REPUBLIC OF THE PHILIPPINES		1. NAME OF EMPLOYEE
BC-CSC Form No. 1		IGCASAMA RAYMUND M.
(Position Description Form)		(Family Name) (Given Name) (Middle Name)
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL		3. BUREAU OR OFFICE
GOVERNMENT		
		VISAYAS STATE UNIVERSITY
Visayas State University		
4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK
4. DEL L'ABIOTIVISION		3. WORK STATION EACE OF WORK
DMPS, VSU		VISAYAS STATE UNIVERSITY
6a. PRES. APPRO.	6b. PREV. APPRO.	
ACT/		7a. SALARY P.A.: (279, 780. 2
BOARD RES/		THE OTHER COMPENSATION: A I M
		76. OTHER COMPENSATION: THINK IN
ORD. NO.	ORD. NO.	
ITEM NO.	ITEM NO. VISCAPD-1NST1-11-20	0(7)
8 OFFICIAL DEGICNA	TION OF POSITION	0. WORKING PROPOSED TITLE
8. OFFICIAL DESIGNA	TION OF POSITION	9. WORKING PROPOSED TITLE
CASC SUPPLY TO T		
Instructor I		Instructor I
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE
		(leave blank)
		to a more case to the lace with conde
in controlly cover	DATE OF THE POST O	WENT LINET AND LINETIC CLASS
	RNMENT POSITION, CLER GOVERNM	
MUNICIPALITY [] CITY[]	PROVINCE
	M. C. W. L. 2000 2 1	Comment of the second
	d 3rd 4th 5th	
] [] [
13. STATEMENT OF D	UTIES AND RESPONSIBILITIES. If mo	re space is needed, please attached additional
sheets.		Application of the Contraction o
Percent of		DUTIES
Working Time		DOTTES
85% 1. Te	eaches assigned subject and performs	other teaching related functions, among others
l the	e following:	
a) Pr	repared teaching materials/guides and	submit to department head
	onducts examination (mid/final/long hou	[20] [20] [20] [20] [20] [20] [20] [20]
	hecks test papers and return 1 week af	
		records to department head two weeks after final
		records to department head two weeks after final
	camination.	
5% 2. Member in different committees.		
	articipate in the co-curricular activities.	Department Head
A STATE OF THE PARTY OF THE PAR	erform other functions assigned by the	рерантель пеац.
100%		

14. POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER
Department Head	SUPERVISOR College Dean
	RECTLY SUPERVISE (if more than (7), list only by their item
nos. and titles)	
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in	performance of work.
Books, chalk, eraser, handouts, calculator,	
	19. WORKING CONDITION
18. CONTRACT Occasional Equipment	Normal Working Condition [/]
[4] (1) [1] (1) [1] (1) [1] (2) [1] (3) [1] (4) [1] (4) [1] (4) [1] (4) [1] (4) [4] (4) (4) [4] (4) (4) [4] (4) (4) [4] (4) (4) [4] (4) (4) (4) [4] (4) (4) (4) (4) (4) (4) (4) (4) (4) (4)	Field Work
도 (1981년 - 1981년 - 198	Field Trips
Other Agencies [/] []	Exposed to Varied Weather []
Supervisors [] [/]	이 경기가 있다면 하는데 이번 이번 경기를 가는데 하는데 얼마를 가지 않는데 하는데 되었다. 그는데 그는데 그는데 그는데 그는데 그는데 그는데 그는데 그는데 그리고 있다. 그는데 그는데 그는데 그리고 있다.
Management [/]	Others (Specify)
Other (Specify)	A M
20. I CERTIFY that the above answers are accurate and compl	lete.
Rapher 22 2714	RAYMUND M. ICASAMA
October 27, 2214	Signature of Employee
21. Describe briefly the general function of the Unit or Section	Signature of Employee
To conduct research, instruction and extens	sion.
22. Describe briefly the general function of the position.	Production of the second of th
To conduct research, instruction and exten	sion.
23a Indicate the required qualifications by years and kind of e	ducaion considered in filling up a vacancy for this position. (Kee
the position in mind rather than the qualifications of th present	incumbent. This item should be filled for all position
the position in mind rather than the quantications of the present	incumpent. This tem should be three for an postage
Education: Macfinal degree in the field.	an specialization
Education: Programme Total	1)t
Experience:	
23b. Licenses or certificates required to do this work, if any.	
Licused The Jeonard Teacher	100012
24. I HEREBY CERTIFY that the above answers are accurate	e and complete.
	. 1
 Selection of the property of the	1 Johns M 10/28/14
	REMBERTO A. PATINDOL
Date	Signature and Title of Immediate Supervisor
25. APPROVED:	
	*
	IOSE I DI QUEMO
	JOSE L. BACUSMO
Date	Head of Agency
	Tredd (Tighte)
	Treat (Treat)
	Treat arrigately