

MAASIN CITY CAMPUS

Tunga-tunga, Maasin City, Southern Leyte 6600 Contact No.: (+63)909-499-2660 Email: maasin@southernleytestateu.edu.ph Website: www.southernleytestateu.edu.ph

Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that as per records on file **MS. KRIZIA G. GARINGALAO**, Instructor I on a permanent status and designated as Head, Quality Assurance of this Institution and has accumulated leave to her credit as of December 18, 2022:

Vacation Leave	 30.631
Sick Leave	 37.667
TOTAL	 68.298

This is to certify further that she has no pending Administrative case.

This certification is issued upon request of Ms. Garingalao to transfer her remaining leave balance to her new agency.

Issued this $15^{\rm th}$ day of December, 2022, at SLSU- Maasin City Campus, Tunga-tunga, Maasin City, Southern Leyte.

GLOREINA M. MERCADO, MPA
Administrative Officer II/ HRMO-Designate