

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. DALISAY F. ANDRES has assumed the duties and responsibilities as Administrative Assistant III of Office of the Vice President for Planning, Resource Generation and Auxiliary Services effective May 16, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Dalisay F. Andres as Administrative Assistant III.

Done this 13th day of May in 2024.


MOISES NEIL V. SERIÑO
Head of Office/Department/Unit

Date: May 16, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*