PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

Print legibly. Tick appropriate boxes	TO FILLING OUT THE PERSONAL DATA SHE (and use separate sheet if necessary. Indicate N		1. CS ID No.		(Do not fill up. Fe	or CSC use onl		
. PERSONAL INFORMATIO		Long to the second						
2. SURNAME	CAINTIC	CAINTIC						
FIRST NAME	REYNA MAE			NAME EXTENSION (JR.	., sk)			
MIDDLE NAME	CORNITES							
3. DATE OF BIRTH (mm/dd/yyyy)	4/24/1991	16. CITIZENSHIP	Filipino Dual Citizenship		by naturaliz	by naturalization		
4. PLACE OF BIRTH	Brgy. Guadalupe Baybay, Leyte	If holder of dual citizenship,	Pls. indicate		country:			
5. SEX	☐ Male ☐ Female №	please indicate the details.	FIRST CONTRACTOR CONTRACTOR	endres - series en gran		7		
6 CIVIL STATUS	✓ Single Married Widowed Separated	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No.		N/A Street			
e	Widowed Separated Other/s:		N/A		GUADALUPE	88 IN		
7. HEIGHT (m)	1.54	In various destruction (1)	Subdivision/Village BAYBAY					
8. WEIGHT (kg)	48	ZIP CODE	City/Municipality		Province	60 T		
9. BLOOD TYPE	000A 38 UTUUSI	18. PERMANENT ADDRESS	N/A	ASD	N/A	Nov-12		
TALLY ARTHUS !	DENTHER CENTRAL SASSET	TOTAL AD THE SHOWER STATE	House/Block/Lot No. N/A	102	Street	81-pc2		
10. GSIS ID NO.	On process		Subdivision/Village	0	Barangay			
11. PAG-IBIG ID NO.	1211-5840-8409		BAYBAY City/Municipality		Province Province			
12. PHILHEALTH NO.	13-202028635-4	ZIP CODE	6521-A					
13. SSS NO.	NA	19. TELEPHONE NO.		N/A				
14. TIN NO.	335-109-973	20. MOBILE NO.	00	9105028871				
15. AGENCY EMPLOYEE NO.	V00908	21. E-MAIL ADDRESS (if any)	reynamaeca	aintic@yahoo	,com			
I. FAMILY BACKGROUND								
22. SPOUSE'S SURNAME	N/A	23. NAME of	CHILDREN (Write full name and	list all)	DATE OF BIRT	H (mm/dd/yyy		
FIRST NAME		NAME EXTENSION (JR., SR) N/A						
MIDDLE NAME OCCUPATION								
EMPLOYER/BUSINESS NAME								
BUSINESS ADDRESS								
TELEPHONE NO.	•							
24. FATHER'S SURNAME	CAINTIC							
FIRST NAME	REYNALDO	JR						
MIDDLE NAME	TOLIBAS							
25. MOTHER'S MAIDEN NAME	CORNITES							
SURNAME	CAINTIC							
FIRST NAME	MELANIA	144.24		1. 1				
MIDDLE NAME	GONATO		(Continue on se	parate sheet if neces	sary)			
III. EDUCATIONAL BACKG	ROUND							
26. LEVEL ·	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full).	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHII ACADEMIC HONORS RECEIVED		
ELEMENTARY .	GUADALUPE ELEMTARY SCHOOL	PRIMARY EDUCATION	From To 1997 2003	NA.	2003	WITH		
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	HIGH SCHOOL	2003 2007	NA	2007	TOHOR		
VOCATIONAL / TRADE COURSE	N/A							
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTUR	RE 2007 2012	NA	2012	CAFAP		
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER'S OF SCIENCE IN HORTICULTUR		NA NA	2016	GIA & DOST		
		(Continue on separate sheet if necessary)	to all the second secon		AND THE RESERVE	THECIC		
SIGNATURE	PATE ON PATE		DATE		March 1, 2022	A PARTIE OF THE PARTIES.		

