

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	PEDRERA		
FIRST NAME	HILDA	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	ALKUINO		
3. DATE OF BIRTH (mm/dd/yyyy)	06/17/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Peru
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	608 N/A House/Block/Lot No. Street N/A DAMULAAAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	ALBUERA LEYTE
8. WEIGHT (kg)	40	18. PERMANENT ADDRESS	608 N/A House/Block/Lot No. Street N/A DAMULAAAN Subdivision/Village Barangay ALBUERA LEYTE City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	6542
10. GSIS ID NO.	2005283434	19. TELEPHONE NO.	NA
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	09168567208
12. PHILHEALTH NO.	13-000123828-1	21. E-MAIL ADDRESS (if any)	<a href="mailto:hildapedrera1702@gmail.com">hildapedrera1702@gmail.com</a>
13. SSS NO.	N/A		
14. TIN NO.	340-492-077		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	PEDRERA			
FIRST NAME	CELEDONIO	NAME EXTENSION (JR., SR) JR		
MIDDLE NAME	MACASUSI			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALKUINO			
FIRST NAME	SONIA			
MIDDLE NAME	SABINO			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
			From	To				
ELEMENTARY	ALBUERA SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	SY 2003-2004	SY 2008-2009	NA	2009	SALUTATORIAN	
SECONDARY	DAMULAAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	SY 2009-2010	SY 2012-2013	NA	2013	VALEDICTORIAN	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	NA	N/A	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	BACHELOR OF SECONDARY EDUCATION (FILIPINO)	SY 2013-2014	SY 2016-2017	NA	2017	MAGNA CUM LAUDE	
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTERS OF EDUCATION FILIPINO LANGUAGE TEACHING	SY 2018-2019	present	9units	N/A	N/A	
	N/A	N/A	N/A	N/A	N/A	NA	NA	
(Continue on separate sheet if necessary)								


SIGNATURE	DATE	January 22, 2019
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[illegible]

## V. WORK EXPERIENCE

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	January 22, 2019
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NA <input type="checkbox"/> YES <input type="checkbox"/>	NA	NA	NA	NA
	If YES, give details:				
	NO <input type="checkbox"/> YES <input type="checkbox"/>				
	If YES, give details:				
	NO <input checked="" type="checkbox"/> YES <input type="checkbox"/>				
	If YES, give details:				
	NO <input type="checkbox"/> YES <input type="checkbox"/>				
	If YES, give details:				
	NO <input type="checkbox"/> YES <input type="checkbox"/>				
	If YES, give details:				

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COSMETOLOGY		ASSISTANT COACH IN THE 34TH REGIONAL SCUAA GAMES		VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION
	COMPUTER LITERATE		GARBO SA ALBUERA AWARD		VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION
	PHOTOGRAPHY		ASSISTANT COORDINATOR IN THE 33RD REGIONAL SCUAA GAMES		
	PLAYING CHESS		PINAKAMAHUSAY NA PANGKAT SA PASALITANG TALASTASAN SA PAMBANSANG SEMINAR SA FILIPINO		
	PLAYING ORGAN AND GUITAR		VARSIITY LETTER AWARD		
	SINGING		STUDENT FACILITATOR OF THE NATIONAL SERVICE TRAINING PROGRAM - CIVIC WELFARE TRAINING SERVICE		
	DANCING				

(Continue on separate sheet if necessary)

**SIGNATURE**

Person Administering (Print Name) _____	DATE _____
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January 22, 2019



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:  
Date Filed:   
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
GUIRALDO C. FERNANDEZ JR.	VISCA, BAYBAY CITY	9176540264
BETHLEHEM A. PONCE	SOGOD, SOUTHERN LEYTE	9264736188
J-ANNIE G. EBIT	VISCA, BAYBAY CITY	9167388483

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 1601509

Date/Place of Issuance: 1/5/2018, TACLOBAN CITY

Signature (Sign inside the box)

001/22/2019

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this **FEB 01 2019**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

Person Administering Oath