

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALALA		
FIRST NAME	LOTIS		NAME EXTENSION (JR., SR)
MIDDLE NAME	MONSALES		
3. DATE OF BIRTH (mm/dd/yyyy)	23/04/1974	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ILIGAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 26 KILBOURNE House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province ZIP CODE 6521-A
7. HEIGHT (m)	1.51	18. PERMANENT ADDRESS	APARTMENT 26 KILBOURNE House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province ZIP CODE 6521-A
8. WEIGHT (kg)	54		
9. BLOOD TYPE	O		
10. GSIS ID NO.	006-0017-7056-6		
11. PAG-BIG ID NO.	914157069293		
12. PHILHEALTH NO.	1300-0039-8374		
13. SSS NO.	N/A	19. TELEPHONE NO.	
14. TIN NO.	917-637-686	20. MOBILE NO.	09615162272; 09331198396
15. AGENCY EMPLOYEE NO.	V000070	21. E-MAIL ADDRESS (if any)	balalalotis@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BALALA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ARVIN	NAME EXTENSION (JR., SR)	JOHN ARVIN M. BALALA	20/09/2004
MIDDLE NAME	CABALLERO		PAUL ARVIN M. BALALA	24/07/2007
OCCUPATION	GOVERNMENT EMPLOYEE		EASTER JOY M. BALALA	21/12/2009
EMPLOYER/BUSINESS NAME	SOUTHERN LEYTE STATE UNIVERSITY			
BUSINESS ADDRESS	BONTOC, SOUTHERN LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	MONSALES			
FIRST NAME	PABLO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GESTA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALIPOYO			
FIRST NAME	GILDARDA			
MIDDLE NAME	FLORES			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ILIGAN CITY CENTRAL SCHOOL	Primary Education	01/06/1981	30/03/1987		1987	N/A
SECONDARY	MINDANAO STATE UNIVERSITY-DEVELOPMENTAL HIGHSCHOOL	Secondary Education	01/06/1987	06/04/1991		1991	N/A
COLLEGE	CENTRAL MINDANAO UNIVERSITY	Doctor of Veterinary Medicine	15/06/1991	06/04/1997		1997	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BANOS	Master of Science	15/06/2003	29/04/2006		2006	VSU/SEARCA
		Doctor of Philosophy	10/08/2017	14/09/2021		2021	DOST

(Continue on separate sheet if necessary)


SIGNATURE		DATE	January 16, 2025
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CSC ELIGIBILITY FOR SUBPROFESSIONAL			MALAYBALAY, BUKIDNON		
	VETERINARY LICENSURE EXAMINATION		11/09/1997		0004856	

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	1/16/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	HOLY SPIRIT PARISH, VISCA, BAYBAY, LEYTE	01/01/2006	PRESENT	Ave. of 50 hrs/yr	Parishioner, voluntary service
	BROTHERHOOD OF CHRISTIAN BUSINESSMEN AND PROFESSIONAL	01/01/2000	PRESENT	Ave. of 60 hrs/yr	Member, civic activities
	VISCA EDUCATIONAL FOUNDATION, INC.	01/06/2015	30/06/2017	108.0	Member, BOD and treasurer/keep financial record of VEFI per fiscal year
	CITY RABIES CONTROL COMMITTEE	22/03/2022	22/03/2022	8.0	Technical staff/Rabies vaccination and educational campaign
	CITY RABIES CONTROL COMMITTEE	28/09/2022	28/09/2022	8.0	Technical staff/Rabies vaccination and educational campaign
	Southern Leyte Provincial Veterinary Office	24/08/2023	25/08/2023	10.0	Technical staff/Rabies vaccination
	Municipality of San Isidro	20/09/2023	20/08/2023	8.0	Technical staff/Rabies vaccination
	Municipality of San Isidro	20/03/2024	20/03/2024	8.0	Technical staff/Rabies vaccination and educational campaign
	Municipality of Burauen	21/03/2024	21/03/2024	6.0	Technical staff/Rabies vaccination