	RVICE ELIGIE			DATE OF				LICENSE (if a	pplicable)
CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable)		EXAMINATION / PLACE OF EXAMINATION CONFERMENT			RMENT	NUMBER	Date of Validity		
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(mr	n/dd/yyyy) To	POSITION T (Write in full/Do not			GENCY / OFFICE / COMPANY	MONTHLY	GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	SERVIC (Y/ N)
Nov-12	Sep-15	GRADUATE TEACHIN	G ASSISTANT	DEPARTMEN	IT OF HORTICULTURE	4,000	76	JOB ORDER	YES
Sep-15	PRESENT	SCIENCE RESEARCH	H ASSISTANT	DEARTMEN	T OF HORTICULTURE	17,478	SG9-S1	CONTRACTUAL	YES
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VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT /			AGAMZATION		and the second section of the section of
NAME & ADDRESS OF ORGANIZATION (Write in full)		IVE DATES (dd/yyyy)	NUMBER OF HOURS	Apr Lev	POSITION / NATURE OF WORK
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ADMINISTRATIVE PERSONNEL ASSOCIATION (ADPA)	2016	PRESENT	E 19980 - 19	Ula chek	D. willing the rough SERMAN for Loose Co.
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allofe Lavig (271)					
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II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PR art from the most recent L&D/training program and include only the relevant L&D/training taken for the	he last five (5) years	rs for Division Chiel	d/Executive/Manage	erial positions)	Street a law dead
TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN (mm/d	/E DATES OF ENDANCE /dd/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
SSN Annual Scientific Conference (ICONSIE 2019)	7/2/2019	To 7/6/2019	24	TECHNICAL	Palawan State University
aining on Vegetable Production Organic and GAP Seed Processing Storage	12/27/2018	12/28/2018	16	TECHNICAL	VISAYAS STATE UNIVERSITY
th National Vegetable Congress	8/22/2018	8/24/2018	24	TECHNICAL	University of Santo Thomas Manila
th PSSN Annual Scientific Conference (ICONSIE 2018)	5/15/2018	5/24/2018	94 (P) 24 (C)	TECHNICAL	University of Santo Thomas Manija
ONSULTATIVE WORKSHOP ON VEGETABLE INDUSTRYANALYSIS AND DEVELOPMENT RECTIONS FOR EASTERN VISAYAS	6/5/2013	6/6/2013	16	TECHNICAL	DEPARTMENT OF AGRICULTURE RFU 8 & DEPARTMENT OF HORTICULTURE
RAININIG ON HORTICULTURAL RESEARCH, TECHNOLOGY DEVELOPMENT AND DIMMERCIALIZATION	6/25/2013	6/28/2013	32	TECHNICAL	DEPARTMENT OF HORTICULTURE- RFU 8 & DEPARTMENT OF HORTICULTURE
RAINING ON " GRAS COATING TECHNOLOGY TO ENHANCE THE SHELF LIFE OF	7/27/2013	7/27/2013	. 4	TECHNICAL	DEPARTMENT OF HORTICULTURE VSU
ID CONSULTATIVE WORKSHOP ON VEGETABLE INDUSTRY ANALYSIS AND EVELOPMENT DIRECTIONS IN EASTERN VISAYAS	3/20/2014	3/22/2014	24	TECHNICAL	DEPARTMENT OF AGRICULTURE- RFU 8 & DEPARTMENT OF HORTICULTURE
APPING OF SOYBEAN APHID RESISTANCE GENES FROM PLANT INTRODUCTION	10/7/2014	10/7/2014	4 1817	TECHNICAL	VISAYAS STATE UNIVERSITY
MPOSIUM ON HIGH VALUE CROS AND ORGANIC HORTICULTURE DEVELOPMENT FOR		5/16/2014	8	TECHNICAL	VISAYAS STATE UNIVERSITY
CONOMIC PROSPERITY, FOOD SECURITY AND ECOLOGICAL C11: AGRICULTURE CROP PRODUCTION	9/1/2015	9/5/2015	40	TECHNICAL	TECHNICAL ECDUCATION AND SKILLS DEV'T
HORT TRAINING COURSE ON HYDROPONICS AND DRIP IRRIGATION INSTALLATION	8/7/2015	8/7/2015	4	TECHNICAL	AUTHORITY (TESDA)- ATI RTC8-VSU DEPARTMENT OF HORTICULTURE VSU
HORT TRAINING COURSE ON TUBE AND CLEFT GRAFTING OF TOMATO Course	8/8/2015	8/8/2015	4	TECHNICAL	DEPARTMENT OF HORTICULTURE VSU
HORT TRAINING COURSE ON FLOWER ARRANGEMENT AND DISH GARDENING	8/9/2015	8/9/2015	4 4 4 4	TECHNICAL	DEPARTMENT OF HORTICULTURE VSU
RAINING COMMUNAL AND CONTAINER GARDENING	2/18/2017	2/19/2017	16	TECHNICAL	DEPARTMENT OF HORTICULTURE VSU
RAINING OF TRAINERS ON INNOVATIVE AND DIVERSIFIED AGRICULTURE FARMING	1000 1100	2/19/2017	16		DEPARTMENT OF HORTICULTURE VSU
ECHNOLOGIES FOR COMMUNITY DEVELOMENT	2/7/2017			TECHNICAL	
RAINING ON COMMUNAL AND CONTAINER GARDENING	2/26/2017	2/27/2017	16	TECHNICAL	DEPARTMENT OF HORTICULTURE VSU
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	ontinue on separate	e sheet if necessar	V)		

