

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: ARNIEL S. CORTEZ

You are hereby appointed as Heavy Equipment Operator II (SG 6, Step 1)
(Position Title)

under Temporary status at the Motor Pool Services/ PPO
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of SEVENTEEN THOUSAND FIVE HUNDRED FIFTY-THREE
(P 17, 553.00) pesos per month.

The nature of this appointment is reappointment vice NA
(Original, Promotion, etc.)

,who N/A with plantilla Item No. VISCAB-HEO2-1-2002 Page 10 of 22 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULIN
Appointing Officer/Authority

March 1, 2023
Date of Signing

Until February 28, 2024

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN OF VACANT POSITIONS from 1/6/2023 to 1/17/2023 , and posted in Admin Bldg, USSO Bulletin boards, jobs.vsu.edu.ph from 1/6/2023 to 1/17/2023 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____ .


HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____ .


DANIEL LESLIE S. TAN
Chairperson, HRMPSB/ **Placement Committee**

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement
Received original/photocopy of appointment on 04/13/2023

JONELL B. VECINA
Appointee 