

CS Form No. 212,
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

2. SURNAME

FIRST NAME

MIDDLE NAME

ESTUPA

DIONESIO

INTINO

3. DATE OF BIRTH
(mm/dd/yyyy)

3/24/1976

4. PLACE OF BIRTH

BALUGO, ALBUERA, LEYTE

5. SEX

☒ Male☐ Female

6 CIVIL STATUS

☐ Single☒ Married☐ Widowed☐ Separated☐ Other/s:

7. HEIGHT (m)

5'2"

8. WEIGHT (kg)

58 KG

9. BLOOD TYPE

A+

10. GSIS ID NO.

021-1515-9634-9

11. PAG-IBIG ID NO.

1211-4789-6065

12. PHILHEALTH NO.

13-025096869-9

13. SSS NO.

3371572235

14. TIN NO.

211-176-303

15. AGENCY EMPLOYEE NO.

V-00865

16. CITIZENSHIP

☒ Filipino☐ Dual Citizenship
☐ by birth☐ by naturalization
Pls. indicate country:

17. RESIDENTIAL ADDRESS

House/Block/Lot No. Street
BALUGO
Subdivision/Village Barangay
ALBUERA LEYTE
City/Municipality Province
6542

18. PERMANENT ADDRESS

House/Block/Lot No. Street
BALUGO
Subdivision/Village Barangay
ALBUERA LEYTE
City/Municipality Province
6542

19. TELEPHONE NO.

053-563-7068

20. MOBILE NO.

09651340811

21. E-MAIL ADDRESS (if any)

dionestupa@gmail.com

22. SPOUSE'S SURNAME

FIRST NAME

MIDDLE NAME

OCCUPATION

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

ESTUPA

LUCENA

PILAPIL

HOUSE WIFE

N/A

N/A

N/A

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (mm/dd/yyyy)

TRISHIA MAE P. ESTUPA

4/25/2006

BRADLEY TAKESHI P. ESTUPA

9/1/2010

24. FATHER'S SURNAME

FIRST NAME

MIDDLE NAME

25. MOTHER'S MAIDEN NAME

SURNAME

FIRST NAME

MIDDLE NAME

ESTUPA

SAMUEL

ENTINO

ESTUPA

MARGARITA

MESPIROS

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/
UNITS EARNED
(if not graduated)

YEAR
GRADUATED

SCHOLARSHIP/
ACADEMIC
HONORS
RECEIVED

ELEMENTARY

Balugo Elem. School

Elementray

June 1983

April 1988

1988

Diploma

SECONDARY

Balugo, Natl. High School

Secondary

June 1988

April 1992

1992

Diploma

VOCATIONAL /
TRADE COURSE

ManPower Ormoc City

Consumer Electronics

2008

2009

2009

Certificate

COLLEGE

SYSTEM TECHNOLOGY INSTITUTE (STI)

Computer Technician

6/8/1998

4/7/2000

2000

Diploma

GRADUATE STUDIES

N/A

SIGNATURE

DATE

June 3, 2021

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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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[illegible]

SIGNATURE		DATE	June 3, 2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
					N/A
					N/A
					N/A
					N/A
					N/A
					N/A
					N/A
					N/A

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)
(Continue on separate sheet if necessary)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			

