

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Guinaldo C. Fernandez, Jr. has assumed the duties and responsibilities as Assistant Professor 4 of Department of Liberal Arts and Behavioral Sciences effective _____.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Fernandez as Assistant Professor 4.

Done this ____ day of _____ in _____.



CANDELARIO L. CALIBO
Head of Office/College/Unit

Date: _____

Attested by:



LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*