

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. EDILBERTO A. ARTIGA JR. II has assumed the duties and responsibilities as Instructor I of Institute of Human Kinetics effective August 1, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. EDILBERTO A. ARTIGA JR. II as Instructor I.

Done this 5<sup>th</sup> day of July, 2022 in Visayas State University.

  
**CHARIS B. LIMBO**  
Head of Office/Department/Unit

Date: August 1, 2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

CS Form No. 4  
Revised 2018

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*