

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SALADAGA		
FIRST NAME	FLORENCIO JOHN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SAAVEDRA		
3. DATE OF BIRTH (mm/dd/yyyy)	JUNE 02, 1981	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	WLPH BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.85m	17. RESIDENTIAL ADDRESS	VSUIHS Nursery Kilbourne
8. WEIGHT (kg)	85kg		House/Block/Lot No. Street
9. BLOOD TYPE	B+		Visca Pangasugan
10. GSIS ID NO.	2005687864		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	1211-2512-3822	ZIP CODE	Baybay Leyte
12. PHILHEALTH NO.	130500368951		City/Municipality Province
13. SSS NO.	06-2244222-4	18. PERMANENT ADDRESS	N/A N/A
14. TIN NO.	330517947-0000		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V01175	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09391328544
		21. E-MAIL ADDRESS (if any)	john.saladaga@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	SALADAGA		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. LOLITA	NAME EXTENSION (JR., SR)	MARY BRITTANY T. SALADAGA	December 31, 2002
MIDDLE NAME	TAMPIPI		BRIDGET T. SALADAGA	April 22, 2005
OCCUPATION	FARM MANAGER		JAMAL T. SALADAGA	November 04, 2009
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	9177123759			
24. FATHER'S SURNAME	SALADAGA			
FIRST NAME	FLORENCIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ANDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	SALADAGA			
FIRST NAME	FE			
MIDDLE NAME	BACLAYON			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL (VFES)	Elementary Graduate	1988	1994	Graduate	1994	w/ HONORS
SECONDARY	VISCA LABORATORY HIGH SCHOOL (VLHS)	High School Graduate	1994	1998	Graduate	1998	SCHOLAR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University Main Campus	BS AGRICULTURE	1998	2004	Graduate	2004	PARTIAL SCHOLAR
GRADUATE STUDIES	Visayas State University Main Campus	MS AGRONOMY	2017	2020	Graduate	2020	N/A

SIGNATURE		DATE	
		August 12, 2024	

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	August 12, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Faculty Association (VSU main campus)	November 2024	Present	---	Chairman of membership committee
	Faculty Association (VSU main campus)	November 2023	November 2024	---	Chairman of membership committee
	Faculty Association (VSU main campus)	November 2022	Present	---	Member
	Kabalikat Civicom (VSU main campus)	November 2017	Present	---	Member / Community Assessment

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Webinar in TURNITIN	August 09, 2024	August 09, 2022	8 hrs.	Technical	VSU MAIN CAMPUS
	Month-long Hands-on Training on Indigenous Micro-organisms and (IMO6) Production	July 04, 2023	July 26, 2023	72 hrs.	Technical	City Agriculture of Ormoc City
	Training on Corn production	November 22, 2020	November 23, 2020	16 hrs.	Technical	City Agriculture of Ormoc City
	Training on Organic Inputs Formulation and Application	March 29, 2022	March 30, 2021	16 hrs.	Technical	City Agriculture of Ormoc City
	Webinar in TURNITIN	May 31, 2021	May 31, 2021	8 hrs.	Technical	Visayas State University
	Echo-Webinar on the TIEC-CHED Flexible Learning Foundation	March 15, 2021	March 16, 2021	8 hrs.	Technical	Visayas State University
	Moodle Online Training	Dec. 07, 2020	Dec. 07, 2020	8 hrs.	Technical	Visayas State University
	ISO 9001:2015 Awareness/Re-awareness Webinar	Nov. 27, 2020	Nov. 27, 2020	8 hrs.	Technical	Visayas State University
	Webinar on Learn and Re-Learn VSU TOS and Item Analysis	Nov. 12, 2021	Nov. 12, 2021	8 hrs.	Technical	Visayas State University
	Online joint workshop of the Rotaract Club of Cebu Fuente and Visayas State University - College of Teaching Education about "Enhancing Resilience in the	June 08, 2020	June 08, 2020	8 hrs.	Technical	DepEd/Visayas State University
	Seminar on Google Classroom Training Workshop	Dec. 12, 2020	Dec. 13, 2020	16 hrs.	Technical	Visayas State University
	Division Training of the Untrained Senior High School Teachers Relative to the K to 12 Basic Education Curriculum	Nov. 4, 2020	Nov. 8, 2020	40 hrs.	Technical	DepEd
	Seminar-Workshop on the Implementation of Outcomes-Based Education (OBE)	July 2018	July 2018	8 hrs.	Technical	Visayas State University
	Seminar-Workshop on TOS	July 2018	July 2018	8 hrs.	Technical	Visayas State University
	Seminar on Sugar Regulatory Administration	February 20, 2018	February 22, 2018	3 days	Technical	Visayas State University
	Kasibulan Grassroots Coaching Course and Festival	November 7, 2017	November 9, 2017	24 hrs.	Coaching	Visayas State University
	Regional Division-Based Training in Coaching and Officiating	September 26, 2017	September 28, 2017	30 hrs.	Coaching	Visayas State University

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS AND HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	VSUIHS Basketball coach		N/A		VSUIHS Bison
	VSUIHS Assistant commandant		N/A		VSUIHS CAT
	Computer Literate		N/A		N/A
	High School baseball coach		N/A		VSUIHS
	Driving Motorized Vehicle		N/A		N/A
	Crop Protection and Management		N/A		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 12, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

resignation in private sector

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
Rosario P. Abela, Ed.D.	VSU, ViSCA, Baybay City, Leyte	(+63) 918 364-1159
Dr. Julius V. Abela	VSU, ViSCA, Baybay City, Leyte	(+63) 920 855-3990
Dr. Lolito C. Bestil	VSU, ViSCA, Baybay City, Leyte	(+63) 917 705-2058

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Driver's License

ID/License/Passport No.: H03-98-031097

Date/Place of Issuance: Ormoc City Leyte

Signature (Sign inside the box)

August 12, 2024

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 28 AUG 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAÑE C. GUINOCOR

VSU Chief Legal Officer

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

- Instructions:** 1. Include only the work experiences relevant to the position being applied to.
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: August 05, 2024 – August 05, 2025

- Position: Instructor 1 Regular Permanent (Crop Sci./Agriculture 8/Crop Production12)
- Name of Office/Unit: Department of Agronomy
- Immediate Supervisor: Dr. Luz G. Asio
- Name of Agency/Organization and Location: Visayas State University/Visca, Baybay, Leyt
- List of Accomplishments and Contributions (if any)
 - Rice production manager (Pangasugan and VSU main campus area)
 - Faculty Association Chairman of Membership
 - Marshall for University Graduation
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials
 - Planned and Organized lessons in different subjects
 - Academic Adviser for Agronomy Majors
 - SHS Research Adviser
 - JHS Research Adviser
 - Formulated and applied stimulating activities as part of instruction
 - Assistant Commandant for CAT-1 Unit
 - Band adviser of VSUIHS
 - Disciplinary committee member for VSUIHS
 - Nursery renovation project chairman
 - Summary of Actual Duties
 - Provide Quality Instruction to students, SHS/JHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: July 04, 2023 – July 04, 2024

- Position: Instructor 1 Substitute (Agriculture/Crop Production/PEHM)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyt
- List of Accomplishments and Contributions (if any)
 - Faculty Association Chairman of Membership
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials
 - Planned and Organized lessons in different subjects
 - Section Head of TLE section
 - Section Adviser (Grade 8 Jackfruit)

- SHS Research Adviser
- JHS Research Adviser
- Formulated and applied stimulating activities as part of instruction
- Assistant Commandant for CAT-1 Unit
- FFP Club Adviser for VSUIHS
- Clean and Green Chairman for VSUIHS
- Disciplinary committee member for VSUIHS
- Nursery renovation project chairman
- Summary of Actual Duties
- Provide Quality Instruction to students, SHS/JHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: August 02, 2022 – August 02, 2023

- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyt
 - List of Accomplishments and Contributions (if any)
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials
 - Planned and organized lessons in different subjects
 - Monitoring of College Student Modules in EVSU Ormoc as mandated by ma'am Aleli Vellochino
 - Section Head of TLE section
 - TVL-CAP Senior High Grade 11 and 12 coordinator
 - SHS Research Adviser
 - Formulated and applied stimulating activities as part of instruction
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
 - Nursery renovation project chairman
 - Summary of Actual Duties
 - Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: August 03, 2021 – July 30, 2022

- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyt
 - List of Accomplishments and Contributions (if any)
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials

- Planned and organized lessons in different subjects
- Monitoring of College Student Modules in EVSU Ormoc as mandated by ma'am Aleli Vellocino
- Section Head of TLE section
- TVL-CAP Senior High Grade 11 and 12 coordinator
- SHS Research Adviser
- Formulated and applied stimulating activities as part of instruction
- Assistant Commandant for CAT-1 Unit
- FFP Club Adviser for VSUIHS
- Clean and Green Chairman for VSUIHS
- Disciplinary committee member for VSUIHS
- Nursery renovation project chairman
- Summary of Actual Duties
- Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: August 03, 2020 – July 30, 2021

- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyt
 - List of Accomplishments and Contributions (if any)
 - Develop Module and Online Instructional materials
 - Develop Course Syllabus and Instructional Materials
 - Planned and organized lessons in different subjects
 - Monitoring of College Student Modules in EVSU Ormoc as mandated by ma'am Aleli Vellocino
 - Section Head of TLE section
 - TVL-CAP Senior High Grade 11 and 12 coordinator
 - SHS Research Adviser
 - Formulated and applied stimulating activities as part of instruction
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
 - Nursery renovation project chairman
 - Summary of Actual Duties
 - Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

- Duration: August 03, 2019 – June 15, 2020
- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano

- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte

- List of Accomplishments and Contributions (if any)

- Develop Module and Online Instructional materials
- Develop Course Syllabus and Instructional Materials
- Planned and organized lessons in different subjects
- Section Head of TLE section
- TVL-CAP Senior High Grade 11 and 12 coordinator
- SHS Research Adviser
- Formulated and applied stimulating activities as part of instruction
- Baseball Coach for VSUIHS
- EVRAA Archery Coach Men for VSUIHS
- Assistant Commandant for CAT-1 Unit
- FFP Club Adviser for VSUIHS
- Clean and Green Chairman for VSUIHS
- Disciplinary committee member for VSUIHS
- Nursery renovation project chairman

- Summary of Actual Duties

- Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

- Duration: August 01, 2018 – June 5, 2019

- Position: Part-Time Instructor (Agriculture/Math 1A)

- Name of Office/Unit: Visayas State University Integrated High School

- Immediate Supervisor: Dr. Charis B. Limbo

- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte

- List of Accomplishments and Contributions (if any)

- Develop Course Syllabus and Instructional Materials
- Planned and organized lessons in different subjects
- Section Head of TLE section
- Advised Class Section
- Formulated and applied stimulating activities as part of instruction
- Baseball Coach for VSUIHS
- EVRAA Archery Coach Men for VSUIHS
- Assistant Commandant for CAT-1 Unit
- FFP Club Adviser for VSUIHS
- Clean and Green Chairman for VSUIHS
- Disciplinary committee member for VSUIHS

- Summary of Actual Duties

- Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions

Duration: November 02, 2017 – June 6, 2018

- Position: Part-Time Instructor (Agriculture/PEHM 1)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Rosario P. Abela
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte
- List of Accomplishments and Contributions (if any)
 - Revised course outline and syllabus
 - Planned and organized lessons in different subjects
 - Formulated and applied stimulating activities as part of instruction
 - Baseball Coach for VSUIHS
 - Assistant Commandant for CAT-1 Unit
 - FFP Club Adviser for VSUIHS
 - Clean and Green Chairman for VSUIHS
 - Disciplinary committee member for VSUIHS
- Summary of Actual Duties
 - Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions


FLORENCIO JOHN S. SALADAGA

(Signature over Printed Name
of Employee/Applicant)

Date: August 12, 2024