

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Nneka Mailee C. de los Reyes has assumed the duties and responsibilities as Administrative Assistant III of CVM-VSU effective May 2, 2023.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. de los Reyes as Administrative Assistant III.

Done this 2nd day of May 2023 in CVM-VSU.


DR. SANTIAGO T. PEÑA
Head of Office/Department/Unit

Date: May 2, 2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*