



Notice of Step Increment Due to Length of Service

December 10, 2022

Dr. Editha G. Cagasan

Department of Development Communication
VSU, Visca, Baybay, Leyte

j 12/20/22

Dear Dr. Cagasan:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Professor VI** is hereby adjusted effective December 31, 2022 as follows:

- | | |
|---|---|
| 1. Actual monthly basic salary as of December 30, 2022
(SG <u>29</u> , Step <u>3</u>) | ₱ 169,740.00
(2,036,880.00 p.a) |
| 2. Add: one (1) Step Increment
Due to Length of Service | |
| 3. Adjusted monthly basic salary effective December 31, 2022
(SG <u>29</u> , Step <u>4</u>) | ₱ 172,511.00
(2,070,132.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN,
President

Position Title: Professor VI

Salary Grade: 29

Item No. FY 2020 Plantilla of Personnel: PROF6-8-2019