



CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that as per records on file **MS. KRIZIA G. GARINGALAO**, Instructor I on a permanent status and designated as Head, Quality Assurance of this Institution and has accumulated leave to her credit as of December 18, 2022:

Vacation Leave	-----	30.631
Sick Leave	-----	37.667
TOTAL	-----	68.298

This is to certify further that she has no pending Administrative case.

This certification is issued upon request of Ms. Garingalao to transfer her remaining leave balance to her new agency.

Issued this 15th day of December, 2022, at SLSU- Maasin City Campus, Tunga-tunga, Maasin City, Southern Leyte.

GLOREINA M. MERCADO, MPA
Administrative Officer II/ HRMO-Designate