welfare Act of 2000 (RA 897	2), please answer the following items:				
Are you a member of any indigenous group?		☐ YES ☑ NO			
		If YES, please specify:			
b. Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:			
c. Are you a solo parent?					
- Ale you a solo paletti!		☐ YES ☑ NO If YES, please specify ID No:			
41. REFERENCES (Person not related by consanguinity or affinit	ty to applicant /appointee)				
NAME	ADDRESS	TEL. NO.			
DR. LOURDES B. CANO	VSU, BAYBAY CITY, LEYTE	9176341502			
DR. LOURDED B. GARO	VSO, BATBAT CITT, LETTE	3170341002			
ATTY, RYSAN C. GUINOCOR	VSU, BAYBAY CITY, LEYTE	9173126266			
HONEY SOFIA V. COLIS	VSU, BAYBAY CITY, LEYTE	9176341490			
42. I declare under oath that I have personally accom-	iplished this Personal Data Sheet which is a true, α aws, rules and regulations of the Republic of the Phi				
	to verify/validate the contents stated herein.				
	attachments shall cause the filing of administrative/crir				
me.					
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License	, etc.)	4/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1			
PLEASE INDICATE ID Number and Date of Issuance	F	1 1 X			
Government Issued ID: VSU ID	(				
ID/License/Passport No.: V00948	Signature (Sign in side the bo				
	נאנ				
Date/Place of Issuance: 01/3/2017	February 2, 2023  Date Accomplished	Right Thumbmark			
	0 2 FEB 2023 affiant exhibiti				
SUBSCRIBED AND SWORN to before me this_	affiant exhibiti	ng his/her validly issued government ID as indicated above.			
	W/I ·				
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		CS FORM 212 (Revised 2017), Page 4 o			