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	91ST PVMA SCIENTIFIC CONFERENCE AND ANNUAL CONVENTION	Feb. 21, 2024	Feb. 23, 2024	24.0	Technical	Philippine Veterinary Medical Association
	11TH INTERNATIONAL CONFERENCE ON INTEGRATION OF SCIENCE AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT (11TH ICIST 2024),	FEB. 1, 2024	FEB. 3, 2024	24.0	Technical	Association of Agricultural Technology in Southeast Asia
	35TH JOINT VICARP AND RRDEN REGIONAL RDE SYMPOSIUM	NOV. 30, 2024	DEC. 1, 2024	16.0	Technical	VICARP
	17TH ASEAN FOOD CONFERENCE 2023	OCT. 24, 2024	OCT. 27, 2024	28.0	Technical	Malaysian Institute of Food Technology
	90TH PVMA SCIENTIFIC CONFERENCE AND ANNUAL CONVENTION	FEB. 15, 2023	FEB. 17, 2023	24.0	Technical	Philippine Veterinary Medical Association
	1ST WESTERN VISAYAS COMPANION ANIMAL, POULTRY AND LIVESTOCK CONFERENCE	JAN. 26, 2023	27/01/2023	12.0	Technical	Philippine Veterinary Medical Association
	10TH INTERNATIONAL CONFERENCE ON INTEGRATION OF SCIENCE AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT	Nov. 25, 2022	Nov. 25, 2022	8.0	Technical	Association of Agricultural Technology in Southeast Asia
	59TH PSAS SCIENTIFIC SEMINAR AND ANNUAL CONVENTION	OCT. 19, 2022	OCT. 20, 2022	12.0	Technical	Philippine Society for Animal Science
	SEAOHUN 2022 INTERNATIONAL CONFERENCE	SEPT. 5, 2022	SEPT. 7, 2022	24.0	Technical	Southeast Asian One Health University Network
	ICP SOUTH WORKSHOP 2022	24/05/2022	27/05/2022	32.0	Technical	International Training Programme
	DOST ASTHRDP GRADUATE CONFERENCE	SEPT. 22, 2022	SEPT. 23, 2022	16.0	Technical	Department of Science and Technology
	PHILOHUN WEBINAR SERIES	SEPT. 1, 2022	SEPT. 3, 2022	6.0	Technical	Philippine One Health University Network
	CSC SUPERVISORY DEVELOPMENT COURSE	SEPT. 20, 2022	SEPT. 23, 2022	32.0	Supervisory	Visayas State University and Civil Service Com.
	NSTEP VISAYAS RESEARCH FORUM	25/03/2022	25/03/2022	3.0	Managerial	Department of Science and Technology
	NRCP WEBINAR ON HOW TO PRESENT PAPER ONLINE	01/03/2022	01/03/2022	2.0	Technical	Department of Science and Technology
	EVHRDC TRAINING WORKSHOP ON RESEARCH ETHICS	17/01/2022	19/01/2022	15.0	Technical	Eastern Visayas Health Research Dev't Council

(Continue on separate sheet if necessary)

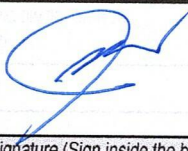


VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Reading, cooking, playing badminton		N/A		PHIL. VETERINARY MEDICAL ASSOCIATION
					PHIL. SOCIETY FOR ANIMAL SCIENCE
					NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES
					BROTHERHOOD OF CHRISTIAN BUSINESSMEN AND PROFESSIONAL
					PHIL. ONE HEALTH UNIVERSITY NETWORK
					PHIL. SOCIETY FOR MICROBIOLOGY

(Continue on separate sheet if necessary)

SIGNATURE		DATE	1/16/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>PROSE IYV G. YEPES</td><td>VISCA, BAYBAY, LEYTE</td><td>563-0001</td></tr><tr><td>HARVIE P. PORTUGALIZA</td><td>VISCA, BAYBAY, LEYTE</td><td></td></tr><tr><td>SANTIAGO T. PENA, JR.</td><td>VISCA, BAYBAY, LEYTE</td><td></td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	PROSE IYV G. YEPES	VISCA, BAYBAY, LEYTE	563-0001	HARVIE P. PORTUGALIZA	VISCA, BAYBAY, LEYTE		SANTIAGO T. PENA, JR.	VISCA, BAYBAY, LEYTE	
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SANTIAGO T. PENA, JR.	VISCA, BAYBAY, LEYTE													
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: <b>PASSPORT</b></div> <div>ID/License/Passport No.: <b>P5114735B</b></div> <div>Date/Place of Issuance: <b>SAN PABLO CITY</b></div>	<div></div> <div>Signature (Sign inside the box)</div> <div><b>1/16/25</b></div> <div>Date Accomplished</div>	<div></div> <div>LOTIS M. BALALA</div> <div></div> <div>Right Thumbmark</div>												
SUBSCRIBED AND SWORN to before me this <b>21 JAN 2025</b> , affiant exhibiting his/her validly issued government ID as indicated above.														
<div>ATTY. <b>KARIN ABIGAIL S. MONTERON</b> VSU Director, Legal Affairs and Services</div> <div>Person Administering Oath</div>														