

REPUBLIC OF THE PHILIPPINES

BC-CSC Form No. 1

(POSITION DESCRIPTION FORM)

2. DEPARTMENT, CORPORATION OR AGENCY/

LOCAL GOVERNMENT

VISAYAS STATE COLLEGE OF AGRICULTURE

4. DEPT./BRANCH/DIVISION

DOF, VISCA

6a. PRES. APPROP.

ACT/RA 6831

BOARD RES/

ORD. NO.

ITEM NO. 112-14

6b. PREV. APPROP.

ACT/

BOARD RES/

ORD. NO.

ITEM NO.

8. OFFICIAL DESIGNATION OF POSITION

Asst Professor II

10. WAPOO CLASSIFICATION OF THIS POSITION

1. NAME OF EMPLOYEE

MANGAOANG

EDUARDO

(Middle Name)

3. BUREAU OR OFFICE

5. WORK STATION/PLACE OF WORK

Baybay, Leyte

7a. SALARY P.A.

AUTHORIZED

ACTUAL

₱57,432.00

7b. OTHER COMPEN-

SATION

9. WORKING PROPOSED TITLE

Asst Professor II

11. OCCUPATION GROUP TITLE

(leave blank)

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS

MUNICIPALITY ☐

CITY ☐

PROVINCIAL ☐

1st 2nd 3rd 4th 5th 6th
: : : : : :
: : : : : :

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.

Percent of: DUTIES ---

Working

Time

Instruction:

50%

Teach courses in Forestry such as Forest Management, economics, silviculture and others.

* Research:

25%

Conduct research on upland development, community-based Forest management and the like.

Extension:

15%

Conduct massive extension work on upland rural community development particularly kaingin management.

10%

Administrative

100%

14. POSITION TITLE OF IMMEDIATE SUPERVISOR : 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR

Department Head

Director of Instruction

16. NAMES, TITLES and ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles).

None

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

Mensuration materials, weighing scale, calculator, pen, etc.

18. CONTACT

19. WORKING CONDITION

Occasional

Frequent

General Public

Normal Working Condition

Other Agencies

Field Work

Supervisors

Field Trips

Management

Exposed to varied Weather

Others (Specify)

Others (Specify)

20. I CERTIFY that the above answers are accurate and complete.

June 23, 1992

Date _____

~~EDUARDO O. MANGAONG~~
Signature of Employee

21. Describe briefly the general function of the Unit or Section.

To provide instruction, research & extension services.

22. Describe briefly the general function of the position.

To provide instruction, research and extension in forestry and other related fields.

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education:

MS degree with specific area of specialization plus

Experience:

other requirements per QS of the College

23b. Licenses or certificates required to do this work, if any.

None

24. I hereby certify that the above answers are accurate and complete.

Date

Signature and Title of Immediate Supervisor ERNESTO C. BUMATAY Dept. Head.

25. APPROVED:

Date _____

~~M. R. VILLANUE~~
Head of Agency

Renewal 7-1-92