



VISAYAS STATE UNIVERSITY Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op Website: www.vsu.edu.ph

Notice of Salary Adjustment

11-January-2018

Mr. Roger T. Muaña Heavy Equipment Operator I VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, your salary as Heavy Equipment Operator I is hereby adjusted effective January 1, 2018, as follows:

1. Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule: SG 4 Step 2 ₱ 12,778.00 (153,336.00) p.a.

2. Actual monthly basic salary as of December 31, 2017 SG 4 Step 2

P 12,262.00 (147,144.00)p.a.

3. Monthly salary adjustment effective January 1, 2018 (1-2)

P 516.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

President A

Position Title: Heavy Equipment Operator I

Salary Grade: 4

Item No. FY 2017 Plantilla of Personnel: HEO1-2-1998

cc: Records, GSIS, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation. Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies

for sustainable communities and environment.