## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

	ILLING OUT THE PERSONAL DATA SHEET (PDS) BE as ( ) and use separate sheet if necessary. Indic ON			TE.	1. CS ID No.		(Do not fill up. Fo	or CSC use only	
2. SURNAME	Tabudlong								
FIRST NAME	Sheena Eunice					NAME EXTENSION (J	R., SR) N/A		
MIDDLE NAME	Bathan						1474		
3. DATE OF BIRTH		AC OITIZENOUID	· · · · · · · · · · · · · · · · · · ·						
(mm/dd/yyyy)	04/13/1990	16. CITIZENSHIP  If holder of dual citizenship,  please indicate the details.		✓ Filip	ino 🗌	Dual Citizenship		lization	
4. PLACE OF BIRTH	Baybay, Leyte			by birth by nature.  Pls. indicate country:			TO THE CHARGE WAS COME.	izacion	
5. SEX	Male			Philippines					
6. CIVIL STATUS	✓ Single Married	17. RESIDENTIAL ADDRESS		673		A	. Bonifacio St.		
	☐ Widowed ☐ Separated		House/Block/Lot No.				Street		
	Other/s:		Subdivision/Village BAYBAY			Po	Poblacion Zone 12  Barangay  LEYTE		
7. HEIGHT (m)	1.49								
8. WEIGHT (kg)	62.00	ZIP CODE	G	City/Municipality 6521			Province		
9. BLOOD TYPE	B+	18, PERMANENT ADDRESS							
10, GSIS ID NO.	02112991869		Hous	se/Block/Lot N	0.		Street		
	-	-	Sub	Subdivision/Village			Barangay		
11. PAG-IBIG ID NO.	121099702525	_	City/Municipality				Province		
12. PHILHEALTH NO.	130001049802	ZIP CODE							
13. SSS NO.	N/A	19. TELEPHONE NO.		(1					
14. TIN NO.	409979457	20. MOBILE NO.		920-958-5002					
15. AGENCY EMPLOYEE NO.	V00751	21. E-MAIL ADDRESS (if any)		sheenatabudlong@vsu.edu.ph					
II. FAMILY BACKGROUND									
22. SPOUSE\'S SURNAME	N/A		23. NAME of CHI	LDREN (Write	e full name and	d list all)	DATE OF BIRT	H (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A		N/A				
MIDDLE NAME	N/A					-			
OCCUPATION	N/A								
EMPLOYER/BUSINESS NAME	N/A								
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER\'S SURNAME	TABUDLONG								
FIRST NAME	SATURNINO	NAME EXTENSION (JR., SR)							
MIDDLE NAME	FERNANDEZ								
25. MOTHER\'S MAIDEN NAME	ELSA DIDAL BATH	HAN							
SURNAME	TABUDLONG								
FIRST NAME	ELSA							1	
MIDDLE NAME	BATHAN			(C	ontinue on sep	arate sheet if neces	sary)		
III. EDUCATIONAL BACKO	GROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGF (Write in full)	EE/COURSE	PERIOD OF A	TO TO	HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP AÇADEMIC HONORS RECEIVED	
ELEMENTARY	Baybay North Central School	Elementary		1999	2003	(in not groundled)	2003	N/A	
SECONDARY	Franciscan College of Immaculate Conception	High School		2003	2007		2007	N/A	
VOCATIONAL/ TRADE COURSE COLLEGE	N/A Cebu Normal University	Bachelor of Science in Secondary Education (Major i		2007	2011		2011	N/A	
GRADUATE STUDIES	Southwestern University	Music, Arts, Physical Educati Master of Arts in Teaching (Major in PLEASE SEE ATTACHMENT	HUMAN KINETICS)	2012	2016	27	2016	N/A	
	Λ	(Continue on separate sheet if nec	essary)						
SIGNATURE	V damy			DA	\TE		05/02/2024	1 2017) Page 1 of	

## Attachment A

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POUND						
NAME OF SCHOOL	BASIC EDUCATION/DEGREE/COURSE	PERIOD OF /	ATTENDANCE	HIGHEST LEVEL/UNITS	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
(Write in full)	(Write in full)	From	To	(if not graduated)		
Cebu Normal University	Master of Arts in Education (Major in PHYSICAL EDUCATION)	2016	2018		2018	
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	(Continue on separate sneet if necessary)	T	A T.F.		05/00/2024	
The second secon	NAME OF SCHOOL (Write in full)  Cebu Normal University	NAME OF SCHOOL (Write in full)  BASIC EDUCATION/DEGREE/COURSE (Write in full)  Waster of Arts in Education (Major in PHYSICAL	NAME OF SCHOOL (Write in full)  Cebu Normal University  Master of Arts in Education (Major in PHYSICAL EDUCATION)  PERIOD OF A From  Cebu Normal University  Master of Arts in Education (Major in PHYSICAL EDUCATION)  (Continue on separate sheet if necessary)	NAME OF SCHOOL (Write in full)  BASIC EDUCATION/DEGREE/COURSE (Write in full)  PERIOD OF ATTENDANCE From To  Cebu Normal University  Master of Arts in Education (Major in PHYSICAL EDUCATION)  2016  2018	NAME OF SCHOOL (Write in full)  BASIC EDUCATION/DEGREE/COURSE (Write in full)  Cebu Normal University  Master of Arts in Education (Major in PHYSICAL EDUCATION)  Master of Arts in Education (Major in PHYSICAL EDUCATION)  Continue on separate sheet if necessary)	NAME OF SCHOOL (Write in full)  BASIC EDUCATION/IDEGREE/COURSE (Write in full)  Cebu Normal University  Master of Arts in Education (Major in PHYSICAL EDUCATION)  Master of Arts in Education (Major in PHYSICAL EDUCATION)  2016  2018  2018  (Continue on separate sheet if necessary)

7. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER RATING			DATE OF EXAMINATION / CONFE			MENT	LICENSE (if ap	LICENSE (if applicable)	
BAR	SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)			EXAMINATION / PLACE OF EXAMINA CONFERMENT		ATION / CONFER	MENI	NUMBER	Date of Validity
Licensed Professional Teacher			09/27/2011	CEI		113649	N/A		
	EXPERIENC ate employment		nt work) Descripti	(Continue on separate sheet	t if necessary) a indicated in the attache	ed Work Exper	ience sheet.		
(mm	SIVE DATES n/dd/yyyy)	POSITION TITE (Write in full/Do not ab			NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From 01/01/2023	To PRESENT	Assistant Profes		Vienune S	Marka University	36,619.00	INCREMENT	Permanent	Υ Υ
09/15/2022	PREGLINI	Assistant Profes			State University State University	35,097.00	15-1	Permanent	Y
01/01/2022		Instructor I			State University	28,180.00	12-3	Permanent	Y
01/01/2021		Instructor I			State University	26,624.00	12-3	Permanent	Y
01/01/2021		Instructor I			State University	26,336.00	12-2	Permanent	Y
09/17/2020	12/31/2020	Instructor I		Visayas State University		25,067.00	12-3	Permanent	Y
01/01/2020		Instructor I	1	Visayas State University		24,779.00	12-2	Permanent	Y
01/01/2019	12/31/2019	Instructor I	1	Visayas State University		23,222.00	12-2	Permanent	Y
12/01/2018	12/31/2018	Instructor I			State University	22,410.00	12-2	Permanent	Y
08/01/2018	11/30/2018	Instructor I	ı	Visayas S	State University	22,410.00	12-2	Temporary	Y
01/01/2018	07/31/2018	Instructor I	ı	Visayas S	Visayas State University		12-2	Temporary	Y
01/01/2017	12/31/2017	Instructor I		Visayas State University		21,626.00	12-2	Temporary	Y
11/01/2016	12/31/2016	Instructor I	ſ	Visayas State University		20,870.00	12-2	Temporary	Y
01/01/2016	10/31/2016	Instructor I	ı	Visayas S	State University	20,870.00	12-2	Temporary	Y
12/01/2015	12/31/2015	Instructor I	ı	Visayas S	State University	20,140.00	-	Temporary	Y
12/01/2012	11/30/2015	Instructor I		Visayas S	State University	19,940.00	-	Temporary	Y
06/18/2012	11/30/2012	Instructor I		Visayas S	State University	19,940.00		Contractual	Y
				(Continue on separate shee	14230324				
	ATURE			(Continue on separate since	DATE		05/02/	/2024	