	Mikrotik Certified Academy Trainer's (MTCAT)	7/30/2019	8/4/2019	48 hrs.		EVSU Tanaunan Campus
	Networking Essentials	10/14/2019	10/18/2019	40 hrs.		Dept. of Information & Communications Tech.(DICT)
	Computer & Internet Literacy Course	12/19/2016	12/21/2016	24 hrs.		DCST VSU
	BASIC COMPUTER AND INTERNET LITERACY COURSE	12/02/2008	12/06/2008	40 hrs..		DCST VSU / DepED
	Web Development Training	02/21/2012	02/25/2012	40 hrs.		DCST VSU
	Training of Electronic Spreadsheet as a Tool for Class Record Management	06/23/2007	02/30/2007	16 hrs.		DCST VSU
	Training on Office Productivity Tools	05/07/2007	05/11/2007	40 hrs.		DCST VSU
	QGIS Training-Workshop	06/06/2016	06/08/2016	24 hrs.		DCST VSU
	ICT SKILLS TRAINING	07/08/2011	07/09/2011	16 hrs.		DCST VSU
	Schools Project Closeout Workshop	12/08/2011	12/10/2011	24 hrs.		DCST VSU /CTO-DOST
	Sustainability Planning Workshop (SPW)	12/13/2010	12/15/2010	24 hrs.		DCST VSU
	Online Learning Management for LAM Courses Using MOODLE Training Design	5/2/2013	5/3/2013	16 hrs.		DCST VSU
	Map Sharing system Using FOSS and OGC Standard-II	2/8/2016	2/12/2016	40 hrs.		DCST VSU
	Consumer Electronics NCII			657 hrs.		OCTMTRC Ormoc City
	Management System for the College of Engr. Website & Online Class Using Moodle	5/3/2016	5/5/2016	24 hrs.		DCST VSU

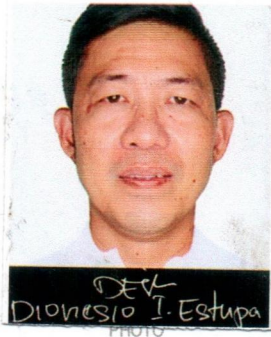
VIII. OTHER INFORMATION
(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS AND HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Repair, assemble, and troubleshoot printers and computer system units; Linux and network administration; skillful in using Office application; back-up and data recovery using 3rd party software		N/A		N/A
			N/A		N/A
			N/A		N/A
			N/A		N/A
			N/A		N/A
			N/A		N/A
			N/A		N/A
			N/A		N/A

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Prof. Winston M. Tabada	VSU Visca Baybay City	053-335-2120
Mr. Rafael Vergara Jr.	VSU Visca Baybay City	053-563-7068
Magdalene C. Unajan	VSU Visca Baybay City	053-563-7068

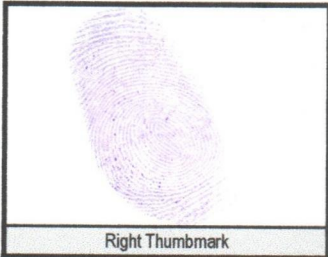
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Dionesio I. Estupa
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: VSU ID Voo868
ID/License/Passport No.:
Date/Place of Issuance: Jan. 2015 VSU Visca Baybay City

Signature (Sign inside the box)
6/03/2021
Date Accomplished



SUBSCRIBED AND SWORN to before me this 04 NOV 2021, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAM C. GUINOCOR VSU Chief Legal Officer
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2015 - Present
- Position: Computer Technician
- Name of Office/Unit: Department of Computer Science and Technology
- Immediate Supervisor: Prof. Magdalene C. Unajan
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Configuration and Installed the Linux Server Operating System at the DCST Server Room
- Summary of Actual Duties
 - Responsible for the maintenance and repair of all laboratory equipment at the DCST computer laboratory.
 - Assist the instructors and students during the laboratory classes.
 - Assist the needs of the students at the department.
 - Assist the participants during schedule ICT training and seminars.

- Duration: January 1, 2015 - Present
- Position: Computer Technician
- Name of Office/Unit: Department of Computer Science and Technology
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- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Configuration and Installed the Linux Server Operating System at the DCST Server Room
- Summary of Actual Duties
 - Responsible for the maintenance and repair of all laboratory equipment at the DCST computer laboratory.
 - Assist the instructors and students during the laboratory classes.
 - Assist the needs of the students at the department.
 - Assist the participants during schedule ICT training and seminars.
 - Repair Computer and Printer in the other Department



DIONESIO I. ESTUPA

(Signature over Printed Name
of Employee/Applicant)

Date: June 03, 2021