

Republic of the Philippines  
VISAYAS STATE COLLEGE AGRICULTURE  
Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: HRMDO

Source of Funds A.La 01 121


Date Prepared by HRMDO 1-1-2000

Name of Appointee/s	Position	Level	SG	Daily/ Wage/ Salary	Period of Employment		If Renewal (incl. date of previous employment)
					From	To	
GRAVADOR, Merle N.	Utility Worker I	I	1	P 200.00	Jan 1, 2000	Mar 31, 2000	July 1, - December 31, 1999

The above named personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid off any time even before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION:**

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40, s. 1998 have been complied with, reviewed and found in order.

  
**MYRNA M. AVILA**  
HRMDO

01-01-2000  
Date Issued

**APPROVAL:**

  
**PACIENCIA P. MILAN**  
Appointing Authority

01-01-2000  
Date Issued

Pinagtibay alinsunod sa  
resolusyon ng Komisyon  
ng Serbisyo Sibil Blg.  
93-58-42 na may petsa  
Enero 1, 1994.