

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. GUADA FE D. AMIHAN has assumed the duties and responsibilities as ADMIN AIDE III of VSU INTEGRATED HIGH SCHOOL effective July 1, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. GUADA FE D. AMIHAN as ADMIN AIDE III.

Done this 1st day of July 2023 in _____.


SHALOM GRACE C. SUGANO
Head of Office/Department/Unit

Date: 7/1/2023

Attested by:


HONEY SOFIA V. COLIS
Director HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*