

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Meriam M. Luna has assumed the duties and responsibilities as Administrative Aide III of Office of the Dean of Students effective January 4, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Meriam M. Luna as Administrative Aide III.

Done this 4 day of Jan. 2021 in VSU, Visca, Baybay City, Leyte.


MANOLO B. LORETO, JR.
Head of Office/Department/Unit

Date: 1/4/2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*