	•	IN CIVIC / NON-GOVERNM	ENI/PEOPL	E/VOLUNT)	ARY ORGANI.	ZATION/S		
NAME & ADDRESS OF O (Write in ful		GANIZATION	INCLUSIVE DATES (mm/dd/yyyy)  From To		NUMBER OF HOURS	र्था । विश्व स्थाप क्षेत्र	POSITION / NATURE OF WORK	
N/A			N/A	N/A	N/A	evider ig edt Stewaca (s	N/A	
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() E/A	RNING AND DEVELOPMENT (L&D		(Continue on separate					
	HINING AND DEVELOPINENT (L&D) the most recent L&D/training program and include					agerial positions)		
	TITLE OF LEARNING AND DEVELOPMENT INTER (Write in full)	ITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS			NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
	Summer Institute in the Natural Sciences	Plicton ave. 2 V ta	From	To 04/29/2023	24	Instruction	College of Science, University of the Philippines - Bagui	
	Summer institute in the Natural Sciences	s and Mathematics	04/27/2023	0412912023	24	PISUCCION	Conege of Science, Oniversity of the Primppines - Dagor	
	Trainers Training Course in Swimming	and Life-Saving	05/24/2022	05/28/2022	24	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyt	
	Action Research Massive Onlin	e Course	02/04/2022	03/18/2022	40	Research	College of Education, University of the Philippines	
	TURNITIN Feedback Studio Instructor's	Workflow Training	05/31/2021	05/31/2021	8	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyl	
	International Webinar on Research Advising t	or Qualitative Research	04/25/2021	04/27/2021	24	Research	Asian Society of Teachers for Research	
	Writeshop on Preparation of Licensure Examination	on for Professional Teachers	04/07/2021	04/23/2021	112	Technical	"Visayas State University (VSU), Visca, Baybay City, Ley	
	3rd International Congress in Multidisciplin	ary Research Online	02/12/2021	02/14/2021	24	Research	Asian Society of Teachers for Research	
Trai	ining Workshop on Course Modules Production Flexi	ble lEarning in HEI Webinar Series	10/03/2020	10/03/2020	8	Technical	Eastern Visayas Higher Education Institution	
			in gringules sa	e sewang was	ig (CVSSAM)	Anech N	er bravande arderen sier hat er	
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		4	(Continue on separa	ite sheet if necessal	ny)			
	HER INFORMATION	20	NON-ACADEMIC DIS	STINCTIONS / REG	COGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZAT	
31.	SPECIAL SKILLS and HOBBIES	32.	0	Note in full)	Manufacture		(same urim)	
	N/A	6	Visayas State University Faculty Association  Samahang Tagapagtaguyod ng Katutubong Sayat					
	and establish of the sea	Care Character Street	MOR YAM A T			Philippine Association for Teachers and Educators		
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							05/02/2024	

the chief of bureau or office or to the person who Office, Bureau or Department where you will be a		ASS
a. within the third degree?	□YES ☑NO	
b. within the fourth degree (for Local Government	☐YES ☑NO If YES, give details:	
35. a. Have you ever been found guilty of any admini	YESNO If YES, give details:	
b. Have you been criminally charged before any o	YESNO  If YES, give details:  Date Filed:  Status of Case/s:	
6. Have you ever been convicted of any crime or vio regulation by any court or tribunal?	☐YES ☑NO If YES, give details:	
<ol> <li>Have you ever been separated from the service in retirement, dropped from the rolls, dismissal, term phased out (abolition) in the public or private sect</li> </ol>	ination, end of term, finished contract or	☐YES ✓ NO If YES, give details:
8. a. Have you ever been a candidate in a national c (except Barangay election)?	☐YES ☑NO If YES, give details:	
b. Have you resigned from the government service last election to promote/actively campaign for a national service.	☐YES ✓ NO  If YES, give details:	
9. Have you acquired the status of an immigrant or p	☐YES ☑NO If YES, give details (country):	
b. Are you a person with disability? c. Are you a solo parent?		If YES, please specify: YESNO  If YES, please specify ID No YESNO  If YES, please specify ID No
1. REFERENCES (Person not related by consanguinity or affinity	to applicant /appointee)	
NAME	ADDRESS	TEL. NO.
VICENTE B. ANTIPASO	Visayas State University	0915 3353118
ROSITA A. HERNANI	Cebu Normal University	0917163 7473
ALELI A. VILLOCINO  I declare under oath that I have personally accommodition complete statement pursuant to the provisions of Philippines. I authorize the agency head/authorize agree that any misrepresentation made in this administrative/criminal case/s against me.	f pertinent laws, rules and regulations of the d representative to verify/validate the contents	Republic of the stated herein I Rungimy
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driven's License etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC  ID/License/Passport No.: 1136419  Date/Place of Issuance: JUNE 22, 2012/TAC CITY	Signature (Sign insignature to 05/02/2024	yoox)
	Date Accomplished	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	ATY RYSA C. GUNOCOR  YSU Chief Legal Officer  Person Administering Oal	ibiting his/her validly issued government ID as indicated above.

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. Theduration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: June 6, 2012 to Present
- Position: Assistant Professor I
- Name of Office/Unit: Institute of Human Kinetics, College of Education, Visayas State University
- Immediate Supervisor: Charis B. Limbo-Rivera
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - o Prepares and revised teaching materials/guides and submit to department head
    - Prepares and gives examinations (mid/final/long/quizzes)
    - Checks test papers and returns to students one week after examination
    - Submits grade sheets within prescribed period to the Registrar through the department
    - Turns over class records to department heads within two weeks after final examination
    - Makes himself available for consultation by his/her students during scheduled consultation hours
    - Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions
    - Performs coaching and training of athletes
    - o Performs functions of an intramural coordinator
    - Performs functions as student internship program coordinator
  - Summary of Actual Duties
    - Teaches assigned subjects and performs other teaching related functions.Performs other functions assigned by the Head. Provides in the assistance and management of programs and activities spearheaded by the Institute of Human Kinetics and performs other related function

SHEENA EUNICE B. TABUDLONG
(Signature over Printed Name

of Employee/Applicant)

Date: April 22, 2024