4. Are you related by consanguinity or affinity to the appointi			17	
chief of bureau or office or to the person who has immedia	ate supervision over you in the Office,	and the second s		
Bureau or Department where you will be apppointed, a. within the third degree?	90 546 4	Sugar silny)		
Commence of the Commence of th	Across Floriday 200	YES V NO	Actual Designation of the Control of	
b. within the fourth degree (for Local Government Unit - C	career Employees)?	☐ YES ☑ NO If YES, give details:	THE PRINCIP	
		II 1ES, give details.		
a. Have you ever been found guilty of any administrative of	offense?	☐ YES ☑ NO		
		If YES, give details:		
b. Have you been criminally charged before any court?		YES NO		
		If YES, give details:		
A Company of the Comp	*	Date Filed:	-	
· · · · · · · · · · · · · · · · · · ·		Status of Case/s:		
Have you ever been convicted of any crime or violation of by any court or tribunal?	any law, decree, ordinance or regulation	YES NO		
by any court of tribunar?		If YES, give details:		
MONEY AND THE PROPERTY OF THE	1 (200 a de 200 a	COSC - MARCO CONTROL OF THE COSC	and converse and	
Have you ever been separated from the service in any of		YES NO	8.	
retirement, dropped from the rolls, dismissal, termination, out (abolition) in the public or private sector?	end of term, finished contract or phased	If YES, give details:	nual Scantifla Carles non	
a. Have you ever been a candidate in a national or local e	election held within the last year (except	U MEC	Companies of the control of the cont	
Barangay election)?		☐ YES ✓ NO If YES, give details:	ionas Vererab Commuse	
b. Have you resigned from the government service during	the three (3) month naried hefers the last	The second secon	Sk. Conset Congress	
election to promote/actively campaign for a national or loc	If YES, give details:	and the second s		
Have you acquired the status of an immigrant or permane	ent resident of another country?	2 15 15 15 15 15 15 15 15 15 15 15 15 15	st. April a ray what was ou	
HEROTORY SON TO SELECT IN MEDICAL	SECTION TO BEST OF SHORE	☐ YES ☑ NO If YES, give details (country):		
THE SMICKLE SECTION OF PRODUCTIONS VICE.	A CONTROL CONTROL		S ONLY SUPPLY NO SE	
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) N	Magna Carta for Disabled Persons (RA	THE REPORT OF THE PARTY OF THE	NO CONTRACTOR OF THE PARTY OF THE PARTY.	
7277); and (c) Solo Parents Welfare Act of 2000 (RA 897	2), please answer the following items:	STATE CERNET FROM PLANT INTERDOVE	REPORTS HARVES TO P	
Are you a member of any indigenous group?	A' A present present (Ac the)	If YES, please specify: NO		
Are you a person with disability?				
Are you a person with disability?	210580 3705110	If YES, please specify ID No:	6099 ค.ค.ศ. เคย ค.ค.ศ.	
Are you a solo parent?	A Lightne Wenne Work	U VES ZI NO	O'H NO LERIOU - ENGINEER	
DEVERTICAL TRANSPORTER OF THE PROPERTY OF THE PROPERTY OF	27568 Brissen	If YES, please specify ID No:	BEAMILL) COLLABE ON TUB	
REFERENCES (Person not related by consanguinity or affinity to appli	cant /appointee)	WITH ARRANGE BAT AND DATA TRANSPORT	OLIS MO BÉRUOS DIMINURS	
NAME AND ADDRESS OF THE PROPERTY OF THE PROPER	ADDRESS	TEL. NO. AND LUZAD		
ROSARIO A. SALAS	DOH, VSU	563-7739		
DECEMBER ZENAIDA C. GONZAGA	DOH, VSU	563-7739 эми оядо	40	
DARIO P. LINA	DOH, VSU	563-7739		
I declare under oath that I have personally accomplish	ned this Personal Data Sheet which is a			
complete statement pursuant to the provisions of per			14-	
Philippines. I authorize the agency head/authorized repre- agree that any misrepresentation made in this do			NA MAE C. CAINTIC	
administrative/criminal case/s against me.			The second second second	
Government Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.)				
PLEASE INDICATE ID Number and Date of Issuance		- Andrew Company		
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D/License/Passport No.: V00908	Signature (Sign inside the	hox	Lings lifts amount	
Date/Place of Issuance: SEPTEMBER 15, 2015/ VSU	January 03, 2022		Dialet Phone and	
IMACTA V.	Date Accomplished		Right Thumbmark	
SUBSCRIBED AND SWORN to before me this	8 FEB 2022 , affiant exh	biting his/her validly issued government	ID as indicated above.	
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WORK EXPERIENCE SHEET

nstructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: September 2015-Present
- · Position: Science Research Assistant
- · Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay, City
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible in the establishment and maintenance of the Research projects, Data gathering and analysis, preparation and submission of reports e.g. mid-year, yearend, in-house review and monthly sales of vegetables; assist in the production, cultural management and marketing of different vegetable crops, supervise labourers and perform other functions.
- Duration: September 2015-Present
- Position: Science Research Assistant
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
 Name of Agency/Organization and Location: Department of Horticulture, VSU, Baybay, City
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Maintain the vegetable experimental area for pole sitao, gather and analyze data; assist in different trainings conducted by the department about hydroponics, grafting cultural management and marketing of vegetables; assist student researchers in the conduct of their research activities and perform other functions

REYNA MAE C. CAINTIC
(Signature over Printed Name
of Employee/Applicant)

Date: