

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DOSDOS		
FIRST NAME	REYNALDO		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	VALLEJERA		
3. DATE OF BIRTH (mm/dd/yyyy)	4/12/1976	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> If holder of dual citizenship, please indicate the details.
4. PLACE OF BIRTH	ORMOC CITY		<input type="checkbox"/> If indicate country.
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	<input type="checkbox"/> Married <input checked="" type="checkbox"/> Separated	
7. HEIGHT (m)	5'3"	17. RESIDENTIAL ADDRESS	VSU CAMPUS (I. H. COTTAGE)
8. WEIGHT (kg)	57.6KLS	ZIP CODE	6521-A
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	BARANGAY SABANG BAO
10. GSIS ID NO.	LP76041201068	ZIP CODE	6541-A
11. PAG-IBIG ID NO.	1700-0028-7718	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	13000065402-8	20. MOBILE NO.	09351346393
13. SSS NO.	N/A	21. E-MAIL ADDRESS (if any)	bhudz_rey@yahoo.com
14. TIN NO.	922-433-071		
15. AGENCY EMPLOYEE NO.	VOOO597		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	REYDALYN A. DOSDOS	6/ 04/2005
MIDDLE NAME			ADRIAN O. DOSDOS	10/14/2018
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	DOSDOS			
FIRST NAME	EUTQUIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PEREZ			
25. MOTHER'S MAIDEN NAME	SUMAYA			
SURNAME	DOSDOS			
FIRST NAME	LILIA			
MIDDLE NAME	VALLEJERA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BARANGAY SABANG BAO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1985	1989	PRIMARY	1990	NA
SECONDARY	BARANGAY SAN JOSE NATIONAL HIGHSCHOOL	HIGHSCHOOL EDUCATION	1991	1994	HIGHSCHOOL	1995	NA
VOCATIONAL / TRADE COURSE	JOSE NAVARRO POLY TECHNIC COLLEGE	ELECTRONICS COMPUTER MENTAINANCE TECHNICIAN	1994	1997	VOCATIONAL	1997	NA
COLLEGE	N/A						
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 7, 2021
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY_ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	TESDA NCII					
	COMPUTER HARDWARE SERVICES NCII		MAY 05 20016	STI - COLLEGE (MAASIN CITY)		
	CATEGORY 4					

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6/07, 2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]


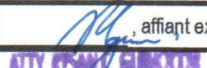
(Continue on separate sheet if necessary)

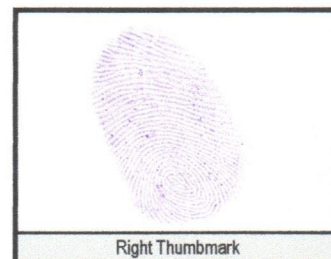
VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	SINGING		N A		N A
	DRIVING				
	COMPUTER REPAIR, ASSEMBLE AND				
	DISASSEMBLE, SOFTWARE AND				
	HARDWARE INSTALLATION				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6/07/2021
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>									
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>									
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>									
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROBERTO C. GUARTE</td> <td>BARANGAY SANTA CRUZ</td> <td>N A</td> </tr> <tr> <td></td> <td>BAYBAY CITY, LEYTE</td> <td></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROBERTO C. GUARTE	BARANGAY SANTA CRUZ	N A		BAYBAY CITY, LEYTE	
NAME	ADDRESS	TEL. NO.								
ROBERTO C. GUARTE	BARANGAY SANTA CRUZ	N A								
	BAYBAY CITY, LEYTE									
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>										
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: V 000597</p> <p>ID/License/Passport No.: H03-05-000508</p> <p>Date/Place of Issuance: 4/05/2019 BAYBAY CITY, LEYTE</p>	<p style="text-align: center;">  Signature (Sign inside the box) June 07, 2021 Date Accomplished </p>									
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this 04 NOV 2021</p> <p style="text-align: center;">  ATY. RYAN Z. GUBKON Person Administering Oath </p> </div> <div style="width: 45%; text-align: right;"> <p>affiant exhibiting his/her validly issued government ID as indicated above.</p> </div> </div>										



WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: May 16, 2002 – present
- Position: ADMIN AIDE VI
- Name of Office/Unit: INSTRUMENTATION LABORATORIES FACILITIES MAINTAINANCE UNIT
- Immediate Supervisor: Legario B. Ramos
- Name of Agency/Organization and Location: I L F M U – Visayas State University Baybay, City
- List of Accomplishments and Contributions (if any)
 - Repaired Desktop Computer Units(Installed Hardware and Software)
 - Repaired Printer, Dot Matrix, Inkjet Type
 - Repaired Computer Power Supply and Laptop adaptor's
- **Summary of Actual Duties**

Repair / Maintenance of VSU computer units/Printers


REYNALDO V. DOSDOS

(Signature over Printed Name
of Employee/Applicant)

Date: 6/07/21